**ORDER OF BUSINESS**

**OF THE**

**RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room**

**Wheeling, WV 26003**

**Thursday, August 11, 2016**

**4:00 p.m.**

**MINUTES**

**MEMBERS PRESENT: Michelle Chappell, Pamela Dudley, Michael Hince, Bill Jones, Kathy Kidder, Kim Miller, Beth Phillips, Edward Toman, Cindy Virtue**

**OTHERS PRESENT: Nick Zervos, Greg Minnich, James Wilson, Jason Butcher, Rick Jones**

**CALL TO ORDER: The meeting was called to order at 4:00 p.m. by Mr. Zervos.**

**WELCOME AND INTRODUCE NEW MEMBERS - Mr. Zervos welcomed and introduced the new Board Members: Kim Miller, Superintendent, Ohio County, Pamela Dudley, Brooke County Board Member, Bill Jones, Wetzel County Board Member, Ed Toman, Superintendent, Wetzel County Schools, Cindy Virtue, Principal, New Manchester Elementary, Sarah Koegler, Ohio County Board Member**

**ELECTION OF NEW CO-CHAIRS – On a motion by Mr. Hince, with a second by Ms. Phillips, Toni Shute and Michelle Chappell were elected as co-chairs of the RESA-6 Regional Council for the 2016– 2017 school year.**

**APPROVAL OF MINUTES: On a motion by Mr. Hince, with a second by Ms. Phillips, the Board approved the minutes of the June 9, 2016 meeting**.

**COMMUNICATION:**

 **Budgets for 2016 – 2017 (Attachment A) – A memorandum from State Superintendent Martirano provided a list of Counties, RESAs and Vocational Centers whose budges were approved for the 2016 2017 school year.**

**NEW BUSINESS:**

 **Legislative Rule - Establishment and Operation of RESAs – 3233 (Attachment B)**

 **§18-2-26 Establishment of Multi County Regional Educational Service Agencies (Attachment C) – Mr. Zervos requested that the Regional Council Members review State Board Police 3233 and WV code §18-2-16 which outlines the parameters in which RESAs operate.**

 **2016 – 2017 RESA-6 Regional Council Board Meetings Schedule (Attachment D)**

 **2016 – 2017 RESA-6 Regional Council Updated List (Attachment E) – The Board was provided with a list of the 2016 – 2017 council meetings and an updated list of demographic contact information.**

 **5-County Calendar (Handout) – Ms. O’Shea constructed a 5-County Calendar handout for the Council which provides the details of holidays, OS Days, Start Dates and end dates for each of the 5 counties.**

 **Medicaid Report (Attachment F) - On a motion by Mr. Hince, with a second by Ms. Phillips, the Board approved the July 1, 2016, Medicaid Report prepared by**

**Ms. Wojcik in the aggregate amount of $2,311,351.58 and the August 1, 2016, in the aggregate amount of $136,646.54.**

 **WV Regional Educational Service Agencies (Attachment G) – A map identifying the 8 RESAs and their respective counties was provided to the Board in Attachment G.**

 **Graduation 20/20 (Attachment H) – Eleven schools have been identified to participate in the Graduation 20/20 project facilitated by Ms. Hogan. Hancock, Brooke and Marshall Counties are participants in the 2016 – 2017 cohort.**

 **PRI – October 25 and 26, 2016**

 **PRI – March 22 and 23, 2017 - Ms. Kajfez provided the annual Principal Regional Institute dates for 2016 – 2017 to be held at the Wheeling Park White Palace. The dates are October 25 and 26 and March 22 and 23.**

 **Building Literacy Capacity Collaborative Cohort - Grant Proposal (Attachment I)**

 **Building Literacy Capacity Collaborative (BLCC) Project – Grant - $37,500 (Attachment R) - Charlotte Webb of the WVDE announced funding for the WV Leader of Literacy campaign. Five schools in RESA-6 will be participating in this collaborative cohort. The five schools are located in Brooke, Ohio and Wetzel Counties. (See Attachment I)**

 **West Virginia Department of Education Agenda (Attachment J) – Dr. Wilson stated that preparations in working with flood relief consumed a great deal of the Board Meeting. He also shared the following …..**

* **Mountain State Academy will be charging school districts for each student attending the Academy from their respective counties**
* **Medicaid is an issue statewide because of the reduction in reimbursements to county and state programs**
* **Boone County Schools is going through a very difficult economic time because of the closing of 3 major coal companies. They have laid off over 80 employees this year and lowered their employee salaries to state basic. The county also cut employee benefits. Prior to this year Boone County was the second highest paid county in West Virginia and are now the lowest paid.**
* **Test scores from the Smarter Balanced Assessment have been released to the public and there is a slight increase for the state in Math and Language Arts and a decrease in Science.**
* **Graduation rate increased which is a goal of the State Superintendent.**

 **Learning School Update – Nineteen leadership school teams are spending a full day training with the RESA-6 FAST Team and becoming leaders of learning and trainers of trainers for implementation of Learning school concepts and practices in their respective schools. Thirty two of the RESA-6 51 schools should be involved in Building Capacity for the Learning Schools process.**

 **Talent Pool (Attachment K) – On a motion by Ms. Phillips, with a second by Ms. Kidder, the list of names in Attachment K were approved.**

 **PST Instructors (Attachment L) - On a motion by Ms. Kidder, with a second by Mr. Hince, the Board approved the PST Instructors listed in Attachment L.**

 **Spotlight on RESA-6: Regional Implementation of the Learning School Initiative (Attachment M) – Pat Hammer, Researcher for the WVDE has written two Catalyst School Research articles spotlighting RESA-6 and RESA-2 for the implementation of the Learning School Initiative. Both reports reflected that RESA-6 Catalyst Schools had quality learning practices, tools and collaboration in building capacity for the Learning School process.**

 **Alternative Certification Program Proposal (Attachment N) – Robert Hagerman, Executive Director of the Office of Educator Effectiveness and Licensure announced approval of the RESA-6 Alternative Certification application. Additional information is provided in Attachment N.**

 **Fixed Asset Inventory Proposal (Attachment O) - On a motion by Ms. Phillips, with a second by Mr. Hince, the Board approve Mr. Minnich to seek Fixed Asset Inventory Services for the following counties, Brooke, Hancock, Ohio and Wetzel. Tyler County also requested to participate or piggy back on the proposal. The Industrial Appraisal Company was accepted by the RESA-6 Regional Council.**

 **Audit for FY2016, 2017 and 2018 (Attachment P) – On a motion by Mr. Hince, with a second by Ms. Phillips, Council approved Mr. Minnich to seek a Certified Public Accounting Firm to perform the audits for fiscal year 2016, 2017 and 2018 and to have those audits performed in conjunction with its fiscal agent, Ohio County Board of Education.**

 **Checks Issued (Attachment Q) - On a motion by Mr. Toman, with a second by Ms. Shute, the RESA-6 Checks Issued as provided by Mr. Minnich in Attachment Q were approved.**

**PERSONNEL:**

 **On a motion by Ms. Kidder, with a second by Mr. Toman, the following personnel items were approved with Superintendent Miller abstaining**

**Employment**

 **Permission to post and employ Braille Specialist, primarily Brooke County**

**Permission to employ Sheila Nelson, Educational Sign Language Interpreter I – 8/10/16**

 **Sue McGuier place in Talent Pool for 2016 – 2017 School Year**

 **MaryLu Hutchins place in Talent Pool for 2016 – 2017 School Year**

 **Christie Robison place in Talent Pool for 2016 – 2017 School Year**

 **Kerry King place in Talent Pool for 2016 – 2017 School Year**

 **On a motion by Ms. Kidder, with a second by Mr. Hince, the following personnel items were approved:**

 **Resignation**

 **Megan Blow, Teacher of the Deaf and Hard of Hearing, 8/1/16**

**WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT:**

**OTHER CONCERNS:**

**ADJOURNMENT:**

 **Ms. Chappell adjourned the meeting.**

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**Co-Chairperson Executive Director/Secretary**

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