**ORDER OF BUSINESS**

**OF THE**

**RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room**

**Wheeling, WV 26003**

**Thursday, September 7, 2017**

**3:30 p.m.**

**MINUTES**

**MEMBERS PRESENT: Michelle Chappell, Jeffrey Cook, Pamela Dudley, Shelby Haines, William Jones, Sarah Koegler, Kim Miller, Christie Robison, Toni Shute, Ed Toman, Timothy Woodward, Cindy Yeater**

**OTHERS PRESENT: Nick Zervos, Greg Minnich, Jason Butcher, Mary Kay Reisinger**

**CALL TO ORDER: The meeting was called to order at 3:30 p.m. by Mr. Toman.**

**APPROVAL OF MINUTES: On a motion by Mr. Crook, with a second by Mr. Woodward, the Board approved the minutes of the August 10, 2017 meeting**.

**NEW BUSINESS**

**Medicaid Report (Handout) - On a motion by Ms. Shute, with a second by Mr. Jones, the Board approved the July Medicaid Report prepared by Ms. Wojcik in the aggregate amount of $2,253,754.24.**

**West Virginia Department of Education Agenda – August 24, 2017 (Attachment A) - A copy of the August 24th agenda for the WVDE was provided to the Board.**

**WVSBA Meeting Review – Parkersburg, WV (Attachment B) – Howard O’Cull, Executive Director of the WVSBA conducted a meeting comprised of selected School Board Members, Superintendents, RESA Directors and State Department officials regarding formulation of a Needs Assessment and Template to assist counties in transitioning to an Education Service Agency (See Attachment B). Mr. Zervos provided copies of the handouts for each individual council members.**

**Timeline for Establishing a Cooperative (Attachment C) – Mr. Minnich explained that the document outlining a proposed path and structure for a cooperative was intended to provide a spring board for discussion and was not intended as a recommendation that needed approved and that no commitment was being sought. Mr. Minnich also explained that in the work session with the superintendents, it was the consensus of the superintendents to fully explore the use of intercounty contracts for services and personnel, and to not pursue a cooperative at this time. Since there was no intention to form a cooperative at this time, review and discussion of the timeline for establishing a cooperative was not warranted.**

**Quadrants (Attachment D) – The Regional Council has been provided an official copy of the four quadrants identified in Attachment D.**

**County Contracts for Services (Attachment E) – On a motion by Ms. Koegler, with a second by Mr. Jones, the RESA-6 county contracts provided by Mr. Minnich in attachment E, defines the statement of RESA-6 work, were approved for submission to each local Board of Education for their approval. Mr. Minnich indicated that these contracts are required by the auditor and this practice has been ongoing for several years.**

**Preliminary Financials (Attachment F) – On a motion by Ms. Koegler, with a second by Ms. Shute, the Preliminary Financial Statements for RESA-6 for fiscal year 2017 outlining RESA-6 Statement of Revenues, Expenditures and Changes in Fund Balances were approved by the Board.**

**Supplements and Transfers (Attachment G) - On a motion by Mr. Jones, with a second by Ms. Koegler, the Supplements and Transfers as provided by Mr. Minnich and outlined in Attachment G were approved.**

**Checks Issued (Attachment H) - On a motion by Mr. Jones, with a second by Ms. Robison, the RESA-6 Checks Issued as provided by Mr. Minnich and outlined in Attachment H were approved.**

**WVEIS Discussion- A multitude of questions regarding the WVEIS support in the five RESA-6 counties emanated from an earlier workshop with the five superintendents were brought to the attention of the Regional Council. It was noted that the WVDE has posted eight WVEIS positions statewide with 4 of those positions actually being WVEIS Support positions for the 55 counties. One Support Specialist is to be employed at each of the four quadrants and housed within that quadrant. The Superintendents expressed a desire to employ a WVEIS Support Specialist for their five counties in addition to the quadrant Support Specialist sharing the cost of that employee amongst the five counties. Further discussion and research will take place by the superintendents regarding this issue.**

**PRI Discussion- Mary Kay Reisinger reviewed the upcoming PRI dates (October 17 and October 18) to be held at the White Palace and provided the Regional Council with a handout titled Principal Leader Institute (PRI Process) with Center of Professional Development (CPD) Hours: Principals need 45 clock hours of professional development every 6 years. PRI will provide 6 credits in the fall and 6 credits in the spring.**

**PERSONNEL:**

**On a motion by Mr. Woodward, with a second by Ms. Koegler the following personnel item was approved.**

**Resignation**

**Kim Johnson, Gifted and Enrichment Teacher**

**On a motion by Ms. Miller, with a second by Mr. Toman, the following personnel item was approved.**

**Talent Pool**

**Sherry Hearne**

**WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT:**

**OTHER CONCERNS:**

**ADJOURNMENT:**

**On a motion by Mr. Crook, with a second by Woodward, the meeting was adjourned.**

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**Co-Chairperson Executive Director/Secretary**

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