ANNUAL REPORT

2015-2016

*Regional Education
Service Agencies*

RESA

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A powerful engine for education

November 30, 2016

The 2015 – 2016 Annual Report of RESA-6 profiles the program and services provided by RESA-6 to Hancock, Brooke, Ohio, Marshall and Wetzel Counties. The format allows the Annual Report to be utilized as a planning tool and as a public relations document by all employees of the region.

The executive summaries of the programs and services should provide you with a greater insight of the multitude, diversity and quality of RESA-6 responsibilities. It is evident that "People Helping People" is the Agency's credo as we continue to strengthen our region's education programs by serving and supporting member counties as they strive for excellence for all students they serve, pre-school through adult.

RESA-6 work has benefitted the entire community as its partners with county school Boards, Institutions of Higher Education, various State agencies, emergency service organizations and business and industry.

The RESA-6 staff has taken bold steps forward and offer to our clients programs and services which are dynamic, relevant, oriented to the future and provide the highest quality services possible for the students and staff served.

Continuous improvement is the Hallmark of success. RESA-6 is utilizing an evaluation process, which articulates and measures the factors that account for our clients' satisfaction. The Agency is guided by the feedback of the people served.

RESA-6 measures its success on its service and value. Service – the basis of all worthy enterprises that are set by giving assistance or advice to others and value - the worth of anything to a specific person or persons, value is subjective, it depends on the person doing the valuing.

The Agency prides itself in providing both.

The Satisfaction Survey tool and its results reflect the success of the RESA-6 services and value. In addition, supplemental satisfaction surveys which provide feedback defining services and programs provided by this Agency are found at the end of this report.

I believe you will find that RESA-6 provides relevant and quality programs and services that strongly support the needs of the educators and students served and that RESA-6 is carrying out the intent of WV Code §18-2-26 and State Board Policy 3233 in regard to accountability and performance

Nick P. Zervos
Executive Director

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Regional Education Service Agencies
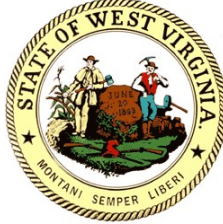
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November 30, 2016

GLOBAL21
Students deserve it • The world demands it

MISSION STATEMENT

To provide high quality, cost effective, life-long
education programs and services to students, schools, school systems and communities.

VISION STATEMENT

To serve the educational needs of the total community.

RESA-6 REGIONAL COUNCIL

Brooke County
Toni Shute, Superintendent
Pamela Dudley, Board Member

Hancock County
Kathy Kidder-Wilkerson, Superintendent
Michelle Chappell, Board Member
Cindy Virtue, Principal

Marshall County
Michael Hince, Superintendent
Beth Phillips, Board Member
Shelby Haines, CIL

Ohio County
Kimberly Miller, Superintendent
Sarah Koegler, Board Member
Heidi Hohman, Teacher

Wetzel County
Edward Toman, Superintendent
William Jones, Board Member

WV Department of Education
Michele Blatt, State Department Representative

2015 - 2016 RESA-6 Staff

Administration
  Nick Zervos, Executive Director
  Candace O'Shea, Executive Secretary
  Patti Dei, Secretary

Adult Education
  Kim McConnaughy, Coordinator
  Denise Aiken, Career Development Consultant
  Pat Butler, SPOKES Instructor
  Gara Griffin, SPOKES Instructor
  Cassandra Mangino, SPOKES Instructor
  Joan Simonetti, SPOKES Instructor
  Kristi Vermillion, Adult Education Instructor

Computer Services
  Denny Weisenborn, Lead Technician
  Doug Blanco, Computer Technician
  Larry Green, Computer Technician

Curriculum and Instruction
  Jonathan Pollock, Coordinator

Finance/Purchasing
  Greg Minnich, Coordinator

Graduation 20/20 Regional School Support Spec.
  Michelle Hogan

Public Service Training
  Ralph Kosar, Coordinator
  Mary Regina Kunselman, Facilitator

Director of Programs
  Marian Kajfez, Director

School Improvement & Technical Assistance
  Mary Kay Reisenger

Special Education
  Joe Paolo, Director
   Audiologist, Dany Mason

  Braille Specialists: Nicole Anderson,

  Deborah Cosgrove
Medicaid Specialist: Karen Wojcik
Occupational Therapist: Lydia Brodegard
Occupational Therapist Assistant: Amanda
  Franko, Carrie Hill, Wendy Kasler, Keri Miller,
  Leighann Zinn
Parent Education Resource Center: Peggy Sue
  Baker
Physical Therapist: Sharon Andrews
Physical Therapist Assistants: Beth Cash,
  Jennifer Rose
Social School Worker: Jacqueline Watkins
Speech Pathologist: Kelly Kiziminski
Speech Pathologist Assistant: Kaci Dean,
  Tiffany Velkovich
Education Sign Language Interpreter 2: Wendy
  Douglass, Barbara Haspel, Cindy Lagos, Mary
  Ellen Sherwood, Flora Shoe
Teacher of the Hearing Impaired: Sarah
  Benson-Hortert, Pam Beyer, Cathy Irish
Teacher of the Visually Impaired: Robin Leady,
  Nancy Morgan
Work Study Coordinator: Reva Yost

RS[3]
  Rick Redd, Cheryl Tuba

Warehouse Manager:
  Vince Loretto

Wellness Program:
  Caryn Puskarich, Coordinator

WVEIS:
  Ronda Kouski, Coordinator
  Eric Schoenian, Facilitator
  Denise Phillips, SmartFind Express Operator

Annual Report at
a Glance

Regional Education
Service Agencies

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November 30, 2016

EDUCATION

- Employment of over **160** full-time and/or part-time personnel dedicated to serving specific county initiatives including but not limited to special education, supplemental education services, energy management, and technical services
- Professional Development/Learning activities conducted, coordinated and/or facilitated for over **6,748** participants
- RESA 6 provided itinerant services to all five Counties - **34** teachers and support personnel, in the areas of speech language pathology, audiology, occupational therapy, physical therapy, school counseling, visual impairments, hearing impairments, work study development, social work and educational interpreters.
- Provided professional development/learning in the area of Non-violent Physical Crisis Intervention-CPI to over **400** teachers, administrators, aides and bus drivers trained. In addition, **50** student teachers from West Liberty University and Bethany College Student Teachers trained.
- Provide key support in the development of the Graduation 20/20 initiative. MOUs were signed by Superintendent, RESA-6, WVDE and Schools
- RESA-6 was chosen to pilot a Middle School Graduation 20/20 program with the WVDE OSE
- Provided PECS (Picture Exchange Communication System) Level I and PECS Level 2 Trainings to approximately 50 teachers and speech language Pathologists.
- Provided Wilson Reading Introductory training to **27** teachers.
- Instituted a Co-Teaching Program, developed by RESA 6 and implemented in various counties. The Co-Teaching Program assists in determining a baseline for each school by interviewing - administrators, co-teachers, and Professional Learning Communities and observing co-teaching classrooms on multiple days, makes site specific suggestions to optimize co-teaching and models suggestions with teachers in their classrooms.
- RESA-6 created a Co-Teaching Guidance Manual (CTGM) to provide processes and tools to support Co-Teaching. The CTGM was adopted and published by the WVDE-OSE.
- Provided Co-Teaching professional learning to Brooke County teachers at their Summer Teacher Academy
- RESA 6 created and provided tools to schools to assist co-teachers in assessing student learning styles and planning co-teaching.
- The RESA-wide 'state of the art' Text to Speech online program continued to expand in all of our Counties. The product being used in all five counties, is to support, not just students with disabilities but, all students.
- Negotiated and implemented a <u>RESA-wide</u> online psychological testing program, Q-Interactive through Pearson. All five Counties are currently using the iPad based testing program at a savings, versus paper testing, of over **$4,000**.
- Provided trainings in Support for Personalized Learning and its components -Universal Design for Learning, Support for Personalized Learning, Differentiated Instruction.
- Provided trainings and support for the migration to Standard Based IEPs and PBIS
- Six EIPA qualified interpreters statewide housed at RESA 6
- Provided a multitude of printed resources, <u>RESA – wide</u> to teachers examples include but are not limited to, social/emotional well-being of students Pre-k to 3, Common Core – ELA/Math, Marzano-common vocabulary, Engaging Students with Poverty in Mind, etc.
- In collaboration with our county pre-k directors, RESA 6 received a FY16 **$75,000** Leaders of Literacy Grant, related to family engagement, community support, and improving literacy for pre-k to 3rd grade students.
- In collaboration with West Liberty University (WLU) and our county pre-k directors, received a **$37,500** Leaders of Literacy Grant to provide 18 pre-k to third grade teachers, six-three hour graduate courses that will provide research based literacy instruction strategies to improve literacy.
- WVDE Transition team <u>WV Graduation 20/20 Transition Team finalized its logic model for the 3-5 year Plan.</u>
- RESA 6 is part of the National Technical Assistance Center for Transition (NTACT) WVDE-OSE Team. The Team, includes representatives from the WVDE OSE, WV Division of Rehabilitation Services (WVDRS), NTACT representatives, Concord University, WV Parent Training Institute (WVPTI), RESA 6, and RESA 1. Our Mission is to

expand opportunities for students with disabilities to graduate community, college, and career ready via implementation of collaborative activities between agencies and families.

- Provided training to over **22** Bethany College student teachers – SPL, PBIS, DI, Technology Integration
- Trained Administrators/Teachers and County Staff as needed on WVEIS WOW programs
- Trained teachers as Certified Coders for IPI collection process
- Trained at Elementary and Middle School Levels on RtI and SAT processes and forms
- School Improvement – E-Walk design/revision, support, training for administrators
- Certified **26** School Bus Operators
- Professional development in curriculum and implementation of NexGen Standards, College and Career Readiness Standards (CCRS), Strategies to Engage Adult Learners (SEAL), and Writing Strategies (WRITE 1). Math 1: Exploring Key Shifts in the CCR Standards for Mathematical Practice and Mathematical Content, UDL, AEMIS 4-U, and Lesson Planning to Engage 21st Century Learners
- TASC Testing administered to over **365** individuals (includes first-time testers and repeat testers as well as Options Pathway examinees)
- Adult Education Professional Development Sessions involving over **100** participants
- TANF recipients participating in TABE= **140**; Learning Needs Screenings= **15;** Emotional Health Inventories= 16; total assessments = **171**
- WorkKeys Assessments Sessions **(10)** administered with SPOKES and Institutional Education students; total assessments = **120**
- Training and support for the use and implementation of the Adult Education Management Information System (AEMIS)
- Developed and revised a Curriculum Alignment Process (CAP)
- Provided a WESTEST2 data analysis tool for schools or Central Office personnel that compared students with disabilities to students without disabilities and identified/prioritized WVCSOs deficiencies.
- Regularly met and planned with 7 School Psychologists, 5 County Sp. Ed. Directors and 5 County Pre-K Directors.
- 21st Century Special Education professional development and other activities for over **1,000** participants
- Action Research Projects (ARP)/graduate classes **151** participants
- Kindergarten Trainers of Trainers (KTOTs) on Early Learning System
- Literacy and Math Design Coaches to assist Transitional Teachers in Hancock County
- Culture Survey and Review of Data as requested.
- School Leadership Team meetings to assist with Technical Assistance and Professional Development as requested.
- Provided Technical Assistance Quick Reference documents (FAST TA Updates)
- Provided interim Self-Reflection tool
- Provided professional development/learning to rate and come to a consensus on the school's performance within the 7 standards for High Quality School's framework.
- WVDE and all RESAs are building a Collaborative Opportunity to share Best Practices and methods
- The High Quality Standard (HQS) Monthly Calendar provides awareness for school administrators of what needs to be accomplished, and it places it in a format that defines the High Quality Standards
- The Principal Regional Institute (PRI) is designed to build the leadership capacity of principals and central office administrators
- Catalyst Schools became models for the region as all schools move to "Learning School" Approach
- RESA 6 provided an overview for County Administrators of Policy 5500: Learning School Initiative, and the Continuous School Improvement Cycle, modeling various strategies and tools
- Designed and implemented the Professional Learning for YOU (PL YOU) framework

FINANCIAL BENEFIT

- Cooperative purchasing savings of over **$608.000**

- **Medicaid reimbursements of 1,794,104.83 million recouped and distributed to county school systems**
- **Facilitate and promote use of AEPA contracts and pricing.**
- **Substitute Employee Management System (SmartFind Express) that is utilized by Brooke, Hancock, Ohio, Marshall and Wetzel. The Substitute Calling System is housed at RESA-6 using a half time employee to manage the system to save the counties time, dollars and efficiency with the flow 0of data to fill 74,000 calls a year with a fill rate of 94.1%**
- **Substitute $367,788 Legislative state basic funding to leverage over $5M in federal, state, local, and private funding**

HEALTH AND SAFETY

- **Audiological services for over 350 students**
- **Health Education Assessment Project (HEAP) training for 35 health teachers**
- **Regional academic activities (Math Field Day, Science Fair/Bowl, Social Studies Fair, etc.) for over 200 students**
- **Provided Let's Move Resource packets to all Elementary and Middle Schools in RESA 6 to assist in implementing Policy 2510 physical activity requirements.**
- **Provided technical assistance to all 31 Elementary Schools in RESA 6 on enrollment in Let's Move Active Schools Statewide Initiative.**
- **Provided Youth Mental Health First Aid training to 27 teachers and administrators in RESA 6.**
- **Bullying Prevention resources were made available to all 5 counties in RESA-6**
- **Coordinated substance abuse curriculum, "Keep a Clear Mind" for all 4th grade students in Ohio County.**
- **Coordinated CSPAP training for 26 PE teachers in RESA 6**
- **Provided Minds In Motion Professional Learning for 15 Pre-K teachers in Ohio County**
- **Participated in high need county Partnership For Success (PFS) Prevention First planning team**
- **Participated in Ohio Valley Heroin and Opioid Community Action Planning Committee for Hancock, Brooke and Ohio County.**
- **Participated regularly in Quarterly Substance Abuse Prevention Meetings**
- **Attended Governor's Regional Task Force Meetings for Region 1**
- **Regularly attended Wellness Meetings for all 5 counties in RESA-6**
- **Regularly attended Teen Pregnancy Forum Meetings for Region 1**
- **Public Service Training classes for 4,984 participants**

TECHNOLOGY

- **Maintain and support Cisco routers in schools and school systems statewide; Cisco Router Support for WVEIS and internet access**
- **Provide technical assistance to parochial schools, correctional facilities, public safety departments, community-based agencies and adult education facilities**
- **Coordinate with the WVDE to maintain and upgrade WVEIS**
- **Provide statewide training and support, including the WVEIS help desk, for all WVEIS users**
- **Attended/Participated Annual Summer WVEIS Data Conference**
- **Attended Annual Spring and Winter WVEIS Conference**
- **Attended/Participated in WVEIS County Meetings**
- **Attended/Participated WVDE/WVEIS Bi-Weekly Staff Conference Calls/Webinars**
- **Attended/Participated WVDE/Technology Bi-Weekly Conference Calls**
- **Attended/Participated WVDE/WVEIS Portal and Resurgence Project Meetings**
- **House, maintain and support a Substitute Calling System through eSchools at RESA-6 for all 5 Counties**
- **House and maintain state of the art technology training facilities for use by schools, school systems, the WVDE and community organizations**
- **Provide eWalk license support, training and template development/revision for select schools and school systems**

- Assist schools and school systems with cost-effective purchasing of computers and peripherals
- Respond to over 5,532 service/repair calls
- On-site repair of all computer and peripherals
- WEB based data base for work order request and tracking
- Software installation and software upgrades
- Hardware installation and hardware upgrades
- Laptop repair and printer repair
- Operating system updates and antivirus software installation and configuration
- Wireless Networking Installation
- Network Troubleshooting (WAN and LAN) and network repair (WAN and LAN)
- Smart board equipment setup and support
- WVEIS workstation support and WVEIS Client Access/software support/Mocha which allows displays and printers to communicate with the AS/400
- WVEIS staff assists over 3,000 system users providing Help Desk assistance to over 15,000 callers
- Maintain the new and improved RESA-6 Web Page
- Creation and support of State E-Mail accounts for RESA-6
- WVEIS support for the On-Line IEP for Special Education
- Configuration and Installation of BTOP (Broadband Technology Opportunities Program) Cisco Model 3945 routers in 53 schools within RESA-6
- WVEIS support for Early Learning System (Pre-K/Kindergarten Assessment), BrightBytes Early Warning System, ZoomWV-e, Career Technical Education, Safe and Support Schools (Discipline System), Microsoft 365 email, Formsprint-County Forms, 1st, 2nd & 10th Month Data Submittals, Direct Deposit/Annuity/Vendor submission electronically, Certified List in WOW, Electronic Wellness records, Health Check Screening Programs used through WVEIS for Immunizations, WV General Summative Assessment Data to improve performance outcomes for Students, Grade Quick, Edline, Engrade and Live Grades Online Grading System, Let's Move! WV, Reimbursement Application, (MMIS) Medicaid Management Information System, Budget Supplement Application in WOW for Finance, Teacher/Administrator/Counselor Educator Evaluation for all 5 counties in RESA-6, Five Year Strategic Plan, and all new Web Based programs
- WVEIS workstation support and WVEIS Client Access/software support/Mocha
- Creation of over 2,000 Teacher ID's in all 5 counties
- Data and Software Server installation and support
- Upgrade and refurbish of donated computer equipment
- Video conferencing support and scheduling with Polycom
- Web based school lunch support
- Technical Assistance and support for integrated Annual Financial Statement Template
- Identimetrics figure print student identification software support
- Follett Library Automation Software support
- Unique hardware and software support for Special Education
- E-Government project support
- Technology purchases (computer, peripherals)

  EVALUATION
- On the "RESA Customer Satisfaction/Evaluation Survey" the average rating of all responses from those using RESA services was 4.6.
- *Complete Annual Reports for the year ended June 30, 2016, are available on line at each RESA's web site.

PROGRAMS &
SERVICES

*Regional Education
Service Agencies*

RESA

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November 30, 2016

PROGRAM TITLE: *Action Research Projects (ARPs) with Graduate Credit (WVU)*

PURPOSE: RESA-6 is able to offer professional development opportunities that also provide credit needed for renewal of certification or for pay increases. During the 2015-2016 school year 151 teachers participated in sessions that stressed effective instructional techniques. Sessions included topics on Classroom Management, 21st Century Instructional Techniques, and a number of topics related to support the integration of NextGen WV Content Standards using research based strategies.

FUNDING SOURCE: *Student Funded*

CONTACT PERSON: Marian V. Kajfez
304 231-3806
mkajfez@ k12.wv.us

Graduate Credit goals that were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments
• **WVU Graduate Credit is offered to teachers as requested** • **As counties request, WVU Graduate Credit applications are submitted** • **Action Research Projects (ARPs) were offered in all 5 counties. Thirteen schools and 3 county-wide ARPs were completed** • **FAST team designed and shared materials, kicked-off ARPs, and facilitated entire ARP process**

PERSONNEL SUPPORTED:

Director of Programs
FAST team
Executive Secretary

PROGRAM TITLE: *Adult Basic Education*

PURPOSE: To deliver professional development and technical assistance to adult education practitioners in order to provide quality educational programs that offer every adult student in West Virginia an opportunity to build skills for success

FUNDING SOURCE: *WVDE Grants*

CONTACT PERSON: Kim McConnaughy, Regional Coordinator
304-231-3819
kmcconna@k12.wv.us

ABE goals that were accomplished in accordance with the strategic plan.

Major Accomplishments

- Met with Hancock County Adult Education instructor to review data quality audit reports and discussed strategies for program improvement
- Provided technical assistance to adult education county directors for WIOA Transition Plans; provided continued technical assistance and follow-up to local administrators with WIOA Transition Plans
- Facilitated preparation for WIOA Transition Plan with Wetzel County Blended Program;
- Conducted audit review with Northern Regional Jail/Correctional Facility
- Finalized and submitted data audit report for NRJCF for accreditation
- Completed data audit reviews with 5 adult education classrooms to evaluate program performance
- Completed PY16 Annual Performance Evaluations for SPOKES Staff
- Facilitated meeting with new TASC Examiner at WVNCC for Ohio County Adult Education
- Facilitated WVAEA Conference Planning and Board of Directors' Meetings; Finalized WVAEA agenda for business meeting, amendments to constitution/by-laws, and other preparation and activities for fall conference
- Conducted orientation/training meetings with new SPOKES and Adult Education Teachers
- Attended Student Success Summit
- Participated in iWalk Training with regional coordinators
- Facilitated quarterly SPOKES Staff Meetings
- Participated in Adult Education Peer Trainer & Leadership Team Meetings
- Facilitated preparation meetings with regional coordinators & state staff for regional kickoff meetings
- Hosted and delivered RESA 6 regional Kickoff Meeting with Adult Education Staff
- Compiled Assessment and Professional Development sections/handouts for regional kickoff
- Participated in Moving Pathways Forward training sessions with instructors and navigators offering career pathways pilot programs

- Hosted and facilitated SPOKES Substitute Teacher meetings and technology training sessions and Schoology orientation process Participated in Adult Education Regional Coordinators' Meeting with State Department Directors
- Conducted training and orientation for 2 new SPOKES Substitute Teachers

- Completed teacher observations for annual performance review; completed classroom observation for Kristi Vermillion (Pre-Service Follow-up)
- Served on the Planning Team for Spring 2016 Teacher Academy with Contextualized Instruction, Career Pathways, and Transition to Post-Secondary QUEST Teams
- Collaborated with team members on designing activities for Teacher Academy; completed pre-work assignments for the spring teacher academy
- Facilitated SPOKES Staff Meeting with focus on review and critique of student learning goals
- Attended RESA 6's Principal Regional Institute
- Presented RESA 6 regional report and program updates/status at State/Regional Staff Meeting
- Administered WorkKeys Assessments with SPOKES Programs
- Co-Facilitated Career Pathways Pilot planning meetings with WVNCC
- Finalized PR materials, in collaboration with WVNCC, for Career Pathways Pilot; distributed Career Pathways brochures throughout region for promotion and recruitment
- Attended Region 5 Partner Meeting - presented Career Pathways Pilot for potential referrals
- Submitted adult education goals/initiatives for RESA 6 Strategic Plan
- Attended the "kickoff" and graduation celebrations for the Moving Pathways Forward pilot program for oil/gas/manufacturing industry in collaboration with WVNCC
- Attended Brooke-Hancock County Adult Literacy Graduation/Recognition Program; Ohio County Graduation Program; SPOKES Recognition Programs
- Conducted classroom observations with Career Pathways Pilot Program
- Delivered report on adult education collaboratives at the Northern Panhandle District Consortium
- Finalized and submitted 2015 Winter and 2016 Spring Editions of the RESA 6 E-Newsletter
- Hosted and facilitated meeting with regional transition team to begin drafting local MOUs with core program partners under WIOA; Met with adult education reps and drafted addendum for local WIB MOU outlining adult education services
- Finalized plans for WVAEA Day at the Legislature; sent out announcements on various listservs; uploaded instructor/student activities in Schoology
- Attended Region 5 Partner Meetings Friends of the College (WVNCC) Meetings, Program Committee and Board of Directors' Meetings with St. John's Home for Children
- Facilitated a debriefing session for Career Pathways Pilot and the drafting of promotional materials for the next two programs
- Presented Adult Education Collaboratives and Program Updates for Regional Council
- Provided adult education program updates for the NRJCF Advisory Meeting
- Collaborated with WVNCC to develop articulation agreements for Adult Education Programs; assisting with plans to deliver a regional transition fair for WIOA partners and wrap-around services
- Provided requested documentation to auditors throughout the RESA 6 Audit
- Provided technical assistance to county directors for the FY17 grant application
- Prepared and submitted FY17 SPOKES Grant Applications (6) and FY17 Adult Education Coordination Grant Application
- Provided Technical Assistance to Adult Education instructors/County Directors in the completion and submission of the 2016-17 grant applications, including the blended program in Wetzel County
- Coordinated and submitted year-end purchase requests for SPOKES Programs
- Participated in the review and scoring of PY17 Adult Education grant applications
- Facilitated end of year purchases for Adult Education funds for curriculum materials

PERSONNEL SUPPORTED: Regional Coordinator – Adult Basic Education, Secretary

PROGRAM TITLE: *Catalyst Schools*

PURPOSE: Catalyst Schools were identified in 4 regional counties. These schools became models for the region as all schools move to "Learning School" Approach. Professional Development transforms to Professional Learning (PL) to improve effectiveness of PL for educators as they integrate strategies into classrooms.

FUNDING SOURCE: *County and State Funded*

CONTACT PERSON: Marian V. Kajfez
304 231-3806
mkajfez@k12.wv.us

Catalyst School's goals that were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments

Catalyst Schools
- Hancock County/Weir Middle School
- Brooke County/Hooverson Heights Primary School
- Ohio County/Middle Creek Elementary School
- Marshall County/Hilltop Elementary School
- SAI Survey training, access, and analysis
- Schools presented at Principal Regional Institute (PRI), both Fall and Spring, with Best Practices and the "How to" integrate the Professional Learning Standards successfully into the day to day curriculum of the school, and SAI survey overview
- WVDE Research Synopsis of Catalyst School Process featuring RESA 6 Catalyst Schools

PERSONNEL SUPPORTED:
Director of Programs
School Improvement and Technical Assistance Coordinator
Executive Secretary

PROGRAM TITLE: *Collaborative with WVDE and RESAs*

PURPOSE: WVDE and the eight RESAs are building a Collaborative Opportunity to share Best Practices and share methods used to be the most efficient in supporting the six Areas of Service required by law. The process began in January of 2016 with an application and an interview allowing each RESA to share the Best Practices unique to each RESA. Monthly meetings with relevant topics focusing on many areas are continuing through this school year.

FUNDING SOURCE: *State Allocation*

CONTACT PERSON: Name: Marian V. Kajfez
Phone: 304 231-3806
Email: mkajfez@k12.wv.us

Collaborative goals that were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments
RESA 6 FAST attended and participated in the Application Process and the Face-to-Face Interview Process with each team member contributing   **RESA 6 shared the Data Management System processes and tools used to document progress on school improvement efforts**   **RESA 6 shared vision and initial design for the Comprehensive Professional Learning Management System (CPLMS)**   **RESA 6 assisted with activities to design a Collaborative Vision Statement, Mission Statement, and Goals**   **RESA 6 created, modeled, and distributed Exemplary Programs template**   **RESA 6 shared the work done with Policy 5500: Learning Schools Roll out and designed a template with supporting activities to complete a RESA 30-60-90…Day Plan**   **RESA 6 plans to regularly attend and participate in monthly collaborative meetings**

PERSONNEL SUPPORTED:

Director of Programs
FAST Team
Executive Secretary

PROGRAM TITLE: Cooperative Purchasing

PURPOSE: To provide bidding and purchasing services that maximizes county and school purchases and reduces administrative burden to the county school systems.

FUNDING SOURCE: State Allocation

CONTACT PERSON: Greg Minnich
(304) 231-3822

gminnich@k12.wv.us

Cooperative Purchasing goals that were accomplished in accordance with the strategic plan are noted in "green."

MAJOR ACCOMPLISHMENTS:

- **Performed all administrative functions to competitively bid food service supplies: developed the bid document, received and analyzed the results, and produced various reports and tools for county Food Service Directors**
- **Performed all administrative functions to competitively bid for Milk and Bread products and awarded the bid**
- **Performed all administrative functions to competitively bid copy paper supplies: developed the bid document, received and analyzed the results, produced various reports and catalogs for county and school use**
- **Performed all administrative functions to request proposals for Fixed Asset Appraisal services for the county boards of education, and facilitated counties entering into contract for the services**
- **Built an Access Database as a prototype of a professional learning management system to gain an understanding of the details needed in a management system and began research to find a canned system that could be utilized as a professional learning management system**
- **Increased usage of AEPA contracts for instructional supplies, and office supplies. Facilitated the use of TIPs Contracts when appropriate**

SUMMARY OF STRATEGIC PLAN RESULTS:

The Cooperative Purchasing program succeeded with its primary goal: develop a RFP for Fixed Asset Appraisal services and secure a service provider. The program moved forward with development of a professional learning management system to provide a basis for evaluating canned packages.

PERSONNEL SUPPORTED:

Coordinator of Purchasing and Finance

PROGRAM TITLE: Financial Management

PURPOSE: To provide accurate budgeting and accounting of all financial
                     activities of the agency.

FUNDING SOURCE: State Allocation

CONTACT PERSON: Greg Minnich
                     (304) 231-3822

                     gminnich@k12.wv.us

Financial Management goals that were accomplished in accordance with the strategic plan are noted in "green."

MAJOR ACCOMPLISHMENTS:

Financial Highlights

Note: The financial information is being presented without prior year comparisons due to a delay in receiving CPRB information as it relates to pension liability. In the absence of this information prior year comparisons greatly misrepresent the situation. It is anticipated that the financial statements will not include the pension liability until a date after the deadline for the submission of this annual report.

- RESA-6's liabilities plus deferred inflows exceeded assets plus deferred outflows by $2,056,475 at the close of the most recent fiscal year.   RESA-6 had a decrease of $101,286 from the previous fiscal year's negative net position of $1,955,189. The net decrease of $101,286 from the previous year's net position was primarily attributable to OPEB expenditures in the current year.

- As of the close of the current fiscal year, RESA-6's governmental funds reported combined ending fund balances of negative $613,220, a decrease of $111,342 in comparison with the prior year fund balance negative $501,878.

- At the close of the current fiscal year, unassigned fund balance for the general fund was negative $706,834 or negative 118.51% of total general fund expenditures.

- RESA-6 continued the process of treating OPEB in alignment with new legislation and PEIA policy changes that will result in a the OPEB liability building in the general fund until future credits are issued by the PEIA, which will reduce and eliminate the liability over time.

- RESA-6 continued the process of treating prior revenue for OPEB from county boards of education as a pre-paid liability. It should be noted that the counties have utilized the bulk of pre-payments leaving only $19,158 in pre-paid liability.

Revenues:

The following chart shows RESA-6's revenues for fiscal year ended June 30, 2016 by source:

Revenues by Source

7.67%	1.08%
35.14%	56.10%

Legend:
- Charges for Services
- Operating Grants & Contributions
- Unrestricted State Aid
- Unrestricted grants and contributions
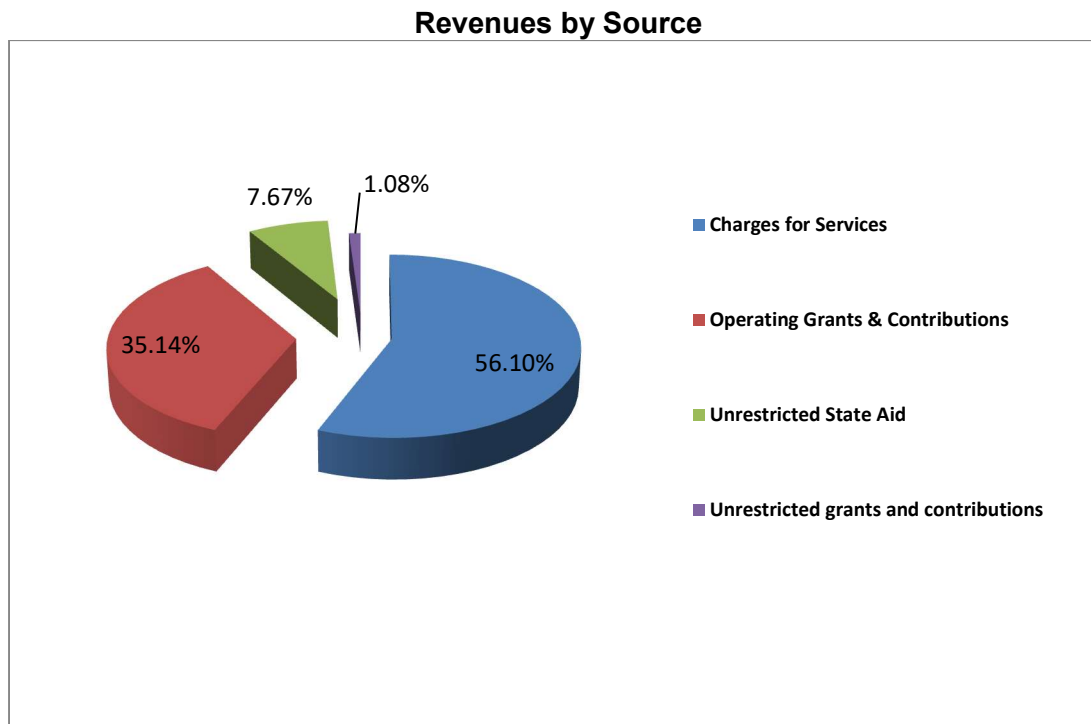
Charges for Services make up the bulk of RESA-6 revenues at 56.10%. The majority of these funds reflect County Board of Education payments for RESA-6 services. RESA-6 has historically had the majority of revenues made up of charges for services to County Boards of Education. It should be noted that the Unrestricted State Aid only contributing 7.67% of revenues for the RESAs overall operations. The following chart shows FY2016 revenues

	Governmental Activities 2016
Revenues:	
Program revenues:	
Charges for services	2,689,533
Operating grants and contributions	1,684,776
Unrestricted state aid	367,788
Unrestricted grants and contributions	51,795
Total revenues	4,793,892

Revenue Discussion:

RESA-6 is designed to provide services to the county boards of education within the region, and revenues reflect this service orientation in that the bulk of revenues are charges for services.

Expenses: The following chart shows RESA-6's expenditures for fiscal year ended June 30, 2016 by function:

Expenditures by Function

Instruction 33%

Total supporting services 67%
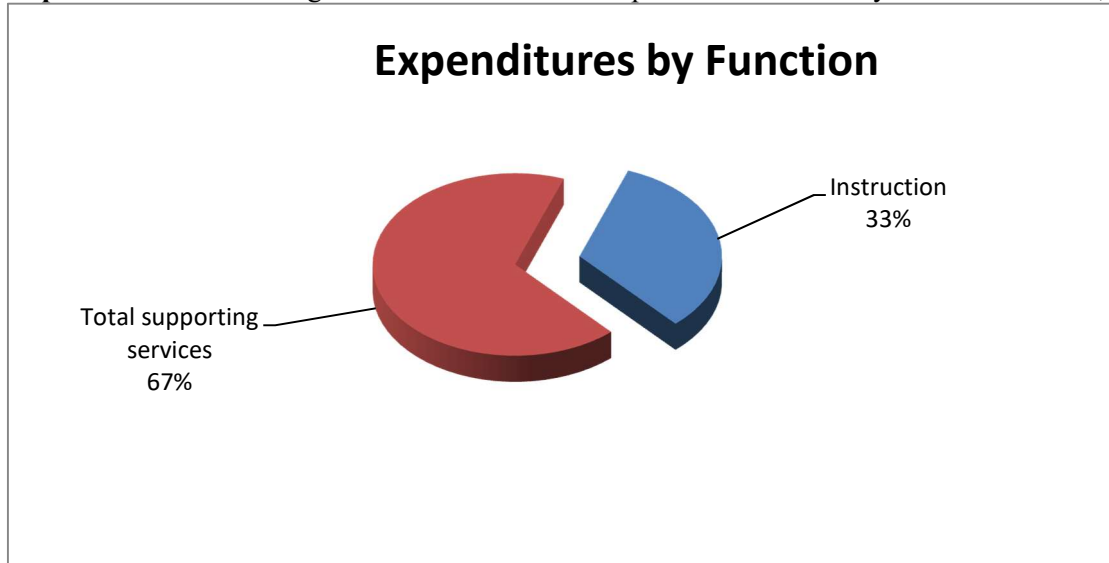
Supporting services makes up the bulk of RESA-6 expenses at 67%, and reflect the support service orientation of the Agency. RESA-6 primarily functions to support County Board of Education activities, and the expenditure distribution is in alignment with that purpose with 100% devoted to support services and instruction.

The following chart shows FY2016 expenses:

	FY2016 Governmental Activities
Instruction	1,599,705
Total Supporting Services	3,295,473
Total	4,895,178

Expense Discussion:

RESA-6 is designed to provide services to the county boards of education within the region. RESA-6 expenses reflect this service orientation in that all of expenses are in Support Service and Instruction.

Change in net position:

The difference between revenues and expenses resulted in a decrease in net position of $101,286. This decrease is primarily attributable to OPEB expenditures without offsetting revenue.

SUMMARY OF STRATEGIC PLAN RESULTS:

Financial Management of RESA-6 continued to meet the expectations of the State Department for accurate financial accounting and management.

PERSONNEL SUPPORTED: Coordinator of Purchasing and Finance and approximately 10% of a secretary

PROGRAM TITLE: Financial Services

PURPOSE: To provide financial services that assist the county school systems to operate in a cost efficient manner while reducing administrative burden on county school systems.

FUNDING SOURCE: State Allocation

CONTACT PERSON: Greg Minnich
                             (304) 231-3822

gminnich@access.k12.wv.us

Financial Services goals that were accomplished in accordance with the strategic plan are noted in "green."

MAJOR ACCOMPLISHMENTS:

- **Modified the integrated financial template to accurately accommodate new reporting requirements for GASB 68**
- **Assisted with the financial close for Brooke, and Ohio Counties by utilizing the integrated template to assist in detecting errors and reconciling issues in a timely manner**
- **Tracked and monitored time spent in each county or benefit received by each county to fairly allocate costs for shared services in the Itinerant Program, the Technology Repair Program, the Substitute Calling Program, the Medicaid Billing Program, the Handle on Science Program, and the Talent Pool Program**
- **Modified the methodology and increased the accuracy for tracking time spent in each county for Technology Department and the Itinerant program**
- **Contracted for services with an Energy Manager, Certified Behavioral Therapist, Certified Social Worker, and Specific Program Trainers and/or Specialists to provide services in the counties**
- **Contracted for services with an Autism Consultant to provide services to the county school systems which produces a consistent approach and understanding throughout the region**
- **Provide centralized contracting for various expert trainers which allows counties to maximize their participation while minimizing the cost per county**
- **Employed and encouraged the employment of skilled retirees to provide part time services to the counties in a cost effective manner that allows counties to share matured expertise**
- **Purchased supplies for the Handle on Science Program**
- **Administer Federal grants for regional initiatives in Special Education, Public Service Training, and Adult Basic Education**
- **Administer state grants for regional initiatives in School Improvement and Support, Special Education, Public Service Training, Adult Basic Education, WVEIS Operations, Computer Repair and Modernization, and Public Health**
- **Administer County funded programs for Itinerant Teachers and Special Needs personnel, Technology Repair, Substitute Calling, Medicaid, and Handle on Science**
- **Administer local program funds for Public Service Training**
- **Prepared extensive data and information to meet PERD Audit Requests**

SUMMARY OF STRATEGIC PLAN RESULTS:

RESA succeeded in the primary goal which was to establish a standard methodology of tracking employee time for county funded programs and to delegate the various tasks in the process to appropriate staff in order to have a consistent, accurate, and automatic capturing and processing of data for timely and accurate invoicing.

PERSONNEL SUPPORTED:

Coordinator of Purchasing and Finance, Part time Secretarial Staff

PROGRAM TITLE: *Focus Schools*

PURPOSE: RESA 6 provided Technical Assistance and Professional Development to the seven identified Focus Schools in the Region.

FUNDING SOURCE: *State Allocation*

CONTACT PERSON: Marian V. Kajfez, Jon Pollock, Mary Kay Reisinger

304 231-3806
mkajfez@k12.wv.us

Focus School goals that were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments
Focus Schools Interim Diagnostics available for 2015-2016 with suggestions to improve school performance as identified   **Culture Survey and Review of Data available to each Focus School**   **School Leadership Team meetings to assist with Technical Assistance and Professional Development as requested**   **Provided Technical Assistance Quick Reference documents**   **Provided Materials and Support for ESEA Flexibility Monitoring Conference Calls**   **Created and Implemented RESA/district/school responsibility chart**   **Continued evolution of curriculum alignment process**   **Provided an opportunity to network with the Catalyst Schools who were implementing the Learning Schools Model using the "PL You" format**

PERSONNEL SUPPORTED:

Director of Programs
School Improvement and Technical Assistance Coordinator
Coordinator Curriculum and Instruction
Executive Secretary

PROGRAM TITLE: *Foundations of Early Literacy*

PURPOSE: The purpose of the early learning (Pre-K to 3) assist classroom educators with implementation of high-quality, developmentally appropriate classroom instructional methods that focus on the foundational components of literacy and will result in increased student achievement

FUNDING SOURCE: *Federal and State Grant Funds*

CONTACT PERSON: Name: Cheryl Tuba, Rick Redd

                                          Phone: 304 231-3806
                                          Email: ctuba@k12.wv.us/rredd@k12.wv.us

Focus RS3 goals were accomplished in accordance with the strategic plan noted in "green"

Major Accomplishments
- Part of a team that published a Co-Teaching Guidance Manual that was adopted by the WVDE   - Part of a Team that provided Co-Teaching Professional Learning and Technical Assistance to schools   - Technology Integration Support to schools   - Support the FAST Team on projects   - Developed the School Improvement Process poster   - Presented Technology Infusion at PRI   - Presented technology workshop to Bethany College student teachers   - Presented PBIS, SPL, Bullying to Bethany College student teachers   - Attended Coaching for School Improvement Workshop   - Developed and presented Augmented Reality to schools   - Provided IPI Coding to schools   - Attended WVDE RS3 meetings to support the Campaign for Grade Level Reading   - Participated/watched webinars for Grade Level Reading/Early Literacy   - Attended Anne Benninghof's Co-Teaching follow-up workshop   - Part of a Team that acquired a $37,500 FY17 WVDE OEL Grant to support the Campaign for Grade Level Reading   - Part of a Team that implemented a $75,000 FY16 WVDE OEL Grant to support the Campaign for Grade Level Reading   - Lead role in creating/distributing *Early Literacy Brochure* to share with schools, parents, businesses, and other community organizations   - Presented Universal Design for Learning (UDL) to schools   - Participated in Improving School Climate Webinar   - Attended IEP Training   - Attended 95% Group: Effective Practices for Intervention   - Created manipulative tools for schools to use for Differentiated Instruction   - Attended the Kid Strong Conference

PERSONNEL SUPPORTED:

Middle Schools, Elementary Schools, Bethany College

Joe Paolo-Special Education Director
Cheryl Tuba and Rick Redd
Focus Regional School Support Specialists
Secretary

PROGRAM TITLE: *Graduation 20/20*

PURPOSE: Graduation 20/20 works with high schools to assist in building capacity to increase the high school completion rate for ALL students with special emphasis on students with disabilities (SWD) and those of low socioeconomic status (low-SES).

FUNDING SOURCE: *Federal and State Grant Funds*

CONTACT PERSON: Name: Michelle Hogan
Phone: 304 231-3808
Email: Michelle.Hogan@k12.wv.us

Graduation 20/20 goals were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments
Recruited and received MOUs for Cohort 2 from: **John Marshall High School**   **Gateway Achievement Center**   **Moundsville Middle School**   **Weir High School**   **Recruited 10 schools for the 2016-2017 school year:**   **Oak Glen High School**   **Brooke High School**   **Wheeling Park High School**   **Follansbee Middle School**   **Wellsburg Middle School**   **Wheeling Middle School**   **Bridge Street Middle School**   **Triadelphia Middle School**   **Warwood Middle School**   **New Martinsville School**   **Paden City High School**   **Attended WVDE sponsored Graduation 20/20 trainings.**   **Attended KidStrong Conference: Moundsville Middle and Weir High School presented**   **Collaborated with the National Dropout Prevention Center to develop a RESA-wide Graduation 20/20 conference for participating school teams for the 2016-2017 school year**   **Part of a Team that provided Co-Teaching Professional Learning to schools**   **Part of a Team that published a Co-Teaching Guidance Manual Manual that was adopted by the WVDE**

PERSONNEL SUPPORTED:
Hancock and Marshall County Graduation 20/20 Teams

Joe Paolo-Special Education Director, Michelle Hogan-Graduation 20/20 Regional School Support Specialist
Secretary

PROGRAM TITLE: *West Virginia Handle on Science*

PURPOSE: The WV Handle on Science project began in 1997 as a pilot program and was funded in 1998 through a National Science Foundation grant to provide inquiry based science professional development to elementary teachers. Teachers in kindergarten through grade six from Hancock, Brooke, Ohio, Marshall and Wetzel Counties have been involved since the beginning of the program. The five county school systems now support the program through RESA 6. Handle on Science has incorporated Standards Based Curriculum including; science kits with inquiry centered activities, refurbishment of kits through bulk purchasing, transportation of the kits to area schools and continued support by business partners.

Pre-Service Preparation programs in various WV colleges and universities now utilize science kits in their methods courses modeling pedagogy used in the WV Handle on Science program.

Community connections exist with local children's science programs to familiarize teachers with the plethora of informal science opportunities available in WV to be shared with parents, friends and community members.

The strength of the WV Handle on Science has been standards based curriculum shared with leaders in the science community and development of school level leaders. The program has been replicated across the state through efforts of the WVDE SIMPLE project due to the success of the RESA 6 Handle on Science Program.

FUNDING SOURCE: *County Sponsorship*

CONTACT PERSON: Nick P. Zervos
304 231-3804
nzervos@k12.wv.us

PERSONNEL SUPPORTED:

Project Director

PROGRAM TITLE: *High Quality Standards Monthly Calendar*

PURPOSE: The High Quality Standard (HQS) Monthly Calendar provides awareness for school administrators of what needs to be accomplished, and it places it in a format that defines the High Quality Standards, accentuating the improvement processes, practices, and procedures for continuous improvement.

FUNDING SOURCE: *none*

CONTACT PERSON: Name: Mary Kay Reisinger
Phone: 304 231-3817
Email: mreising@k12.wv.us

Major Accomplishments
• **Calendar highlights various state and regional initiatives, and RESA 6 services and supports** • **Serves as a suggestion list for items that may be uploaded to the School Monitoring Report (SMR)** • **The High Quality Standard Calendar is an agenda item that received positive support and requests to continue**

PERSONNEL SUPPORTED:
Coordinator School Improvement and Technical Assistance

PROGRAM TITLE: *Kindergarten Trainers of Trainers (KTOTs)*

PURPOSE: Kindergarten Teachers from regional schools were brought together to build trainer capacity for early childhood reporting proficiency & support system targeting kindergarten.

FUNDING SOURCE: *State Grant*

CONTACT PERSON: Marian V. Kajfez, Mary Kay Reisinger

304 231-3806
mkajfez@access.k12.wv.us

KTOTs goals that were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments
Regional counties have participated quarterly   **Action Plans have been developed, shared and revised at each collaborative session**   **RESA 6 developed tools modeled for building capacity**   **Networking sheet and opportunity to contact regional colleagues after sharing Best Practices**

PERSONNEL SUPPORTED:

Director of Programs
School Improvement Technical Assistance Coordinator
Executive Secretary

PROGRAM TITLE: Learning School County Administrative Trainings

PURPOSE: RESA 6 provided an overview of Policy 5500: Learning School Initiative, and the Continuous School Improvement Cycle, modeling various strategies and tools .

FUNDING SOURCE: *State Allocation*

CONTACT PERSON: Marian V. Kajfez, Mary Kay Reisinger

304 231-3806
mkajfez@k12.wv.us

County Administrative goals that were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments
• **Ohio County, Marshall County, and Brooke County administrators participated in trainings throughout the year** • **Policy 5500: Learning School Initiative, including the Professional Learning Standards** • **SAI Survey training, access, and analysis** • **Continuous Learning Cycle with tools for each stage of the cycle to be used in the school setting** • **Pre and post reflection of current school's condition**

PERSONNEL SUPPORTED:
Director of Programs
School Improvement and Technical Assistance Coordinator
Executive Secretary

PROGRAM TITLE: *Master Plan*

PURPOSE: Master Plan for Professional Development is designed each year with multiple players. RESAs collaborated to submit common goals as requested by regional counties. Reporting of attendees for survey participation and data collected by WVDE Research Department for an annual report about effectiveness.

FUNDING SOURCE: *State Supported*

CONTACT PERSON: Marian V. Kajfez
304 231-3806
mkajfez@access.k12.wv.us

Master Plan goals that were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments
- Quarterly reporting of Professional Development presented through a narrative of professional learning presented and evaluated by the attendees.   - Increase the knowledge and skills of all pre-K educators to deliver a comprehensive preK-third grade approach to early childhood education that includes a balanced approach to early literacy   - Increase deep content knowledge and proficiency in designing and delivering standard-driven instruction and assessments for all preK-12 West Virginia educators   - Improve leadership competencies for principals and assistant principals in order to support high quality teaching and learning   - Support the full implementation of the revised educator evaluation system

PERSONNEL SUPPORTED:

Director of Programs
Executive Secretary

PROGRAM TITLE: *Medicaid Specialist*

PURPOSE: Coordinate the Medicaid billing for Brooke, Hancock, Marshall, Ohio, and Wetzel Counties

FUNDING SOURCE: Brooke, Hancock, Marshall, Ohio and Wetzel County Board of Education

CONTACT PERSON: Karen M. Wojcik
304-231-3820
kwojcik@k12.wv.us

Medicaid goals that were accomplished in accordance with the strategic plan are noted in "green."

MAJOR ACCOMPLISHMENTS:

- **Processed over $2,000,000 in Medicaid Billing which resulted in the counties receiving $1,794,104 in reimbursements for the 2015-2016 school year**
- **Conducted Medicaid reviews in each county to ensure that proper documentation is being kept in the event of a Medicaid audit**
- **Trained new providers on the Medicaid billing process**
- **Attended State Medicaid meetings to keep current of Medicaid changes and issues**
- **Prepared each county for the upcoming school year by compiling and distributing billing forms needed to complete Medicaid billing and updated each teacher during the year as new students were added to Special Education or to the Medicaid program**

SUMMARY OF STRATEGIC PLAN RESULTS:

The Medicaid Program efficiently and effectively provided Medicaid billing services to all five county Board of Education's utilizing one Medicaid Specialist.

PERSONNEL SUPPORTED:

Medicaid Specialist

RESA-6 Medicaid Statistics - FY11 Through FY16

	2011-12	2012-13	2013-14	2014-15	2015-16
Brooke Co.	781,926.04	795,893.90	661,307.65	611,309.74	254,459.70
Hancock Co.	1,028,371.46	947,910.91	908,380.28	708,478.99	405,190.11
Marshall Co.	1,056,341.60	986,653.05	1,010,141.15	914,112.11	491,640.23
Ohio Co.	1,074,588.26	1,139,605.96	899,453.67	695,307.80	471,367.29
Wetzel Co.	665,689.93	483,496.54	549,085.52	429,199.35	171,447.50
RESA-6 Total	4,606,917.29	4,353,560.36	4,028,368.27	3,358,407.99	1,794,104.83

County Medicaid Monies Received
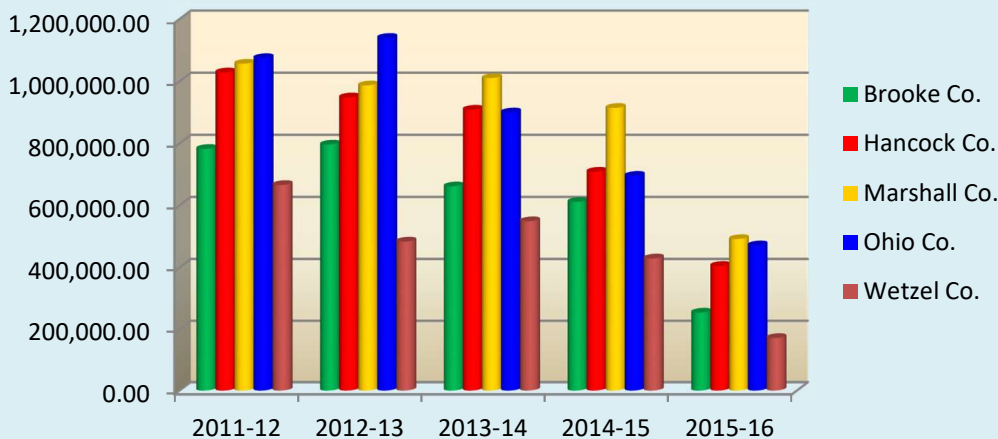
RESA-6 Medicaid Totals Sent to Counties
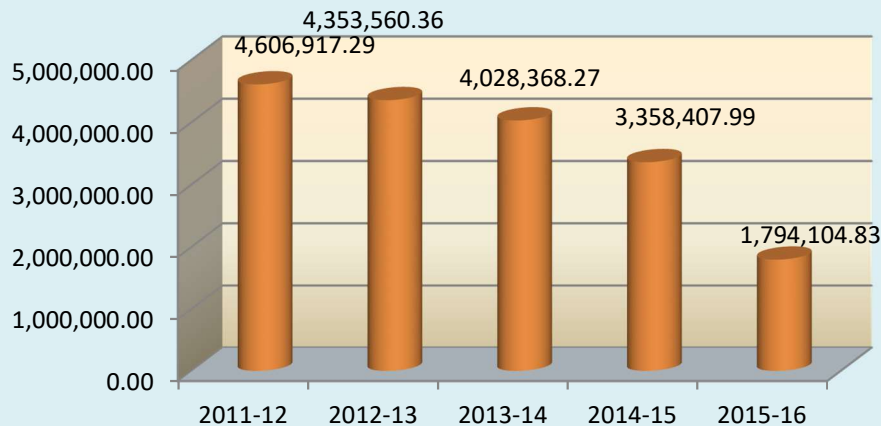
Five-year total sent to RESA-6 counties: $18,141,358.74

PROGRAM TITLE: *Principal Regional Institute*

PURPOSE: The Principal Regional Institute (PRI) is designed to build the leadership capacity of principals and central office administrators. Nearly 120 principals and central office administrators from public schools in the RESA 6 geographical area have the opportunity to advance their knowledge and leadership skills through participation in the PRI. The PRI Advisory Council includes administrators from all counties and programmatic levels. The PRI Advisory Council identifies topics and presenters to ensure that the leadership training meets the expectations and needs of participants. PRI builds administrative leadership and skills that support continuous school improvement. Pertinent education information is provided to meet the needs of the educational leaders in RESA-6 at varying levels of expertise and educational settings.

Focus Areas : Leadership Development, School Improvement, Legal Issues, 21st Century Learning

FUNDING SOURCE: *County Supported*

CONTACT PERSON: Marian V. Kajfez
304 231-3806
mkajfez@access.k12.wv.us

Principal Regional Institute goals that were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments
• **The Principal Regional Institute, with sessions held in the fall and the spring, provides a forum for sharing and expanding the knowledge and skills of educational leaders in the RESA 6 counties**
• **Center for Professional Development (CPD) "Requirements of Principals" hours are submitted bi-annually to meet the CPD requirements (Policy 5500.03)**
• **Silencing the Social Media Jungle and "PL You" Professional Learning Standards**
• **Keynote by Dr. Martirano, WV State Superintendent; Highlighted Minds in Motion, Catalyst School Best Practice, and several other topics using the "PL You" Format**
• **Professional Learning Standards and SAI survey presentations by Catalyst School Principals**

PERSONNEL SUPPORTED:

Director of Programs
Executive Secretary

PROGRAM TITLE: *Professional Learning YOU (PL YOU)*

PURPOSE: In an effort to provide relevant, cost efficient professional learning opportunities, the RESA 6 FAST team developed a method to organize needs and strengths from participants and allow them to crowdsource for information.

FUNDING SOURCE: *State Allocation*

CONTACT PERSON: Name: Marian V. Kajfez
Phone: 304 231-3806
Email: mkajfez@k12.wv.us

Major Accomplishments
Initial run of PL You with Focus Principals and County Support participated, July 2015   **Integrated strategy into PRI with Focus and Catalyst School Principals**   **PRI Integrated strategy with topics relevant to the attendees**   **Continue to facilitate and share process with schools as requested**

PERSONNEL SUPPORTED:

Director of Programs
FAST Team
Executive Secretary

PROGRAM TITLE: *Public Service Training*

PURPOSE: To provide high quality, cost effective emergency response training working toward our goal the preservation of life, property and the environment.

FUNDING SOURCE: *WVDE Grant/HMEP Grant*

CONTACT PERSON: Ralph Kosar, Regional Coordinator
(304)231-3815

rkosar@k12.wv.us

PST goals that were accomplished in accordance with the strategic plan are noted in "green."

Major Accomplishments
• **Conducted 409 PST classes serving more than 4971 students** • **Negotiated and successfully completed training for major industrial & educational entities including but not limited to Murray Energy, Covestro, Tunnel Ridge Mine, Axiall** • **Supported regional fire school committees to provide quality training for area firefighters** • **Provided CPR/FA training supporting the schools throughout the region** • **Conducted instructor in-service training for Fire Service & EMT Instructors** • **Taught PST instructor methodology classes** • **Opened and conducted training at the Live Fire Burn facility in Weirton WV** **Attended CE classes required EMT recertification training**

SUMMARY OF STRATEGIC PLAN RESULTS:
During fiscal year 15/16, funds were released to purchase equipment to facilitate training at the Weirton Live Burn Training Facility. Quality training has been provided to First Responders to help them maintain their State certifications.

PERSONNEL SUPPORTED:
Public Service Training Coordinator
Public Service Training Facilitator

PROGRAM TITLE: *Regional Training of School Bus Drivers*

PURPOSE: To provide trained School Bus Drivers to the county school systems in a cost Effective manner while facilitating and emphasizing best practices of training, Reducing administrative burden on county school systems, and enabling State Bus Inspectors to focus on bus inspections.

FUNDING SOURCE: County School System Funds

CONTACT PERSON: Ralph Kosar
(304) 231-381

rkosar@k12.wv.us

Major Accomplishments
• **Conducted 7 training classes**
• **Processed all paperwork for all candidates**
• **Certified 23 School Bus Drivers**
• **Approximately 60% of candidates who start the training process complete the training process and reach certification, the 40% who do not complete either withdrawal or are eliminated due to failure to meet a requirement**
• **100% of candidates who reach final testing for certification and pass the certification test and are employed in the county school systems**

SUMMARY OF STRATEGIC PLAN RESULTS:

During fiscal year 15-16, Work was begun on a training protocol for all RESA's to follow to promote consistent training throughout the state. Training classes were scheduled, structured and coordinated to increase the size of classes and reduce overall cost.

PERSONNEL SUPPORTED:

Public Service Training Coordinator
Eight Regional Trainers (Part Time)

PROGRAM TITLE: *Regional School Wellness*

PURPOSE: The Regional Wellness Specialist in RESA 6 will assist county school districts in establishing a cooperative wellness program to provide schools, families and communities with resources to make healthy and informed decisions that can prepare students for academic success. The Wellness Program consists of 8 components of wellness such as: staff support and wellness promotion; a healthy and safe school environment; family, business, and community involvement; guidance/counseling, psychological, and social services; nutrition services; physical education and health education.

The WV Wellness Network is a collaborative program under the direction of the WVDE, Office of School and Community Support, WV Department of Health and Human Resources and RESA.

FUNDING SOURCE: WVDE State Grant

CONTACT PERSON: Caryn Puskarich
304-231-3816
cpuskari@k12.wv.us

School Wellness goals that were accomplished in accordance with the strategic plan are noted in "green."

MAJOR ACCOMPLISHMENTS:
- Suicide Prevention Re-fresher training and resources were provided to all 5 counties in RESA 6
- Provided technical assistance to all 31 Elementary Schools in RESA 6 on enrollment in Let's Move Active Schools Statewide Initiative.
- Provided Youth Mental Health First Aid training to 27 teachers and administrators in RESA 6.
- Coordinated substance abuse curriculum, "Keep A Clear Mind" for all 4th grade students in Ohio County.
- Coordinated CSPAP training for 26 PE teachers in RESA 6
- Provided Minds In Motion Professional Learning for 15 Pre-K teachers in Ohio County
- Substance Abuse training on Drug Trends was provided to all 5 counties in RESA 6
- Bullying Prevention Resources were provided to all 5 counties in RESA 6
- Let's Move Resource Manual was provided to all Elementary and Middle schools in RESA 6.
- Training on Policy 2510 to all Guidance Counselors in RESA 6 to assist in implementing physical activity requirements.
- FitBit Research Project for schools in RESA 6 schools to assist in data collection of physical activity.

PERSONNEL SUPPORTED:
Regional School Wellness Specialist
Secretary

PROGRAM TITLE: *SFE SmartFind Express (Substitute/Employee Management System)*

PURPOSE: SmartFind Express a Substitute/Employee Management Calling System which is utilized by five of the RESA 6 counties, Brooke, Hancock, Ohio, Marshall and Wetzel. SFE automates the absence entry process and substitute search and job assignment. The Substitute calling system is housed at RESA 6 using a half time employee to manage the system to save the counties time, dollars and efficiency with data flow.

FUNDING SOURCE: *LEA*

CONTACT PERSON: Ronda L. Kouski, Coordinator
304-243-0397
rkouski@k12.wv.us

Major Accomplishments
• **SFE fills approximately 74,000 calls a year with a fill rate of 94.1%**
• **SmartFind Express utilizes advance technology that automates the absence process**
• **Recording and reporting employee absences**
• **Selecting the most qualified substitutes available**
• **Notifying and assigning substitutes to assignments**
• **Electronically transmit employee absences and substitute hours to the county payroll system**
• **Reporting on detail and statistical trends**
• **Providing reports to administrators on absence status and absence assignments**
• **Recording assignment information and tracking status for record keeping**
• **Maintain software with version updates**
• **Cost effective system which serves five counties vs. each county having their own system**
• **Half Time employee on a daily basis from 6:30 am - 11:00 am to monitor system**
• **WVEIS staff to monitor the system from 11:00 am until 4:00 pm**
• **SFE may be accessed 24 hours a day, 7 days a week by Administrators, Employees, and Substitutes by phone or web browser http://resa6.eschoolsolutions.com**

SUMMARY OF STRATEGIC PLAN RESULTS:
Continue to oversee and manage The Substitute Employee Management System (SFE) for all five counties which is housed at RESA 6 using a half time employee to save the counties time, dollars and efficiency with the flow of data for absence reporting.

PERSONNEL SUPPORTED:

Brooke, Hancock, Marshall, Ohio and Wetzel County Personnel
Work directly with eSchool Solutions (System Support)

RESA-6 Smart Find Express Calling System Statistics - FY16

	Total Absences	Total Absences Filled	Percent of Absences Filled
Brooke Co.	11135	10391	93.3%
Hancock Co.	12583	11672	92.8%
Ohio Co.	18950	17891	94.4%
Marshall Co.	16118	15297	94.9%
Wetzel Co.	14831	13986	94.3%
Total: RESA 6	73617	69237	94.1%

County Calling System Statistics - FY16
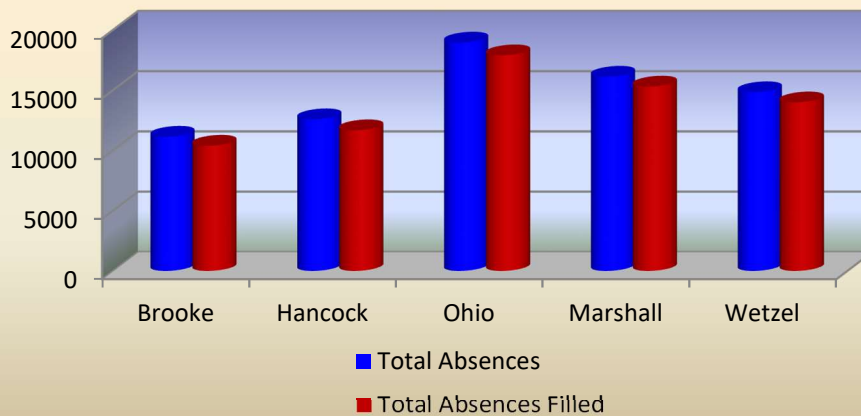
Total RESA-6 Calling System Statistics
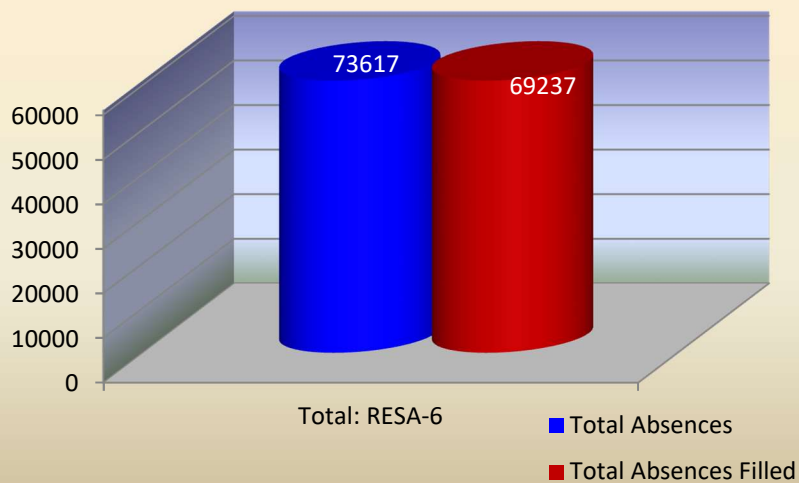
PROGRAM TITLE: *SpEd/Pre-K/Focus/Grad 20/20 and Itinerant Programs*

PURPOSE: All activities conducted this year through the RESA-6 Special Education Program (SPED) which include Special Education/Pre-K/Focus/Graduation 20/20 and Itinerant Programs have focused on improving student achievement for ALL students through scientifically research based curriculum, technical assistance and targeted professional development. SPED has begun to expand funding sources by applying for Grants that will lift our schools capacity in the application of state of the art, research based instructional practices and integrating families and the community into our schools.

SPED developed a Co-Teaching Guidance Manual (CTGM) that was adopted and published by the WVDE. The CTGM has 'practical' resources, tools and processes that has application for any educator from the classroom to the central office. SPED's site-specific Co-Teaching process (CTP) was developed over a two year period and implemented in schools. The CTP provides the opportunity to establish a baseline and model Co-Teaching practices with the teacher in their classroom. Although the CTP continues to evolve, we expect to present the CTP to the WVDE in FY17.

SPED acquired and implemented a $75,000 FY16 Early Literacy Grant that Supports the WVDE's Campaign for Grade Level Reading, from the WVDE Office of Early Learning (OEL), that has an emphasis on Family Engagement.   SPED, in collaboration with our County Early Learning Directors and West Liberty University has acquired a $37,500 FY17 Early Literacy Grant that supports the WVDE Campaign for Grade Level Reading, through OEL. This FY17 Grant, cited by OEL in their publications, will provide 18 teachers 18 credit hours, through West Liberty University, of research-based instructional strategies to educate struggling readers.

SPED is an integral member of the National-WVDE Transition Team to ensure all students, especially students with disabilities, transition from high school to College, Career, and Community Ready.

SPED played a key role in the development and implementation of the Graduation 20/20 initiative, State Systemic Improvement Plan, and the State Measurable Results goals.

SPED continues to support state and federal mandates of student achievement and accountability into the professional development and technical assistance activities. The following is a summary of these activities.

1. Provide Support, Professional Learning and Technical Assistance to schools in the RESA 6. In the area of Special Education Services, and support was provided

utilizing RESA 6 personnel for SPL and national trainers for PECS Level 1/2 and Wilson Reading.

2. As a collaborative member of the RESA 6 FAST Team, SPED provided support in the development of tools, programs and initiatives for RESA 6 schools. FAST took the lead in the Regional School Improvement Collaborative (RSIC). SPED, as part of FAST, developed and presented tools and processes that were adopted by the RSIC during the developmental phase.

3. Became trained by WVDE OEL in Early Learning Standards Framework and Early Learning Reporting System and provided professional learning to county Pre-K teachers.

4. Serve as a liaison from the RESA 6 region schools to the WVDE Office of Special Education and WVDE Office of Early Learning, to RESA Directors of Special Education and Pre-K Directors.

5. Continued to manage state of the art-RESA 6 wide programs, and employ economies of scale to reduce our counties to perform necessary tasks, such as psychological testing of students.

6. RESA 6 provides itinerant services in the following areas:

- Speech language pathology
- Audiology
- Occupational therapy
- Physical therapy
- School Social Worker
- School Career Counselor
- School psychology
- Visual impairments
- Hearing impairments
- Educational interpreters

SPED sponsored 4 Educational Interpreting Performance Assessment (EIPA) professional development video conferences for participation by RESA 6 educational interpreters and was expanded to other interpreters outside of RESA 6.

FUNDING SOURCE: *County Funds, State and Federal Grant Funds*

CONTACT PERSON: Joe Paolo
Director of Special Education
304 231-3823

jpaolo@k12.wv.us

SpEd/ Pre-K/Focus/ Graduation 20/20 and Itinerant Program **goals that were accomplished in accordance with the strategic plan are noted in "green."**

Major Accomplishments

- Participated in preparing and presenting documentation for a three RESA 6 presentations, to WVDE OSE, Clayton Burch and Melanie Purkey, and the OEPA. All RESA 6 programs were included in the presentation that detailed our documentation protocol, processes and tools developed or used by RESA 6 in providing support to our Counties
- Participated in kick-off and report-out meetings for WVDE OSE Monitoring Reviews with RESA 6 Counties
- Arranged and attended BrightBytes training for our Counties at RESA 6.
- Organized a training for RESA 6 Counties related to new and existing protocols for Data Entry into WVEIS
- Organized and hosted a PBIS training for County Central Office and principals
- Hosted and attended a meeting with the WVDE OEL and County Early Learning Directors in which semi-annual reports were prepared for submittal to the WVDE
- Hosted a follow-up to New Teacher Autism Training for first year teachers
- Attended the Spring Special Education Leadership Conference that was sponsored by CASE
- Hosted and attended the WVDE OEL Pre-K Leadership Conference covered various topics that resulted from this year's changes in legislation. The major topic was the option to have a 4 day or 5 Pre-K
- Hosted Dr. Amy Carleson – ECPBIS Coordinator for the WVDE. She has agreed to provide ECPBIS training for RESA 6
- Provided trainings and information meetings to nearly 1000 people.
- The purpose of the Co-Teaching Process (CTP), developed by SPED, is based on (CTGM) and is to implement Co-Teaching strategies that are school specific.
  - The Implementation TEAM, which may include the County Special Education Director, reviews the process used for the school with the Central Office and School Administrators.
  - A survey, developed by RESA 6, is completed that provides a baseline of Co-Teaching currently implemented at the school.
  - Consensus is reached between the parties on the number of days that observations of the current Co-Teaching practices and the customized questions that will be used to interview Co-Teachers and Collaborative School Teams. Co-Teachers and Collaborative Team members are interviewed by the Implementation Team.
  - Simultaneously, the Team observes, multiple times over the multi-day engagement, Co-Teaching in each grade level or subject matter.
  - The Team summarizes the current Co-Teaching methodology used at the school. A 'report out' of the interviews, observations and suggestions is reviewed with the Superintendent, Central Office, School Administrators, and Teachers.
  - A Plan is jointly developed with teachers, administrators and the RESA 6 Team for implementation of mutually agreed-to suggestions.
  - The implementation phase includes modeling and coaching by the RESA 6 Team. Data is collected during the implementation phase to assess the effectiveness of the Plan. A follow-up visit is made by the RESA 6 Team to review the data and adjust the Plan based on what the data revealed about its effectiveness. This review process becomes a continuous cycle.
- Results of the CTP that have been implemented

- - Re-Alignment of Co-Teaching Teams from either Grade Level, Subject Matter or Combination of both
  - Re-Assigning Co-Teaching Teams to recognize compatible relationships
  - Identifying a location to implement stations
  - Embedding a Skills Improvement Class into the bell-to-bell schedule
  - Optimizing instructional minutes available when two teachers are in the classroom
  - Utilizing student learning styles guide instructional practices
  - Identifying teacher responsibilities for grading, parent communication, ongoing classroom instructions
  - Improving technology integration equipment, 'up-time', and software
  - Modifying the Master Schedule
- SPED has constructed a Co-Teaching Guidance Manual (CTGM) that assists Regular Education Teachers, Special Education Teachers and Administrators in planning and implementing Co-Teaching.
  - The CTGM incorporates 'Best Practices' from a variety of nationally recognized experts, such as Anne Beninghof, as well as, resources specifically designed resources by RESA 6.
  - The CTGM provides suggestions, tools, and resources to administrators in the planning, scheduling, implementation and assessment of Co-Teaching.
  - Teachers, both Regular Education and Special Education, are provided Co-Teaching suggestions that range from planning and implementing instruction to delineating Co-Teacher responsibilities, identifying and adjusting instruction to fit student learning styles, and implementing Support for Personalized Learning (SPL) techniques, including differentiated instruction (DI).
  - The CTGM, posted on the RESA 6 home page, is intended to be a dynamic, 'living' resource that continues to evolve over time. Regardless of Co-Teaching expertise, the CTGM is a long term, valuable resource
  - As an indication of its effectiveness and usefulness, the CTGM, after making a few minor adjustments, has been published by the WVDE. The CTGM has been used as the basis for a Co-Teaching power point presentation jointly developed by WVDE and SPED for workshops across the State.
  - The CTGM has been submitted as a 'Best Practice' to the OEPA
- Provide Professional Learning and Technical Assistance to schools
  - Differentiated Instruction
  - Universal Design For Learning
  - Support for Personalized Learning
- Attended and reported to RESA 6 SPED Directors information from the monthly RESA Special Education Directors Meeting
- Reported information to RESA 6 Pre-K Directors information from the monthly RESA Special Education Directors Meetings and discussions with WVDE OEL
- Attended and reported information to RESA 6 Special Education Directors from the monthly WVDE OSE meetings.

- Participated in scheduled WVDE-OSE Webinars.
- Attended as member of Bethany College's EPPAC both Bi-Annual meetings.
- At the request of WVDE-OSE, participated in the development of the SSIP.
- Graduation 20/20:
  - SPED attended various initiative developmental meetings and played a key role in shaping participation and reporting requirements and the development of the Graduation 20/20 Implementation Manual
  - Collaborated with the WVDE OSE to continue to add schools, as the year progressed, to the Graduation 20/20 initiative
  - Attended WVDE trainings associated with Graduation 20/20 to assist in the development of schools awareness of the requirements and tools provided by NDPC-SD and CEEDAR
  - Supported the Graduation 20/20 RS3
- Lead a team of three RESA Special Education Directors in shaping the future the Graduation 20/20 initiative with the WVDE OSE Executive Director
- Member of the 19 state National WVDE State Transition Team to develop a WV Transition Initiative that is expected to begin roll-out in FY18
  - Attended the National Transition Conference in North Carolina with WVDE OSE, Department of Vocational Rehabilitation (DVR), Concord University and the WV Parent Advocate Network
  - Developed, with representatives from National Technical Assistance Center for Transition (NTACT), Career Technical Education, and our Team finalized our Mission and began a Logic Model framework
  - Our Team conducted monthly video conferencing phone a call and schedule quarterly face to face meetings beginning in FY17
- Participated in the preparation of the WVDE OSE Regional Systemic Improvement Plan (RSIP) that supported next year's Special Education Grant and Graduation 20/20 and SPL Regional School Support Specialist positions.
- Trained RESA 6, teachers, administrators, bus drivers, PRO Officers and aides as requested, in CPI. Provided CPI training to West Liberty University and Bethany College Student Teachers.
- Trained Bus Drivers in three counties in Bus Discipline/Management. SPED developed the training through consolidating the research of 6 national bus training programs
- Provided RESA-wide trainings for teachers in the Picture Exchange Communication System (PECS) Level 1 and Level 2
- Provided RESA-wide training for teachers in Wilson Reading
- Collaborated with the WVDE-OSE, DHHR and RESA 6 School Districts concerning Medicaid changes. Organize a multitude of meetings so that OSE and the DHHR could explain the extremely broad changes to the billing requirement that will be

implemented 7/1/2015. The metrics that have been provided continually change.

- **Managed a Region-Wide, state of the art, text to speech program. RESA 6 holds a single license that allows all five counties to access the Read and Write Gold protocols. The ongoing cost is an annual maintenance/upgrade fee or $3,250.**
  - Organized individual county Read and Write Gold trainings and webinars for teachers
  - Submitted as a Best Practice to the OEPA
- **Managed a Region-Wide, iPad based, psychological testing protocol for all School Psychologists.**
  - Testing costs were reduced by approximately 50%.
  - RESA 6 holds a single license that allows all five counties to access the testing protocols
  - Submitted as a Best Practice to the OEPA
- **In conjunction with West Liberty University (WLU), County Early Literacy Directors, and SPED, we submitted and received a FY17 $37,500 Early Literacy Grant to add a Reading Specialist Endorsement to their Certification**
  - Grant funds will be used to pay for instructor and tuition costs for 18 early learning teachers
  - Districts will incur no substitute or other related costs
  - Teacher will have the option, at their cost, to further pursue a Masters' degree at WLU as a reading specialist
- **RESA Pre-K Directors and SPED received a $75,000 Early Literacy Grant that is based on Family and Community Involvement to the WVDE-Office of Early Learning.**
  - Provided Billboards in all counties over a six month period promoting reading on grade level by third grade
  - Promoted literacy activities on WTRF 7
  - Provided professional readings at the Wheeling Heritage Port
  - In conjunction with Bethany College set up family engagement booths at the Wheeling Heritage Port
  - Created Early Literacy Brochure that targeted the importance of reading on grade level by the third and distributed the brochure to schools, families, businesses, and community organizations.
  - Supported individual County family engagement activities throughout the school year
- **Worked with WVDE – Office of Early Learning to provide current information on the changes to Policy 2525 to keep up to current on potential issues and changes**
- **Worked with WVDE's Janet Bock and Lisa Ray to become trained on the Early Learning Standard Framework and the Early Learning Reporting System and provide professional learning to RESA 6 Counties.**
- **Participated in RESA 6 Director/Coordinators' meetings**
- **Participated, as requested, RESA 6 Regional Council meetings.**
- **Collaborated with the WVDE's Office of Early Learning in providing support for Universal Pre-K and county Pre-K Directors**

- **Set up the Annual RESA 6 WVDE Spring County Pre-K Collaborative Teams' meeting in which issues directly related to RESA 6 were discussed.**
- **Worked and collaborated with other RESA Directors of SPED in support of providing support and technical assistance to schools across the state.**
- **Managed an Itinerant Program that provides specialized services to students with disabilities in all five counties**
  - **Broadened the scope of RESA 6 developed online reporting system for Itinerants to include other personnel. The System includes time and caseload reporting. The System virtually eliminated time consuming and duplicate paper reporting.**
  - **Provided various PD opportunities for RESA 6 Itinerants for SPL, Autism, and strategies directly related to their expertise.**
  - **Provided EIPA Video Conferencing professional development through Boys Town. Service is provided in conjunction with WVDE OSE and satisfies the continuing education credits need for Interpreters to maintain certification.**
  - **Supervised, observed, evaluated all 30 itinerants – specialized needs and a Medicaid Support Specialist and worked with schools in resolving any issues with Itinerant services.**
  - **Created a PLC for Teachers of the Deaf and Hard of Hearing that met monthly at RESA 6**
  - **Medicaid billing changes took effect July 1, 2016. SPED organized a series of trainings with the DHHR or WVDE at RESA 6 and coordinated the submittal of questions by our County Special Education Director. At the end of FY16, confusion continued to be prevalent.**
  - **Hired a new Teacher of the Visually Impaired and a Speech Language Pathologist. RESA 6 is fortunate to have located qualified candidates in these two extremely tight markets.**
  - **Active Member of the FAST Team and assisted in the design and implementation of tools, processes and products that were listed in other sections of this report**
- **Regional School Improvement Collaborative (RSIC)**
  - **Assisted in the design of our target symbol used in our presentations**
  - **Presented and facilitated the development of the Norms, Vision, Mission, and Goals of the RSIC**
  - **Created a High Quality Standards template for the 8 RESAs to report their Exemplary Programs**
- **Provided information to RESA 6 and County SPED Directors to assist them in planning their WVDE-OSE County Monitoring Visits.**
- **Attended School Improvement Conferences and the information to County SPED and Pre-K Directors.**

- Began to develop a RESA 6-wide collaborative with WQED, the Fred Rogers Center, Pittsburgh Association for the Education of Young Children, West Liberty University, and Carnegie University related to integrating Digital Media into early learning
- Assisted in the development of High Quality Standards Building Block Pictorial to be used as the cover for RESA 6 presentations
- Sourced requested tools, resource, and products to our schools
- Scheduled and conducted Monthly County Special Education Directors Meeting
- Scheduled and conducted Monthly County Pre-K Directors' Meetings
- Scheduled and conducted Quarterly County School Phycologists Meetings
- Participated with the FAST Team in Superintendent's Meeting
- Participated in the Development of the Annual WVDE OSE State Strategic Plan

PURPOSE: Technical Services and Repair to RESA 6 Region

FUNDING SOURCE: State Grant and County Funds

CONTACT PERSON: Dennis Weisenborn (lead technician)
                     304▫231▫3829
                     dweisenb@k12.wv.us

Technical Services and Repair goals that were accomplished in accordance with the strategic plan are noted in "green."

MAJOR ACCOMPLISHMENTS:

Processed 5,532 service requests for the following services.

- **On-site repair of all computer and peripherals (When possible)**
- **WEB based data base for work order request and tracking**
- **Software Installation**
- **Software upgrades**
- **Hardware Installation**
- **Hardware upgrades**
- **Laptop Repair**
- **Printer Repair**
- **Operating system updates**
- **Antivirus software installation and configuration**
- **Wireless Networking Installation**
- **Wireless Networking Service**
- **Network Troubleshooting (WAN and LAN)**
- **Network Repair (WAN and LAN)**
- **Cisco Router support for internet access**
- **Smart board equipment setup and support**
- **WVEIS workstation support**
- **WVEIS Client Access Software Support**
- **Data and Software Server installation and support**
- **Upgrade and refurbish of donated computer equipment**
- **Video conferencing support and scheduling**
- **Web based school lunch support**
- **Library Automation Software support**
- **Unique hardware and software support for Special Education**
- **E-Government project support**
- **Technology purchases (Computer/Peripherals)**

Brooke and Wetzel County Boards of Education provides their own Technical Services. RESA 6 provides WVEIS support and other services per requests.

RESA 6

Work Orders Processed

PROJECT TITLE	Number of Service Calls
WVEIS	1269
World Schools/Telecom. Grant	84
Other State Projects	220
Tools for Schools	3959
Total of all Projects:	5532
REPORTING PERIOD: From: 07/01/15 To 06/30/16	

SUMMARY OF STRATEGIC PLAN RESULTS:

Provide informal in house training for the RESA 6 Computer Technicians' "On the Job Training". Sessions will be dynamic discussion among Technicians. This insures understanding and success of the training.

Provide technicial services to insure that all students and faculty have the use of the technology needed to teach and learn. By installing, maintaining and/or repairing education related technology equipment and software with special attention to Twenty-first Century Tools for Twenty-first Century Schools.

Support West Virginia Information System, Installing, maintaining and/or repairing of School Administrative Technology related to the West Virginia Information System.

Use the RESA 6's Technology Service Database to generate Monthly reports, Quarterly reports, Annual reports, and submitted to RESA 6 Director.

PERSONNEL SUPPORTED:

One lead technician and two technical service technicians.

RESA 6

Project Repair Report

WVEIS	4239
Basic Skills	3500
SUCCESS	3642
World Schools/Telecom. Grant	465
Tools for Schools	21718
Other State Projects	1347
Total of all Projects:	**34911**
REPORTING PERIOD: From: 07/01/11 To 06/30/16	

RESA-6 Five Year Work Order Repair Report

Legend:
- WVEIS
- Basic Skills
- SUCCESS
- World Schools/Telecom. Grant
- Other State Projects
- Tools for Schools

4239
3500
3642
21718
1347
465
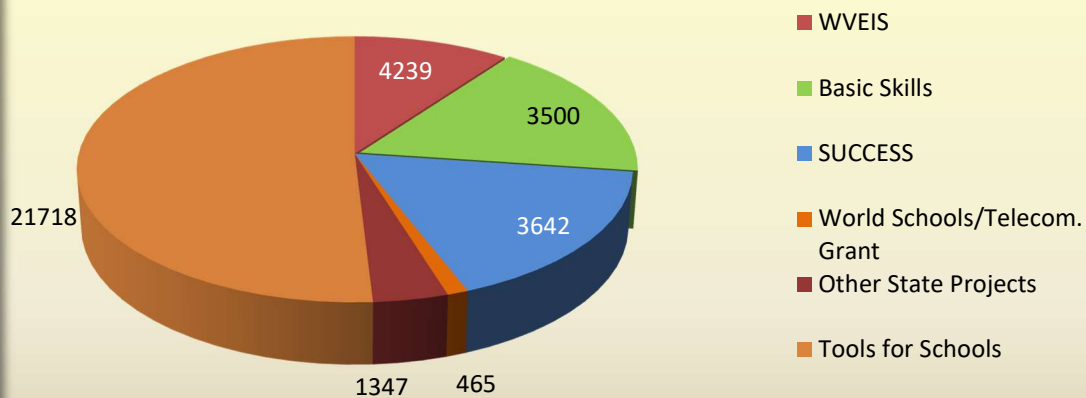
RESA-6 Total Work Orders: 34911

PROGRAM TITLE: *WVEIS (West Virginia Education Information System)*

PURPOSE: WVEIS is a statewide program that produces and supports every facet of West Virginia's educational record keeping. The data is stored and processed through the West Virginia Education Information System's AS/400 computer. The function of the WVEIS department is to provide support to all regional school system personnel with the WVEIS program and Web Based Applications. Although many faceted, a primary focus is provided for school and county administrators to review their students' progress toward compliance with the federal and state laws and policies associated with NCLB, West Virginia Achieves and Policy 2310.

(Goal 4.1 – **Provide timely delivery of services.**)
Ongoing as needed: The RESA-6 WVEIS Operations Center is a helpdesk that provides numerous services to users including the installation of client access and other 5250 emulation between the individual PC and the AS/400, report trouble tickets to Frontier when schools and other facilities report communication failures and assists with any telecommunication issues that affect the ability of the school to work with WVEIS or any internet function, to setup and program the network router configurations for all schools and facilities as well as providing user assistance with WVEIS Software issues, user ID's, menus, system configurations and printer setups and other printer issues.

FUNDING SOURCE: *WVDE State Grant*

CONTACT PERSON: Ronda L. Kouski, Coordinator
304-243-0397
rkouski@k12.wv.us

Major Accomplishments

• The RESA 6 WVEIS Operations Center serves 53 schools, 5 Board of Education Offices, 5 Transportation Offices and 5 Food Service Operations.
 • Our Staff assists over 3000 system users with the following services:
     o Support for each counties software training and implementation
     o System configuration for RESA 6 Counties and Users
     o Support of Microsoft Office 365 email
     o Program update installations and configurations
     o Help-desk phone support for over 15,000 calls
     o Assistance with mandated state and federal data submissions
     o Support of Transportation System
     o Support of the IBM Client Access program which allows each of RESA 6 displays and printers to communicate with the AS/400
     o Creation and support of State email accounts for RESA 6
     o Repair and program the communication router that ties each school's computer network to the WVEIS computer and to the internet.
     o Maintain communication between counties, facilities, Frontier and Comcast for data communication lines and report trouble tickets as needed
     o Assist with Payroll Direct Deposits and Bank Reconciliations
     o Write user requested report Queries/Sequel and specialized reports as needed
     o Write FormsPrint Programs for various reports, FormsPrint is a program that creates forms with compnay logos, graphics, photos and signatures
     o Support the submission for Annuity and Vendor ACH direct deposits

- o **Submit payroll direct deposit as backup for Brooke, Marshall, Ohio and Wetzel Counties**
- o **Setup Users for the new WVEIS on the WEB programs (WOW)**
- o **Creation of over 2000 Teacher ID's in all five counties**
- o **Support of Teacher Self Registration for WOW and Password Reset**
- o **Support Counties with 1st, 2nd and 10th Month Data Submittals/Certificaction in SMS**
- o **Support all WVEIS on the WEB browser based programs**
- o **Support Single Signon for the Portal in WVEIS**
- o **Drivers Education Eligibility and Ineligibility**
- o **Support all five counties that use The Substitute Employee Management System (SFE)**
- o **Support of the Fixed Assets System**
- o **Support of the Financial Management System & New WOW Programs for FMS**
- o **Support of the Employee Management System for W2's and Year End**
- o **Support of the Warehousing System**
- o **Support of Grade Quick, Edline, Engrade and Live Grades**
- o **Support Early Learning System/Pre-K/Kindergarten Assessment Program**
- o **Support Early Warning System–ABC's (Attendance, Behavior and Course Performance)BrightBytes**
- o **Support access to ZoomWV-e**
- o **Support of Educator Evalution System for all five counties in RESA 6 and helpdesk support for all of WV Counties**
- o **Support of the Growth Model for students growth and performance over time**
- o **Support of Graduation Cohort in WOW**
- o **Support Career Technical Education**
- o **Support Safe and Supportive Schools (Discipline System) on WOW for Principals and Teachers – Policy 4373**
- o **Support WV General Summative Assessment Data to improve performance outcomes for Students**
- o **Highly Qualified Teachers – Work with County Contacts, Administrators and Principals to assist with Highly Qualified Teacher entry screen**
- o **Support of Five Year Strategic Plan with WOW system**
- o **Support of Wellness Records/Electronically with the use of iPad/iPod Devices**
- o **Collaborate with our Wellness Specialist on the Let's Move Initiative**
- o **Collaborate with our Wellness Specialist on Health Check Screening programs used through WVEIS on the Web (WOW) for immunizations**
- o **Collaborate with our Medicaid Specialist on Medicaid Billing**
- o **Support the new and improved RESA 6 Webpage for trainings, public information and notices**
- o **Support of BTOP (Broadband Technology Opportunities Program) Cisco Model 3945 Routers in 53 schools within RESA 6 and Fiber Optic installs. These routers give the schools much greater bandwidth and reliability**
- o **Conduct Couny Contact Meetings – discuss new programs and data collections**
- o **Attend WVDE Spring and Fall Technology Workshops**
- o **Conduct WVEIS Statisfaction Surveys with each of our five counties**
- o **Attend Bi-Monthly WVDE/WVEIS Conference calls and Webinars/Technology Calls**
- o **Attend Monthly Directors Council Meetings at RESA 6**
- o **Attend Regional Council Meetings as directed**
- o **Attend WEIS/WVDE Data Conference - Yearly**
- o **Attend WVEIS/WVDE Spring/Winter Conference**
- o **Attend/Participate WVDE/WVEIS Portal and Resurgence Progject Meetings**

SUMMARY OF STRATEGIC PLAN RESUTS:

Maintain the ever increasing knowledge base of WVEIS software programs and other incidental related programs in order to successfully assist RESA 6 users who call for assistance and guidance so that "All students shall be educated in school systems that operate and deliver services efficiently and effectively."

Continue to oversee and manage The Substitute Employee Management System (SFE) for all five counties which is housed at RESA 6 using a half time employee to save the counties time, dollars and efficiency with the flow of data.

PERSONNEL SUPPORTED:

All WVEIS Users, WVEIS County Contacts and County Administrators

PROFESSIONAL DEVELOPMENT & TRAINING

Regional Education Service Agencies

RESA

• *six* •

A powerful engine for education

November 30. 2016

2015 - 2016
RESA-6 Professional Development and Training Sessions

Date	Training Session or Group	Dept	Location	Participants	Sessions	County	Audience
07/09/15	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
07/14/15	Focus School Administrators	FAST	RESA6	19	1	H-O-M-W-R	Administrators
07/15/15	Special Education Directors	SpEd	Elm Grove Elementary	5	1	H-B-O-W-R	Administrators
07/23/15	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
07/30/15	OCS E-Walk	Staff Dev	Ohio County BOE	14	2	Ohio	Administrators
07/30/15	Initial Planning Meeting	FAST	Sherrard Middle School	3	1	Marshall	Administrators
07/30/15	Superintendent Meeting	FAST	Wetzel BOE	7	1	Wetzel	Administrators
07/31/15	Superintendent Meeting`	FAST	Hancock BOE	7	1	Hancock	Administrators
07/31/15	Superintendent Meeting	FAST	Marshall BOE	9	1	Marshall	Administrators
07/31/15	Public Service Training	PST	RESA6	228	2	ALL	Public Service Staff
			Totals for July 2015	342	12		
08/03/15	Superintendent Meeting	FAST	Ohio BOE		1	Ohio	Administrators
08/04/15	WOW Secretary Training	WVEIS	Hancock BOE	15	2	Hancock	Secretaries
08/05/15	Superintendent Meerting	FAST	Brookle County BOE	9	1	Brooke	Administrators
08/06/15	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
08/10/15	Engaging Students w/Proverty in Mind	FAST	Bridge Street Middle School	25	1	Ohio	Teachers
08/10/15	Read & Write Gold	SpEd	RESA6	18	2	O-M	Teachers
08/10/15	PBIS	FAST	Wetzel County BOE	3	1	Wetzel	Teachers
08/11/15	CPI	SpEd	Hancock County Schools	4	2	Hancock	Teachers
08/13/15	Technology Infusion	FAST	Hancock County Schools	68	2	Hancock	Admin & Teachers
08/13/15	Medicaid Training	SpEd	Wheeling Park White Palace	24	1	Ohio	Admin & Teachers
08/13/15	Medicaid Training	SpEd	Wetzel County BOE	42	1	Wetzel	Admin & Teachers
08/13/15	Medicaid Training	SpEd	Wheeling Park White Palace	42	1	Brooke	Admin & Teachers
08/14/15	Medicaid Training	SpEd	Wheeling Park Stone Room	8	1	Marshall	Admin & Teachers
08/14/15	Medicaid Training	SpEd	Wheeling Park Stone Room	21	1	Hancock	Admin & Teachers
08/14/15	CPI	SpEd	Wheeling Park High School	31	2	Ohio	Teachers
08/18/15	Bus Student Management	SpEd	Brooke County Schools	50	1	Brooke	Admin & Teachers
08/17/15	CPI	SpEd	Hancock County Schools	4	2	Hancock	Teachers
08/18/15	Tools for Schools Planning Meeting	State	RESA6	6	1	ALL	Administrators
08/19/15	Bethany StudentTeachers	FAST	RESA6	8	2	ALL	Admin & Teachers
08/20/15	Bethany StudentTeachers	FAST	RESA6	8	2	ALL	Admin & Teachers
08/17/15	CPI	SpEd	J.R. Rockefeller Center	49	2	Hancock	Admin & Teachers
08/26/15	Catalyst Support	FAST	Middle Creek Elementary	4	1	Ohio	Admin & Teachers
08/27/15	Adult Education Fall Kickoff	ABE	RESA6	19	2	ALL	Administrators
08/27/15	CPI	SpEd	West Liberty University	21	2	ALL	Students
08/31/15	PST Training	PST	RESA6	406	2	ALL	Public Service Staff
			Totals for August 2015	910	37		
09/01/15	Catalyst School Support	FAST	Weir Middle School	5	1	Hancock	Administrators
09/02/15	Graduation 20/20	FAST	John Marshall High School	4	1	Marshall	Administrators
09/03/15	Warwood Administration	FAST	Warwood School	4	1	Ohio	Administrators

Date	Title	Category	Location	Count	Days	County	Audience
09/03/15	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
09/03/15	Children's VisionRehabilitation	SpEd	RESA6	5	1	ALL	Admin & Teachers
09/04/15	Co-teaching	FAST	Follansbee Middle School	36	2	Brooke	Teachers
09/08/15	PST Coordinators	PST	RESA6	8	2	ALL	Administrators
09/08/15	Graduation 20/20	FAST	John Marshall High School	3	1	Marshall	Administrators
09/08/15	Pre-K Directors	SpEd	RESA 6	6	1	ALL	Administrators
09/09/15	Graduation 20/20	FAST	Hancock County BOE	3	1	Hancock	Administrators
09/09/15	PST Coordinators	PST	RESA6	8	2	ALL	Administrators
09/09/15	IPI Coder Training	Staff Dev	RESA6	8	2	ALL	Teachers
09/10/15	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
09/11/15	CPI	SpEd	John D. Rockfeller	25	2	Hancock	Teachers
09/14/15	IPI Certifed Coder Training	Staff Dev	RESA6	17	2	Ohio	Teachers
09/14/15	Focus & FAST Team Meeting	FAST	Wellburg Middle School	6	1	Brooke	Admin & Teachers
09/14/15	Focus Administration	FAST	Oak Glen Middles School	5	1	Hancock	Administrators
09/16/15	County Professional Directors	Staff Dev	RESA6	7	1	ALL	Administrators
09/16/15	FAST Team Leadership	FAST	Wheeling Middle School	7	1	Ohio	Admin & Teachers
09/16/15	ATA Focus School	FAST	Hancock County Schools	3	1	Hancock	Administrators
09/16/15	Focus Administration	FAST	Bridge Street Middle School	4	1	Ohio	Administrators
09/17/15	OCS Leadership Team Study Group	Staff Dev	Ohio County Board Offie	22	2	Ohio	Administrators
09/17/15	K-TOTS	Staff Dev	RESA6	24	2	ALL	Teachers
09/17/15	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
09/18/15	Catalyst School Support	FAST	Hooverson Heights School	4	1	Brooke	Administrators
09/22/15	iBelieve	Staff Dev	RESA6	11	1	B-O-M-R	Administrators
09/23/15	Catalyst School Support	Staff Dev	Hilltop Elementary	4	1	Marshall	Admin & Teachers
09/25/15	Graduation 20/20	FAST	Moundsville Middle School	3	1	Marshall	Administrators
09/25/15	YMHFA Training	Tobacco Prv	RESA6	16	2	B-O-M-R	Teachers
09/26/15	EIPA	SpEd	RESA6	8	2	ALL	Teachers
09/28/15	Graduation 20/20	FAST	Gateway Achievemen Center	3	1	Marshall	Administrators
09/28/15	Graduation 20/20	FAST	John Marshall High School	2	1	Marshall	Administrators
09/28/15	Principal Mentor Training	Staff Dev	RESA6	8	1	H-B-O-M-	Administrators
09/29/15	Certified IPI Coder	Staff Dev	RESA6	23	2	Brooke	Teachers
09/01/15	SPOKES Training	ABE	RESA6	11	1	ALL	Teachers
09/30/15	PST Training	PST	RESA6	335	2	ALL	Public Service Staff
09/30/15	PLC Teams - Alignment	FAST	Wheeling Middle School	14	1	Ohio	Admin & Teachers
			Totals for September 2015	**727**	**49**		
10/01/15	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
10/05/15	WV Immunization	Exec Dir	RESA6	25	2	ALL	Nurses
10/06/15	Admin-FAST Team Meeting	FAST	Sherrard Middle School	3	1	Marshall	Administrators
10/06/15	Differential Instruction	SpEd	Oak Glen Middle	14	2	Hancock	Admin & Teachers
10/06/15	E-Walk Training	Staff Dev	Brooke County Schools	14	1	Brooke	Admin & Teachers
10/07/15	TIS Fall Regional	SpEd	RESA6	9	2	M-R-S	Teachers
10/07/15	Special Education Directors	SpEd	Weir Elementary School	6	1	ALL	Administrators
10/07/15	PRI-Hancock County	Staff Dev	Wheeling Park White Palace	12	2	Hancock	Administrators
10/07/15	PRI-Brooke County	Staff Dev	Wheeling Park White Palace	14	2	Brooke	Administrators
10/07/15	PRI-Ohio County	Staff Dev	Wheeling Park White Palace	24	2	Ohio	Administrators
10/07/15	PRI-Marshall County	Staff Dev	Wheeling Park White Palace	10	2	Marshall	Administrators
10/07/15	Catalyst "PL You"	FAST	Wheeling Park White Palace	10	1	ALL	Administrators
10/07/15	PRI-Wetzel County	Staff Dev	Wheeling Park White Palace	1	2	Wetzel	Administrators
10/08/15	Pre-K Meeting	SpEd	Wheeling Park White Palace	4	1	ALL	Administrators
10/08/15	PRI-Hancock County	Staff Dev	Wheeling Park White Palace	11	2	Hancock	Administrators

Date	Event	Type	Location	#	#	County	Audience
10/08/15	PRI-Brooke County	Staff Dev	Wheeling Park White Palace	9	2	Brooke	Administrators
10/08/15	PRI-Ohio County	Staff Dev	Wheeling Park White Palace	13	2	Ohio	Administrators
10/08/15	PRI-Marshall County	Staff Dev	Wheeling Park White Palace	1	2	Marshall	Administrators
10/08/15	PRI-Wetzel County	Staff Dev	Wheeling Park White Palace	10	2	W-R	Administrators
10/08/15	WVEIS Staff Conference Call	WVEIS	RESA6	10	1	ALL	Administrators
10/08/15	Catalyst "PL You"	FAST	Wheeling Park White Palace	12	1	ALL	Administrators
10/09/15	Pre-K & Elementary	SpEd	Wheeling Park White Palace	17	1	Wetzel	Teachers
10/12/15	Bus Management-Hancock County	SpEd	Weir Elementary School	52	1	Hancock	Bus Operators
10/12/15	CPI Initial	SpEd	Hancock County	7	2	Hancock	Teachers
10/12/15	CPI	SpEd	Weir Elementary School	31	2	Hancock	Teachers
10/13/15	Co-Teach Reflective Feed Back	FAST	Follansbee Middle School	9	1	Brooke	Admin & Teachers
10/14/15	Engaging Students with Poverty in Mind	FAST	Sherrard Middle School	28	1	Marshall	Admin & Teachers
10/14/15	Graduation 20/20	SpEd	RESA6	10	1	H-M-	Administrators
10/14/15	Office of Special Education	SpEd	RESA6	11	1	ALL	Administrators
10/15/15	CPI	SpEd	WCCFC	9	2	Wetzel	Teachers
10/15/15	Leadership Team Study	SpEd	Ohio County Schools	26	1	Ohio	Administrators
10/15/15	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
10/16/15	CPI	SpEd	Elm Grove Elementary	22	2	Ohio	Teachers
10/16/15	Technology 50/50	FAST	Bridge Street Middle School	25	1	Ohio	Admin & Teachers
10/22/15	PLCs- Alignment	FAST	Wheeling Middle School	14	1	Ohio	Teachers
10/22/15	Focus Meeting	FAST	Warwood School	3	1	Ohio	Admin & Teachers
10/26/15	Bus Management-Marshall County	SpEd	Weir Elementary School	100	2	Hancock	Bus Operators
10/23/15	Principals Agenda	FAST	Wellsburg Middle School	37	1	Brooke	Teachers
10/23/15	Teachers of the Deaf & Hard of Hearing	SpEd	RESA6	4	1	RESA-6	Teachers
10/24/15	Instructor Training	PST	RESA6	13	2	ALL	Other
10/26/15	CPI	SpEd	McNinch Elementary	17	2	Marshall	Teachers
10/26/15	Bus Management-Marshall County	SpEd	Marshall County Bus Garage	88	2	Marshall	Bus Operators
10/28/15	School Psychology	SpEd	RESA6	9	1	ALL	Teachers
10/19/15	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
10/30/15	PST Training	PST	RESA6	183	21	ALL	Public Service Staff
			Totals for October 2015	**1002**	**86**		
11/02/15	Graduation 20/20	FAST	Moundsville Middle School	3	1	Marshall	Administrators
11/03/15	Science Teachers	Staff Dev	RESA6	34	1	ALL	Teachers
11/03/15	Science Teachers	Staff Dev	RESA6	21	1	ALL	Teachers
11/03/15	Graduation 20/20	FAST	Hancock BOE	8	1	Hancock	Admin & Teachers
11/03/15	CPI	SpEd	Wetzel County Schools	6	2	Wetzel	Teachers
11/05/15	IPI Certified Coder Training	Staff Dev	RESA6	20	2	Ohio	Teachers
11/06/15	Teachers of the Deaf & Hard of Hearing	SpEd	RESA6	4	1	RESA-6	Teachers
11/07/15	EIPA	SpEd	RESA6	8	2	ALL	Teachers
11/09/15	Catalyst Support	FAST	Hilltop Elementary School	4	1	Marshall	Admin & Teachers
11/09/15	Co-Teaching	FAST	Follansbee Middle School	31	1	Brooke	Admin & Teachers
11/10/15	Thinkers	FAST	Wetzel County School	10	1	Wetzel	Admin & Teachers
11/10/15	Catalyst School	FAST	Middle Creek Elementary	4	1	Ohio	Admin & Teachers
11/13/15	IPI Certified Coder Training	Staff Dev	RESA6	17	2	ALL	Teachers
11/13/15	Alignment	FAST	Wheeling Middle School	13	1	Ohio	Admin & Teachers
11/13/15	Data Entry Training	SpEd	RESA6	15	1	ALL	Administrators
11/13/15	Special Education Directors	SpEd	RESA6	6	1	ALL	Administrators
11/17/15	Leaders of Literacy Grant	SpEd	RESA6	3	1	H-M-R	Administrators

Date	Event	Dept	Location	Attend	Days	County	Audience
11/17/15	Pre-K Directors	SpEd	RESA6	5	1	H-B-O-M-R	Administrators
11/18/15	Graduation 20/20	FAST	John Marshall High School	3	1	Marshall	Admin & Teachers
11/19/15	K-Tots	Staff Dev	RESA6	12	2	H-O-M-W	Teachers
11/18/15	Graduation 20/20	FAST	John Marshall High School	3	1	Marshall	Admin & Teachers
11/19/15	Graduation 20/20	FAST	Gateway Achievement Center	2	1	Marshall	Administrators
11/19/15	Leadership Team Study Group	FAST	Ohio County Schools	19	1	Ohio	Administrators
11/20/15	Federal Programs	Staff Dev	RESA6	14	2	ALL	Admin & Teachers
11/20/15	Teachers of the Deaf & Hard of Hearing	SpEd	RESA6	3	1	RESA-6	Teachers
11/21/15	Instructor Training	PST	RESA6	11	2	ALL	Public Service Staff
11/23/15	IPI Coder Training	Staff Dev	RESA6	17	2	B-O	Teachers
11/23/15	Co-Teaching-Administrative Review	SpEd	Follansbee Middle School	8	1	Brooke	Administrators
11/25/15	Math Alignment	FAST	Wheeling Middle School	4	1	Ohio	Teachers
11/28/15	Instructor Training	PST	RESA6	11	2	ALL	Public Service Staff
11/30/15	PST Training	PST	RESA6	243	2	ALL	Public Service Staff
11/30/15	Read Language Alignment	FAST	Wheeling Middle School	7	1	Ohio	Teachers
			Totals for Novermber 2015	**569**	**42**		
12/01/15	A.R.P.	FAST	Wetzel County BOE	10	3	Wetzel	Teachers
12/03/15	CFWV	Exec Dir	RESA6	2	1	M-W	Teachers
12/03/15	Core Subject Science Meeting	FAST	Wheeling Middle School	4	1	Ohio	Admin & Teachers
12/03/15	Administration Team	FAST	Warwood	2	1	Ohio	Administrators
12/03/15	Administration Team	FAST	Wellsburg Middle School	4	1	Brooke	Admin & Teachers
12/03/15	Science Bowl	Exec Dir	WLU - The Highlands	95	2	H-O-W	Students & Tchrs
12/04/15	Core Subject - Social Studies	FAST	Wheeling Middle School	3	1	Ohio	Admin & Teachers
12/04/15	Catalyst Support	FAST	Hancock Board of Education	4	1	Hancock	Admin & Teachers
12/05/15	Public Service Training	PST	RESA6	9	2	ALL	Public Service Staff
12/07/15	FAST Ream Management	FAST	ATA	3	1	H-R	Teachers
12/08/15	Focus Schools	FAST	Bridge Street Middle	3	1	Ohio	Administrators
12/08/15	Graduation 20/20	FAST	Weir High School	9	1	Hancock	Admin & Teachers
12/09/15	Professional Learning Directors	Staff Dev	RESA6	12	1	ALL	Administrators
12/09/15	PRI Advisory Council	Staff Dev	RESA6	12	1	ALL	Administrators
12/10/15	Graduation 20/20	SpEd	John Marshall High School	4	1	Marshall	Admin & Teachers
12/10/15	WVEIS Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
12/11/15	Focus Schools	FAST	Oak Glen Middle School	6	1	Hancock	Admin & Teachers
12/11/15	PLC Administration Meeting	FAST	Wheeling Middle School	3	1	Ohio	Administrators
12/12/14	Instructor Training	PST	RESA6	10	2	ALL	Public Service Staff
12/14/15	Focus Schools	FAST	Marshall County BOE	3	1	Marshall	Administrators
12/14/15	Wilson Reading Training	SpEd	RESA6	23	2	H-B-O-M	Teachers
12/15/15	Special Education Directors	SpEd	RESA6	5	1	ALL	Administrators
12/15/15	Wilson Reading Training	SpEd	RESA6	23	2	H-B-O-M	Teachers
12/16/15	Wilson Reading Training	SpEd	RESA6	24	2	H-B-O-M	Teachers
12/16/15	Graduation 20/20	FAST	Gateway Achievement Center	5	1	ALL	Admin & Teachers
12/16/15	Alignment PLC	FAST	Wheeling Middle School	14	1	Ohio	Teachers
12/18/15	Graduation 20/20	FAST	Moundsville Middle School	2	1	Marshall	Admin & Teachers
12/17/15	Employee Service	FAST	Voc Rebab	2	1	State	Administrators
12/17/15	Catalyst Support	FAST	Hooverson Heights	2	1	Hancock	Administrators
12/31/16	PST Training	PST	RESA6	151	16	ALL	Public Service Staff
			Totals for December 2015	**464**	**50**		

01/06/16	Catalyst Schools	Staff Dev	RESA-6		11	1	H-B-O-M-R	Administrators
01/06/16	CIL	Staff Dev	RESA-6		14	1	ALL	Administrators
01/07/16	WVEIS Staff Conference Call	WVEIS	RESA-6		25	1	ALL	Administrators
01/08/16	Alignment/PLC Organization	FAST	Wheeling Middle School		2	1	Ohio	Administrators
01/11/16	Culture Survey	SpEd	Follansbee Middle Scheel		43	1	Brooke	Teachers
01/12/16	Regional Transition Team	ABE	RESA-6		8	1	ALL	Administrators
01/12/16	Special Education Directors	SpEd	RESA-6		10	1	ALL	Administrators
01/13/16	Literacy Meeting	Staff Dev	RESA-6		17	2	ALL	Admin & Teachers
01/15/16	Bethany College Collaborative	FAST	RESA-6		6	1	BC-R	Administrators
01/16/16	PST Instructor Training	PST	RESA-6		16	2	ALL	Public Service Staff
01/19/16	Co-Teaching	SpEd	Follansbee Middle Scheel		6	1	Brooke	Teachers
01/20/16	Bethany College Teachers	FAST	RESA-6		6	1	ALL	Students
01/20/16	School Psychology	SpEd	RESA-6		9	1	ALL	Administrators
01/20/16	Textbook Caravan - Hancock	Staff Dev	WLU-Highlands		15	2	Hancock	Teachers
01/20/16	Textbook Caravan - Brooke	Staff Dev	WLU-Highlands		13	2	Brooke	Teachers
01/20/16	Textbook Carvan - Ohio	Staff Dev	WLU-Highlands		13	2	Ohio	Teachers
01/20/16	Textbook Caravan - Marshall	Staff Dev	WLU-Highlands		24	2	Marshall	Teachers
01/21/16	Making Thinking Visible	FAST	Wheeling Middle School		12	1	Ohio	Teachers
01/20/16	Textbook Caravan - Wetzel	Staff Dev	WLU-Highlands		27	2	Wetzel	Teachers
01/21/16	Read & Write Gold - AM	SpEd	Weir High School		15	1	Hancock	Teachers
01/21/16	Read & Write Gold - PM	SpEd	Oak Glen High School		16	1	Hancock	Teachers
01/21/16	Bethany Student Teachers	FAST	RESA-6		7	2	ALL	Students
01/21/16	OCS Leadership Study Group	FAST	Ohio County BOE		23	1	Ohio	Administrators
01/22/16	Making Thinking Visible	FAST	RESA-6		20	1	Ohio	Teachers
01/25/16	Ohio County School Nurses	SpEd	RESA-6		6	1	Ohio	Nurses
01/25/16	Number Talks	FAST	Warwood School		17	1	Ohio	Teachers
01/26/16	Graduation 20/20	FAST	Hancock BOE		8	1	ALL	Administrators
01/26/16	Engaging Students w/Poverty In Mind	FAST	Warwood School		6	1	Ohio	Teachers
01/27/16	Literacy Leaders	SpEd	RESA-6		4	1	H-O-R	Administrators
01/27/16	Graduation 20/20	FAST	Marshall BOE		5	1	Marshall	Administrators
01/27/16	RESA-6 Vision Program Training	SpEd	RESA-6		4	1	RESA-6	Teachers
01/28/16	Graduation 20/20	FAST	Gateway Achievement Center		5	1	Marshall	Administrators
01/29/16	Science Waiver	Staff Dev	RESA-6		6	1	ALL	Administrators
01/31/16	PST Training	PST	RESA-6		182	11	ALL	Public Service Staff
			Totals for January 2016		**601**	**52**		
02/01/16	SPOKES	ABE	RESA-6		9	1	RESA-6	Teachers
02/02/16	Catalyst/Focus Schools PL You	Staff Dev	RESA-6		16	2	ALL	Administrators
02/02/16	Thinkers A.R.P.	FAST	Wetzel County BOE		9	1	Wetzel	Teachers
02/02/16	Catalyst Meeting-PRI Prep	FAST	RESA-6		6	1	ALL	Administrators
02/04/16	WVEIS Staff Conference Call	WVEIS	RESA-6		25	1	ALL	Administrators
02/04/16	SPOKES Staff Meeting	ABE	RESA-6		6	1	ALL	Teachers
02/05/16	Graduation 20/20	SpEd	Hancock County BOE		2	1	H-R	Administrators
02/06/16	EIPA	SpEd	RESA-6		11	2	RESA-6	Teachers
02/07/16	FAST Team Meeting	FAST	Bridge Street Middle School		4	1	Ohio	Administrators
02/09/16	Literacy Grant	SpEd	RESA-6		8	1	ALL	Administrators
02/09/16	Pre-K Directors	SpEd	RESA-6		8	1	ALL	Administrators
02/17/16	Adult Coordinators Meeting	ABE	RESA-6		6	1	ALL	Teachers
02/17/16	Administrators Team	FAST	Warwood School		4	1	Ohio	Administrators
02/18/16	FAST Meeting	FAST	Wellsburg Middle School		4	1	Brooke	Administrators

| Date	Event	Category	Location	Count	Days	County	Audience
02/22/16	Bus Training	PST	RESA-6	9	2	O-B-H-W	Bus Operators
02/22/16	CPI	SpEd	West Liberty University	32	2	State	Students
02/23/16	Bus Training	PST	RESA-6	9	2	O-B-H-W	Bus Operators
02/23/16	UDL Training	SpEd	Hooverson Heights Primary	16	1	Brooke	Teachers
02/23/16	CPI	SpEd	WCCC	16	2	Wetzel	Admin & Teachers
02/24/16	Bus Training	PST	RESA-6	11	2	O-B-H-W	Bus Operators
02/25/16	County PL Directors	Staff Dev	RESA-6	8	1	ALL	Administrators
02/26/16	Leadership Study Group	Staff Dev	Ohio County Schools BOE	22	1	Ohio	Admin & Teachers
02/26/16	CPI	SpEd	Catholic Charities	32	2	Ohio	Teachers
02/29/16	Graduation 20/20	SpEd	Moundsville Middle2	1	2	Marshall	Administrators
02/29/16	Regional Transition Team Meeting	ABE	RESA-6	7	1	R-H-O-M	Administrators
02/29/16	PST Training	PST	RESA-6	339	2	ALL	Public Service Staff
			Totals for February 2016	**620**	**36**		
03/02/16	PST Training	PST	RESA 6	2	1	Ohio	Public Service Staff
03/03/16	WVEIS Staff Conference Call	WVEIS	RESA 6	25	1	ALL	Administrators
03/07/16	Sherrard-Focus School	FAST	RESA 6	6	1	Marshall	Administrators
03/07/16	PECS	SpEd	RESA 6	14	2	H-B-O-W	Teachers
03/07/16	Special Education Directors	SpEd	RESA 6	5	1	B-M-W-R	Administrators
03/08/16	Graduation 20/20	FAST	Weir High School	10	1	Hancock	Admin & Teachers
03/08/16	PECS	SpEd	RESA 6	13	2	H-B-O-W	Teachers
03/08/16	Thinkers ARP	FAST	Wetzel County BOE	9	1	Wetzel	Teachers
03/09/16	Boot Camp	SpEd	RESA 6	5	2	B-O-W	Administrators
03/10/16	Administration Meeting-FAST	FAST	Allison Elementary	5	1	Hancock	Administrators
03/10/16	Administration Meeting-FAST	FAST	Oak Glen Middle	5	1	Hancock	Administrators
03/11/16	PRI Prep Catalyst Schools	Staff Dev	RESA 6	6	1	B-H-O-M-	Administrators
03/11/16	Deaf/Hard of Hearing Teachers Meeting	SpEd	RESA 6	3	1	RESA-6	Teachers
03/14/16	Thinkers Action Research Project	FAST	Wetzel Count BOE	8	2	Wetzel	Teachers
03/14/16	PST Training	PST	RESA 6	20	1	ALL	Public Service Staff
03/14/16	Co-Teaching	SpEd	Follansbee Middle School	7	2	Brooke	Admin & Teachers
03/15/16	PRI-Hancock County	Staff Dev	Wheeling Park White Palace	9	2	Hancock	Administrators
03/15/16	PRI-Brooke County	Staff Dev	Wheeling Park White Palace	11	2	Brooke	Administrators
03/15/16	PRI-Ohio County	Staff Dev	Wheeling Park White Palace	35	2	Ohio	Administrators
03/15/16	PRI-Marshall County	Staff Dev	Wheeling Park White Palace	10	2	Marshall	Administrators
03/15/16	PRI-Wetzel county	Staff Dev	Wheeling Park White Palace	2	2	Wetzel	Administrators
03/16/16	PRI-Hancock County	Staff Dev	Wheeling Park White Palace	10	2	Hancock	Administrators
03/16/16	PRI-Brooke County	Staff Dev	Wheeling Park White Palace	12	2	Brooke	Administrators
03/16/16	PRI-Ohio County	Staff Dev	Wheeling Park White Palace	24	2	Ohio	Administrators
03/16/16	PRI-Marshall County	Staff Dev	Wheeling Park White Palace	14	2	Marshall	Administrators
03/17/16	WVEIS Staff Conference Call	WVEIS	RESA 6	25	1	ALL	Administrators
03/21/16	Graduation 20/20	SpEd	Gateway Achievement Center	2	1	Marshall	Administrators
03/22/16	Principals Workshop/Learning School	Staff Dev	Marshall BOE	18	1	Marshall	Administrators
03/30/16	PECS	SpEd	RESA 6	20	2	ALL	Teachers
03/31/16	PECS	SpEd	RESA 6	18	2	ALL	Teachers
03/31/16	PST Training	PST	RESA 6	647	2	ALL	Public Service Staff
			Totals for March 2016	**1000**	**48**		
04/01/16	Extended Standards Alignment-Math	FAST	Ohio County BOE	9	1	Ohio	Teachers
04/01/16	Digital Media Eary Learning	FAST	West Liberty University	6	1	H-R-WLU	Administrators
04/01/16	Extended Standards Alignment-English	FAST	Ohio County BOE	9	1	Ohio	Teachers

Date	Event	Type	Location	Count	Num	County	Audience
04/05/16	Regional Transition Team	ABE	RESA6	8	1	ALL	Teachers
04/06/16	WVDE TIS	FAST	RESA6	12	2	ALL	Teachers
04/07/16	K-Tots	Staff Dev	RESA6	12	2	ALL	Teachers
04/08/16	Becoming a Learning School	Staff Dev	Marshall Couunty Schools	17	2	Marshall	Admin & Teachers
04/12/16	Special Education Directors	SpEd	RESA6	12	2	ALL	Teachers
04/12/16	Pre-K	SpEd	RESA6	5	1	H-B-O-M-R	Administrators
04/14/16	WVEIS Staff Conference Call	WVEIS	RESA6	25	1	ALL	Administrators
04/13/16	WVEIS Live Grades Session	WVEIS	RESA6	4	1	ALL	Administrators
04/15/16	Graduation 20/20	SpEd	Gateway Achievement Center	2	1	Marshall	Administrators
04/15/16	County Nurses	SpEd	RESA6	9	1	ALL	Nurses
04/21/16	Adult Edeucation Coordinators	ABE	RESA6	4	1	H-B-M-R	Teachers
04/25/16	Pre-K Spring Leadership	SpEd	RESA6	12	2	ALL	Administrators
04/25/16	Early Literacy	SpEd	RESA6	12	2	ALL	Admin & Teachers
04/28/16	CPI	SpEd	JDRockfeller Center	7	2	H-O	Teachers
04/29/16	PST Training	PST	RESA6	530	2	ALL	Public Service Staff
			Totals for April 2016	**695**	**14**		
05/02/16	Adult Education Coordinators	ABE	RESA6	7	1	H-B-O-M-R	Administrators
05/05/16	Graduation 20/20	SpEd	Wheeling Park Stone Room	25	2	ALL	Administrators
05/05/16	EIPA	SpEd	RESA6	8	2	ALL	Other
05/06/16	Graduation 20/20	SpEd	Brooke County BOE	3	1	Brooke	Administrators
05/06/16	PK Teacher Training	Tobacco Prv	Ohio County BOE	14	2	Ohio	Admin & Teachers
05/11/16	Focus Meeting	FAST	Sherrard Middle School	4	1	Marshall	Administrators
05/11/16	Leaders of Literacy	SpEd	RESA6	6	1	H-B-O-M-R	Administrators
05/11/16	Bendum Grant	SpEd	RESA6	6	1	H-B-O-M-R	Administrators
05/11/16	FAST Meeting	FAST	Warwood School	3	3	Ohio	Administrators
05/17/16	FAST Team Meeting	FAST	Bridge Street Middle School	6	1	Ohio	Administrators
05/17/16	FAST Team Meeting	FAST	Oak Glen Middle School	6	1	Hancock	Administrators
05/18/16	Regional Transition Team	ABE	RESA6	8	1	ALL	Admin & Teachers
05/24/16	PBIS	SpEd	RESA6	20	2	H-B-O-W	Admin & Teachers
05/24/16	SPOKES	ABE	RESA6	6	1	ALL	Teachers
05/27/16	Catalyst Schools Meeting	FAST	Hancock Couny BOE	4	1	Hancock	Administrators
05/27/16	Focus Administration Meeting	FAST	Wellsbug Middle School	3	1	Brooke	Administrators
05/27/16	Focus Administration Meeting	FAST	Allison Elemetary School	2	1	Hancock	Administrators
			Totals for May 2016	**154**	**23**		
06/02/16	Catalyst	Staff Dev	RESA6	5	1	B-O-R	Administrators
06/06/16	Bethany College	SpEd	RESA6	5	1	Bethany	Administrators
06/07/16	Special Education Directors	SpEd	RESA6	7	1	ALL	Administrators
06/07/16	Pre-K Directors	SpEd	RESA6	6	1	ALL	Administrators
06/08/16	County PL Directors	Staff Dev	RESA6	7	1	ALL	Administrators
06/08/16	PRI Advisory	Staff Dev	RESA6	10	1	ALL	Administrators
06/13/16	Bus Training	PST	RESA6	8	2	ALL	Bus Operators
06/14/16	Bus Training	PST	RESA6	11	2	ALL	Bus Operators
06/15/16	Bus Training	PST	RESA6	10	2	ALL	Bus Operators
06/17/16	Bus Training	PST	RESA6	9	2	ALL	Bus Operators
			Totals for June 2016	**78**	**14**		

WV Board of Education Policy 3233

"Each RESA shall submit…an evaluation of the services provided within each respective region and their effectiveness. The evaluation is to be completed by schools, school systems and others using the RESA's services/programs and must include 1) an overall evaluation of the RESA's services/programs; 2) suggestions on methods to improve the utilization of existing services/programs; 3) suggestions on how existing services/programs may be enhanced; and 4) what new services/programs would be of benefit to schools and school systems."

OVERALL PROGRAMS/SERVICES EVALUATION
Place an "X" on the scale below to indicate your overall evaluation of RESA services/programs.

Very
Useful

Not
Useful

| 5   X | 4 | 3 | 2 | 1 |
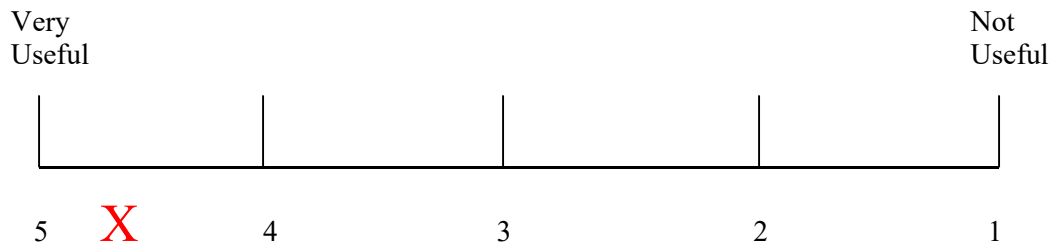
PROGRAM/SERVICES SUGGESTIONS

1.How can the utilization of RESA services/programs be improved?

2.How can existing RESA services/programs be enhanced?

3.What new RESA services/programs would be of benefit to your school/organization?

RESA-6 SATISFACTION SURVEY

October 25 and 26, 2016

Overall Satisfaction

1. **Rate your overall satisfaction with RESA-6 services.**

		7%	**28%**	**65%**
1	2	3	4	5
Low				**High**
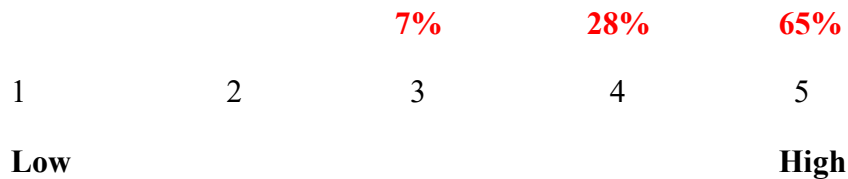
Existing Services

2. **Which RESA-6 services, if any, have been particularly helpful to your school?**
   - **CPI, Special Ed, PRI**
   - **OEPA Support, Professional Learning & Technical Support**
   - **Book Study**
   - **PRI**
   - **Adult Education**
   - **PRI conferences useful for providing Information-Implementation of IPI**
   - **Everything RESA 6 has done for my school has been so helpful!**
   - **1st year working with them**
   - **PRI's**
   - **We have had RESA staff come into our school to put on workshops**
   - **Learning Schools-P-5500**
   - **It allows everyone to check a box**
   - **Learning School**
   - **Graduation 20/20 – LOL Tots**
   - **Larry Greene-Tech-Ronda Kouski-WVEIS**
   - **For us it has been the FAST TEAM activities**
   - **Technical Assistance**
   - **FAST-co teach sessions**
   - **Fast Team, co teachings, graduation 20/20-Learning schools**
   - **Grad 20/20 team-has suggested-helped us come up with a variety of plans for encourage students to perform better**
   - **Grad 20/20**
   - **Focus and 20/20 Graduation**
   - **Pro-D of all kinds- Support-System**

- **WVEIS Admins -Ronda & Eric**
- **Learning Schools-PRI-Teachers-hearing-sight**
- **Learning Schools-IPI-EWALK**
- **Action Research-Learning Schools**
- **Good start of year working with Michelle on Graduation 20/20**
- **Providing resources to my building, PRI, WVEIS, substitute call out system**
- **Learning Schools**
- **OT/PT-Professional Dev-Tech support**
- **Being a Leader of Learning School has tremendously helped our School-Nice to have time to collaborate**
- **Tech Support**
- **Related services -OT/PT-Vision and Hearing for our Students-Trainings**
- **LOLS-Fast Team members available**
- **Fast team working with our Focus Schools Tech support- Ronda's help with Zoom WVE**
- **OEPA Session answered questions that I had**
- **Technology-ARP-Catalyst School meetings/trainings**
- **PRI sharing**
- **Support Provided**
- **Co-teaching model- support-collaboration & Planning-Early literacy support-IEP training**
- **Technology Assistance**
- **Helping facilitate book study**
- **CPI-Learning Schools**
- **LOLS 30-60-90**
- **OEPA session**
- **Support**
- **Services for Blind Students, Support for trainings**
- **Graduation 20-20**
- **Graduation 20-20**
- **Fast Team**
- **Info from Fast Team**
- **Redd/Paolo- helping my school/teachers with learning schools**
- **Marion has Been extremely helpful in getting my action research started**
- **Fast Team visits**
- **Book Study Resources**
- **SPED assistance, Joe Paolo is fantastic**
- **Has provided Informative sessions for the last six years**
- **Action Plan Ideas-Book Study-School Culture/Climate**
- **All are very Helpful when Asked**
- **Learning Schools-Technology Services**
- **Options for ARP's & Staff Development**
- **LOLS/TOTS Training-Book Study Assistances**
- **LOLS-PRI**
- **Fast Team**
- **IPI training – Learning schools support**
- **Support-Leaders of Learning Schools-Foundation of Reading-grant**
- **Early Literacy Grant-Learning Schools**

- **Fast Team-LOL-PALS- Speech**
- **All**
- **Professional learning services**
- **I like the conversations about OEPA-Learning schools**

3. **Which RESA-6 services, if any, could be improved to be more helpful to your school?**
   - **Schools not always aware of RESA services - We don't already**
   - **No more redundancy in Trainings-Bring in more Law/ Scenarios**
   - **PLC-Learning School-Evaluation-OEPA**
   - **Tech support-keep it coming!**
   - **Professional development on instructional strategies**
   - **None I can think of**
   - **Venue? North on Occasion-Bethany?**
   - **Everything they do is quality**
   - **We are part of Early Literacy and need more info**
   - **Always helpful when needed**
   - **RESA is always so helpful anytime we need a resource or have a question**
   - **Offer more professional development opportunities for principals & teachers**
   - **Technology training for staff-integrating technology into the classroom-continued support**
   - **More frequent visits-make relationships with my building**
   - **Book studies (we just need to take advantage)**
   - **Interim Assessment Session**
   - **Learning Schools Discussions, Allowing collaboration with other Principals**
   - **More OEPA**
   - **Technology Integration**
   - **Professional Learning events**
   - **I need to utilize the EWALK**
   - **Would like to have more time on Interim & diagnostic Testing-Maybe what could change after election day**
   - **Prof learning Opportunities**
   - **Technology in classrooms**
   - **Focus School Support**
   - **Embedded PD-Allowing peer observation-reflection -IPI**
   - **Grading WVGSA and Media Scrutiny**
   - **I feel RESA-6 does a great job**
   - **All-I am new to the state-All great and necessary**

Future Services

4. **Are there other services that could be provided by RESA-6 that would be helpful to your school?** __**40%**_ Yes __**60%**_ No **If yes, please list.**

   - **Excited about the ARP!**
   - **Policy 5500 Training**
   - **Continuing to have the Principal's Reginal Institute – data analysis**
   - **PLC's**
   - **Not at this time**

- **Policy 5500 Training**
- **Setting up book studies – Policy 5500 training**
- **Curriculum Enhancement-Testing-Better Training-Evaluations**
- **Keep 1 as practical-application as possible**
- **PD**
- **All are helpful**
- **RESA VI has had everything I have asked for and some**
- **Technology-WVEIS for Directions! AOM**
- **Additional Book Studies related to -curriculum technology integration and student engagement**
- **More info-feedback on learning schools**
- **I am interested in the thinking Maps training**
- **Will look at IPI training for 17-18 school year**
- **Math-concepts/procedures**
- **Continued support as a Focus School**
- **CPI training**
- **IPI Training**
- **Help with data-info regarding Accountability data**
- **ARP**
- **Training on creating a schedule on scheduling on green screen and on WOW**
- **OPEA**
- **Math help with Strategies**
- **Cross school peer observation or cross RESA**
- **Additional training for office 365 usage -one drive, note, calendar, etc.**
- **Technology**
- **Everything has been great**
- **"Grant writing for Dummies" – LOL -rally would like to learn**
- **Grant writing**
- **Office 365**

Other Comments

- **Thank you for this informative day**
- **I support RESA! Love working with you!**
- **I understand**
- **Thank you!**
- **Great Job!**
- **We thank them for their quality and always keeping us informed**
- **Enjoying my first PRI**
- **Thank you for providing PRI!**
- **Thanks for all you do**
- **I appreciate everything that RESA does for me and my faculty/Staff-Is it possible to get copies of the brochure "Campaign for Grade Level Reading" for McNinch Primary?**
- **Ritchie Elem is going through a magic renovation project-we have had may technology issues Arise-Mr. Larry Green has been quite helpful during the 1st quarter-we thank him for his effort to keep technology "Moving" at Ritchie**
- **Great Services!**

- **Thanks for your support!**
- **Working with RESA is very beneficial**
- **Difficult task to train professions-you guys do well!**
- **Thank you!**
- **RESA 6 been fantastic at meeting any need that I have had and that I didn't even know I had! Thank you for your help, support & guidance!**
- **RESA is Awesome!**
- **Honestly – I'm for New-I'm gave my input and sure it will be of more value in the future. Thank you!**
- **I need utilize RESA more often.**
- **Been Great working with you guys**
- **Skip session should be hands on**
- **Thank you**

ADULT EDUCATION SATISFACTION SURVEY 2015-16

Specify your role within the Adult Education program:

Question	Count	
Adult Education Teacher	4	21.1%
SPOKES Teacher	3	15.8%
Career Development Consultant	1	5.3%
County Administrator	3	15.8%
SPOKES Substitute Teacher	5	26.3%
Support Staff	2	10.5%
Other	1	5.3%

What services do you utilize through RESA 6: (Check all that apply)

Question	Count	
Technology Services/Computer Repair	9	47.4%
Employee Management System (SPOKES Staff Only)	6	31.6%
RESA 6 Website and Resources	14	73.7%
Professional Development / Training Programs	18	94.7%
Adult Education Coordinator Technical Assistance	11	57.9%
Other	1	5.3%

What professional development/training programs did you attend during the program year: (check all that apply):

Question	Count	
Adult Education Regional Kickoff Meeting	10	55.6%
WV Adult Education Association Fall 2015 Conference - Camp Dawson	7	38.9%
Schoology Follow-Up Activities for Core Sessions	7	38.9%
College Foundation of West Virginia (cfwv)	3	16.7%
SPOKES Staff Meetings	5	27.8%
SPOKES Substitute Teacher Meetings / Technology Training	10	55.6%
Adult Education Pre-Service Training (new instructors only)	2	11.1%
Teacher Academy Planning Team	2	11.1%
Applied to attend the 2016 Spring Adult Education Teacher Academy	4	22.2%
PLATO Training for Distance Education Certification	0	0%
AEMIS4U (online)	3	16.7%

Question	Count	
Math 1	2	11.1%
Math 2	6	33.3%
UDL	2	11.1%
Write 1	0	0%
TABE (online)	1	5.6%
TASC Readiness Assessment TRA (online)	1	5.6%
SEAL	0	0%
DOK	0	0%
NXT Gen	0	0%
LESSON	1	5.6%
Career Pathways Pilot	1	5.6%
Transition Plans for Adult Education Programs	4	22.2%
Regional Transition Team	2	11.1%
Other:	1	5.6%

Do you maintain a technology log?

Yes 6   31.6%
No   13 68.4%

Specify the technology resources that were utilized within your classroom/program during the year: (check all that apply)

Question	Count	
SmartBoard	17	89.5%
Elmo/Ziggy	6	31.6%
Schoology	17	89.5%
Internet	18	94.7%
iPads/Tablets/Kindle	12	63.2%
PLATO	3	15.8%
GCFLearnFree	9	47.4%
Learning Express Library	11	57.9%
cfwv	11	57.9%
WIN	14	73.7%
E-Portfolios	5	26.3%
TASC Academy	9	47.4%
TASC Readiness Assessment (TRA)	11	57.9%
TABE (online)	6	31.6%
QuickBooks/IC3/MOS	3	15.8%

Indicate the collaborating agency(ies) you worked with this year: (check all that apply)

Question	Count	
WVAdult Education classes	14	73.7%
SPOKES Classes	11	57.9%
Department of Health and Human Resources (DHHR)	12	63.2%
Division of Rehabilitation Services (DRS)	5	26.3%
WorkForce WV Career Centers (American Job Centers)	14	73.7%
Adult & Family Literacy Program	3	15.8%
WV Northern Community College	13	68.4%
Career and Technical Education (CTE)	11	57.9%
Chamber of Commerce	1	5.3%
Public Library	5	26.3%
County School System	10	52.6%
Family Resource Network (FRN)	4	21.1%
Youth Services System, Inc. (YSS)	8	42.1%
Other	4	21.1%

Do you use AEMIS reports and/or community needs assessment data for implementing program changes and/or improvements?

Yes 13 68.4%
No 6 31.6%

Did the Regional Coordinator for Adult Education respond to your questions, concerns, and/or needs in a timely and effective manner?

Yes 19 100%
No 0 0%

If you answered "no" to the question above, how could technical assistance be improved?

Which Adult Education services (at the regional and/or state level) that you utilize could be improved to be more helpful to you/your program?

At his point, I cannot think of any.
More on-line, webinar training programs
No requests at this time
n/a
We will be needing more professional development. With budget constraints, we will not be having a conference and permitted to attend the WVAEA Conference.

Rate your overall satisfaction with the services you receive through RESA 6/Adult Education.

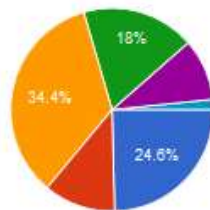| Question	Count	
Low: 1	0	0%
2	0	0%
3	0	0%
4	2	10.5%
High: 5	17	89.5%

RESA 6 FAST Satisfaction Survey 2015-16

Summary

### 1. What position most accurately describes your role in the county?

Superintendent	5	8.2%
Central Office	10	16.4%
Catalyst School Administration	4	6.6%
Focus School Administration	9	14.8%
Non-Focus School Administration	8	13.1%
Teacher	17	27.9%
Other	10	16.4%
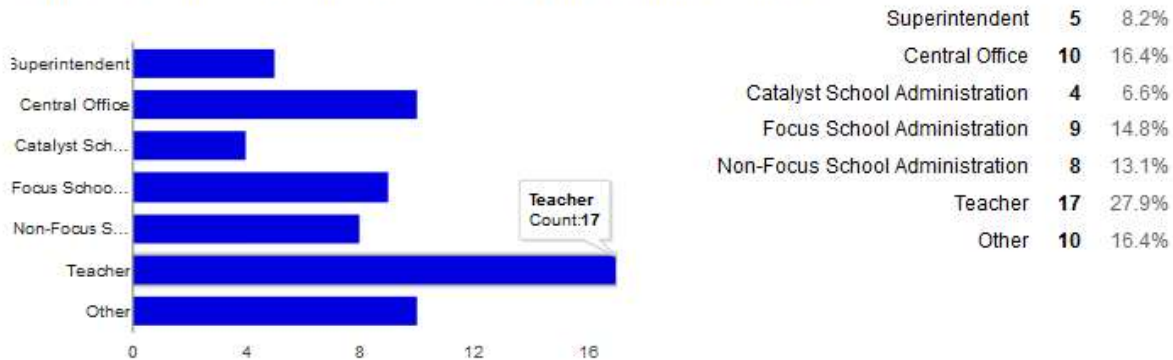
2. Please choose the County for which you are employed.

Hancock County Schools	15	24.6%
Brooke County Schools	7	11.5%
Ohio County Schools	21	34.4%
Marshall County Schools	11	18%
Wetzel County Schools	6	9.8%
N/A (e.g. Institute of Higher Education)	1	1.6%

3. Areas of school improvement within the High Quality Standards resulting from FAST services are:
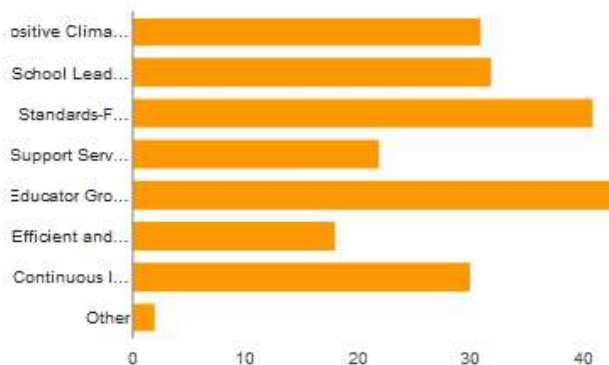
HQS #1: Positive Climate and Cohesive Culture – 31 responses (50.8%)

HQS #2: School Leadership – 32 responses (52.5%)

HQS #3: Standards-Focused Curriculum, Instruction, and Assessment – 41 responses (67.2%)

HQS #4: Support Services: Student, Family, Community, etc. – 22 responses (36.1%)

HQS #5: Educator Growth and Development – 43 responses (70.5%)

HQS #6: Efficient and Effective Management – 18 responses (29.5%)

HQS #7: Continuous Improvement – 30 responses (49.2%)

4. If more elaboration is needed for question #2, please use the space below to provide any additional comments.

Evaluation of RESA 6 FAST Team services

5. Usefulness: I will be able to make use of the content and modeling experienced through the FAST team's services.

1 = Strongly Disagree: 1	0	0%
2	2	3.3%
3	9	14.8%
4	24	39.3%
5 = Strongly Agree: 5	26	42.6%
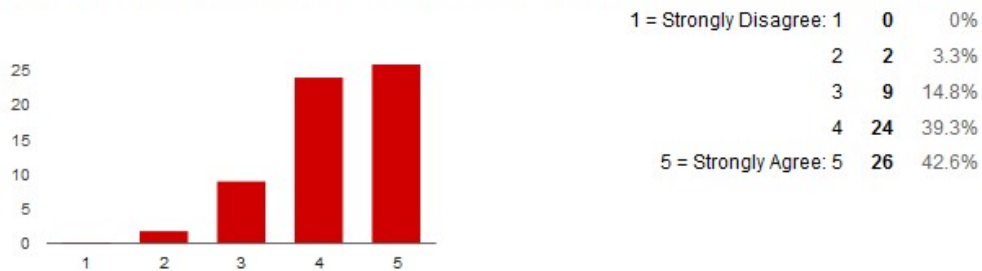
6. Quality: The RESA 6 FAST team provides quality services.

1 = Strongly Disagree: 1	0	0%
2	2	3.3%
3	6	9.8%
4	20	32.8%
5 = Strongly Agree: 5	33	54.1%
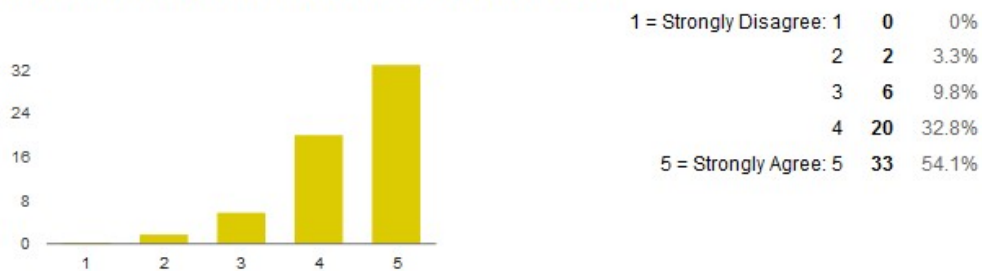
Comments:

7. Communication and services between FAST team and school(s) were conducted in a positive and timely manner.
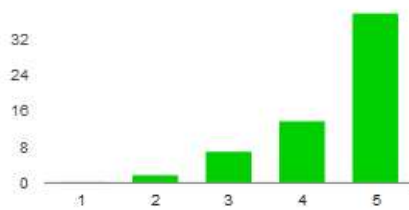
Strongly Disagree: 1	0	0%
2	2	3.3%
3	7	11.5%
4	14	23%
Strongly Agree: 5	38	62.3%

8. Overall Impression of the FAST team:
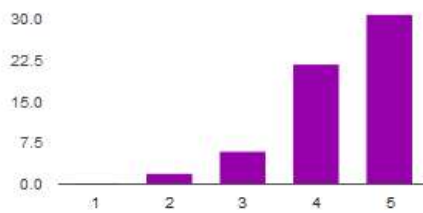
Not Satisfied: 1	0	0%
2	2	3.3%
3	6	9.8%
4	22	36.1%
Extremely Satisfied: 5	31	50.8%

Number of daily responses
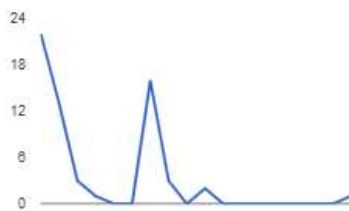
Evaluation Form

Title: Principal's Regional Institute (PRI)

Date: October 7 or October 8, 2015

Site: Wheeling Park White Palace

Using the scale below, please rate the usefulness and the quality of the training session by circling the number that corresponds to your opinion. Space has been provided for your comments.

	Strongly Disagree				Strongly Agree
USEFULNESS:		**2%**	**4%**	**34%**	**60%**
I will be able to make use of the content and modeling experienced in this presentation.	1	2	3	4	5
QUALITY:		**2%**	**2%**	**22%**	**74%**
I feel the presentation was well organized and presented effectively	1	2	3	4	5

My major areas of growth resulting from attending this presentation are:	- Personalized instruction – Small group trainings - Information assessment and interims - Zoom: familiarized with and beneficial - Silencing social media - Evaluation – social media - Interim assessments - Understanding evaluation and where / how to find assessment data - Using data - Social media info - Interim assessment - Zoom usable - Evaluation, motivation with other new principals - Use of digital library for teachers - Utilize data and how to effectively communicate - Understanding of available data - Teacher helping teacher discussion; knowledge of interims - Use of social media

	- Establish planning for interim assessments - Dealing with social media - Zoom and creating cohorts - The social media AM presentation - Interim assessments and Zoom - Dealing with social media and working in ZOOM - Testing and digital library info - Zoom - Use of social media for marketing schools - Social media use - Great talk about 1.1 - Better understanding of report - Assessment information - Understanding of new data - Awareness - Social Media - Enjoyed testing/Interims/and Zoom - Educator evaluation system - Interim assessments and ZOOM - Using interim assessments
The best part of this professional development was:	- Stations – excellent format - All excellent - Everything - Session of Zoom - Social Media - Silencing social media – Zoom - Loved the morning format - Talking / learning from experienced administrators 1.1 iPad – Jason Jackson's information - Social media info - Assessment info - Social media presentation - Stations we were able to choose our professional development - Social media - Variety of sessions - Professional development sessions - I enjoyed the separate sessions for our choice - Social Media - Breakout sessions – specific* choice** - Collaborating with other administrators - Silencing the social media jungle - Zoom - Confused regarding testing data - I enjoyed going to different stations

	- All information and social media presentations - Whole group focus meeting - Moving from group to group - Being able to select session - Assessments (except for audio issues) - Getting to choose - Social Media - Just a great day - On spot info on meaningful concepts - Like this format better – like having choices for sessions
As a result of this professional development, I plan to:	- Everything was relevant - Share Zoom - Share info with staff - Look at diagnostics - Work with common sense media for future professional development - Relay info assessment to staff - Train my teachers on interim assessments and digital library - Explore the digital resources more - Plan staff development for the staff - Look at the new data - Tweet……. - Interim assessment development - Make a common sense plan to balance interims as common assessments for PLC - Continue with the professional development at my school that was reviewed today - Create cohorts on Zoom for data collection - Use Zoom on a regular basis - Handle social media differently - A little more confused but a little more informed - Use ZOOM - Implement and use knowledge gained - Guidance to support schools - Implement strategic learned in focus school PLU - Use technology more - Share Zoom with staff - Pass info to teachers - Take a new look at the data and use the interim assessments - Assessment data 1.1 - Enlighten others at the school - Share results with teachers - Use the information in my school - Interim assessments and ZOOM - Share info with PLCs to begin interim assessments

I would like to know more about:	• **I truly appreciated this PRI – amazing** • **1.1 devices** • **WVEIS – ZOOM – Strategic Plans** • **How to manage a school Facebook account specifically social media info was great** • **Technology (SAMR)** • **Using twitter/Facebook on our schools** • **Explore use of social media in our school** • **Use interim assessments and data to lead instruction** • **Logical issues of social media** • **Scheduling option** • **Assessment data** • **Smarter Balance – good start**
Additional reflections (you may use the back):	• **So beneficial** • **Candy, cookies , snack (drinks)** • **Interim assessments / testing** • **One of the best PRIs – engaging relevant** • **Great job with Howe and Caridi!** • **I wish each presenter had a handout with specific websites, etc.** • **Mr. Howe did a nice job but he focused on media not social media** • **Great that we had choices** • **Thank you all**

Evaluation Form

Title: Principal's Regional Institute

Date: March 15 and March 16, 2016

Site: Wheeling Park – White Palace

Using the scale below, please rate the usefulness and the quality of the training session by circling the number that corresponds to your opinion. Space has been provided for your comments.

Number of Evaluations Tallied __56__

	Strongly Disagree				Strongly Agree
USEFULNESS:			13%	33%	54%
I will be able to make use of the content and modeling experienced in this presentation.	1	2	3	4	5
QUALITY:			4%	34%	62%
I feel the presentation was well organized and presented effectively	1	2	3	4	5

My major areas of growth resulting from attending this presentation are:	- Organizing PLCs - Use Daily 5 at Adult and High School Levels - Improving PLCs at my school - Improved look at PLC - needed improvement requires better leadership - Knowledge of PLCs/ESSA - SAI Understanding - Great ESSA - ESSA - Dr. Martirano's discussion on getting to know kids - Structure PLC - New Policies - ESSA changes in moving forward - Learning School – work ahead/planning - Dr. Martirano's presentation - Improved v vision for PLCs - I am a school Psychologist - Better understanding PLC's and Learning Schools - Daily 5

	- Understanding of a learning school and ESSA - Dr. Martirano - Leading PLCs - Peer observations - Gaining knowledge to be implemented at my school - New ideas to organize student data - Tweak schedule to incorporate more team PD/Peer observation - Learning School Information - Learning School Information - Daily 5 - Ideas to share with teachers - Effective use of assessment instruction for student achievement and success - Increased awareness of technology - Revisit PLC/CTN development - Scheduling ideas - Love the PL for You design - Ideas about scheduling - Seeing what all the Catalyst Schools are implementing and resources used - Better understanding of the state vision for education - Hearing the direction the Superintendent will want us to go - New technology tools - PLCs will improve - Daily 5 information - PLC meetings, Catalyst Schools (Learning Schools) - PLC - Analyzing Data, Daily 5 - Using professional development in the school - PLC/CTN growth - Implement Daily 5 - ESSA information - Better understanding of policy - Learning Schools - Brainstorming scheduling options improving effectiveness of PLC
The best part of this professional Learning was:	- Dr. Martirano - Dr. Martirano is a great motivator! - Networking - Sessions led by Catalyst School Principals - Learning what was working in the Catalyst Schools - Dr. Martirano - Collaboration - Dr. Martirano

	- Principals learning from each other
- Two things: Real examples - Catalyst/Learning school work and Dr. Martirano – Positive leadership in negative time
- Articulation with other principals
- Choosing what topics I wanted to learn more about
- Great to learn about how our schools are managed
- Getting to hear from and talk with other schools and how they do things
- Sharing ideas with others
- The choice to learn from other elementary learning schools
- Dr. Martirano
- Collaborating with colleagues learning new ideas
- Connecting with other school leaders
- Sharing with other administrators
- Sharing ideas
- Collaborative
- Interacting with Peers
- Seeing how other schools implement Best Practices
- Networking
- Transitioning grade level PLCs to subject area PLCs (Best Practices)
- Technology
- Listening to State Superintendent's ideas and sharing ideas with colleagues
- Scheduling and technology sessions
- Daily 5 and Beyond Grade Level PLCs
- Sharing ideas
- Speaking with others at the middle school level
- Ongoing collaboration with colleagues
- Networking variety of choices
- Everything
- Opportunity to collaborate/discuss how to improve practice and to obtain resources
- Networking on a variety of programs
- Multiple choices for sessions
- The length of each presentation was just right
- Going to different sessions
- Technology Tools
- Being able to see what other schools are doing
- Networking with other professionals
- Breakout sessions
- The presenters and State Superintendent talk
- ESSA
- Learning Schools, Technology Networking
- Daily 5 presentation

As a result of this professional Learning, I plan to:	**More PLCs to a new level** **Implement Daily 5** **Implement changes to Staff Development** **Have better PLC engagement** **Implement ideas with school that I gathered from today** **Do SAI** **Meet with more students and less paperwork** **Communicate ideas** **Build a plan for learning school development** **Be proactive in making changes necessary for growth** **Implement the 3 wellness activities we learned this morning** **Reflect on PLCs in our building/opening activity** **Share with my teachers – PLCs** **Incorporate the Daily 5 into our school** **Study the learning standards** **Study my schedule to incorporate PLCs in a better way** **Using student data binders in PLCs and making a schedule for PLCs** **Set up peer observations** **Use some of the strategies that were presented at my school** **Add a double plan once a week 2016-2017** **Develop individual folders for student data to assist with SAT and data analysis** **Restructure PLCs** **Look into Daily 5** **Work with teachers to develop stronger PLCs/Professional Learning** **Share ideas** **Share at the building and county levels** **Introduce some of the technology to our teachers** **Borrow ideas – great stuff!** **Look at our master schedule** **Help teachers look at diagnostic reports** **Use information from survey to plan effective professional development** **Share information and plan next steps** **Present to teachers in my district** **Share with staff testing information and tech tools** **Do a back study on the Daily 5** **Implement a more structured PLC meeting** **Take all info back to school and implement** **Learn more about the Daily 5**

	• Make changes to the CTNs • Have my teachers attend WVCPD Infusing tech this summer • Utilize web based programs from infusing technology – share with staff • Continue to grow as a leader • Develop PLC Agenda • Summer Daily 5
I would like to know more about:	• Budgets in each County to support PLCs. We spend our money on substitutes – we need and value time! • Technology • Legislative action results – I know, not available today • How other schools schedule their day • Maybe station/station for ideas for standards of Professional Learning • Standards Assessment Inventory • More high school level focus in breakout sessions • State testing • Augmented Reality in rigorous classroom design • Being a Catalyst School • Data to share and how to use in PLC
Additional reflections (you may use the back):	• Great format for meetings • Good PRI! • I feel there is a need to help teachers use personalized data. How they decide what is keeping this child from learning. Then what intervention to use. • Thank you! Great session. • Sad we did not get to see Superintendent in person • Difficult to leave the school building • Again – great format! • Great presentations! Thank you! • Wonderful day! Well organized! Thank you RESA-6! • This PRI was extremely well organized. The presentations were relevant. The best PRI ever. • Thank you • I look forward to these professional development sessions • More high school relevant presentations – all elementary and middle schools

PUBLIC SERVICE TRAINING CLASS EVALUATION FORM

Please help us continue to provide quality emergency response training. Check the box which best responds to the statements on the left side and list suggestions for program improvement on # 13. Use the back of the form if necessary.

	Very satisfied			Less satisfied	
	5	4	3	2	1
1. The teacher treats student fairly.	☐	☐	☐	☐	☐
2. The teacher provides individual assistance.	☐	☐	☐	☐	☐
3. The teacher gives clear directions.	☐	☐	☐	☐	☐
4. The teacher provides a variety of activities	☐	☐	☐	☐	☐
5. The teacher knows the subject matter.	☐	☐	☐	☐	☐
6. The teacher comes to class well prepared.	☐	☐	☐	☐	☐
7. The teacher encourages student participation in class.	☐	☐	☐	☐	☐
8. The teacher is able to communicate ideas clearly.	☐	☐	☐	☐	☐
9. Equipment is adequate and ready to use.	☐	☐	☐	☐	☐
10. The teacher uses audiovisual appropriate to class.	☐	☐	☐	☐	☐
11. The teacher helps us get the most out of each hour.	☐	☐	☐	☐	☐
12. Class begins and ends on time.	☐	☐	☐	☐	☐

13. Please list suggestions for improving the class (use the back if needed)

_____

RESA
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A powerful engine for education

Instructor: _____

Class: _____

Date: _____

Name (optional): _____

2015-16 Public Service Training Class Evaluation Form

The following are the results of the Public Service Training Class Evaluation forms rating Public Service Training Courses and Instructors in 13 specific areas ranging from *very satisfied* to *less than satisfied*. The results were tabulated from 688 classes serving 7708 students.

Approximately 97% of the 7708 students returned the survey yielding the following results.

Number of students returning survey	Very Satisfied	Less Satisfied
4971	**4914**	**57**

List of comments available upon request.

1. Great instructor.
2. Learned a lot from the instructor, hands on experience where possible was good.
3. Instructors are very good and know the subjects being taught
4. Will definitely take more classes in the future.
5. The instructor helped us get the most out of the class.

Special Education, Pre – K, Focus/Grad 20/20 and Itinerant Satisfaction Survey

OVER ALL SATISFACTION

3
6%

4
38%

5
56%

Scale: 1=Low to 5 = High; No Ratings of 1 or 2

Provided Needed Technical Assistance

no
6%

yes
94%
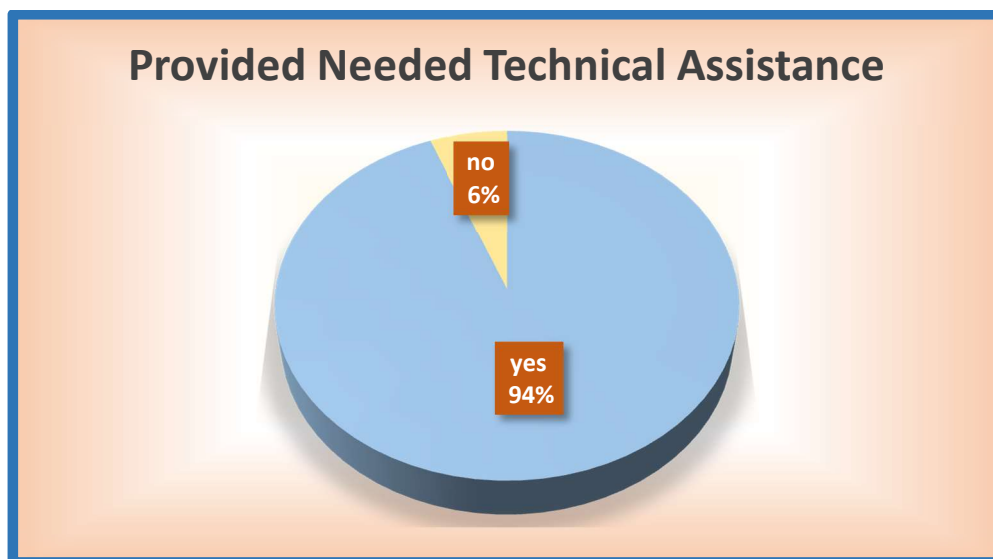
TA was applicable to improving outcomes

RESA-6's Technology Department Survey 2015- 2016 Fiscal Year

1. **Were you satisfied with your last experience with RESA 6's Technology Department?**

Extremely Satisfied	Satisfied	Not Satisfied
100%		

2. **How helpful were the technical support representatives at RESA 6's Technology Department?**

Extremely Helpful	Helpful	Not Helpful
100%		

3. **How responsive is RESA 6's Technology Department?**

Extremely Responsive	Responsive	Not Responsive
90.91%	9.09%	

4. **How well did the technical support representatives at RESA communicate with you?**

Extremely Well	Very Well	Not Well
95.24%	4.76%	

5. **How knowledgeable were the technical support representatives at RESA-6?**

Extremely Knowledgeable	Very Knowledgeable	Not Knowledgeable
86.36%	13.64%	

6. **Overall, are you satisfied with your experience using RESA 6's Technology Department?**

Extremely Satisfied	Satisfied	Not Satisfied
100%		

Evaluation Form

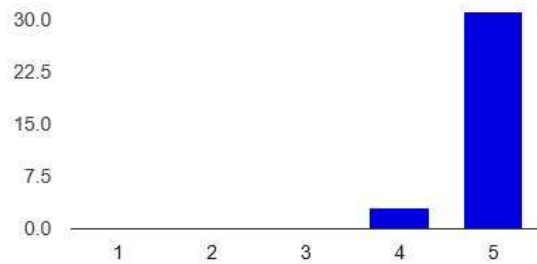## 2016 WVEIS GENERAL SATISFACTION SURVEY RESULTS

Summary

1 = Low   **5 = High**

Summary

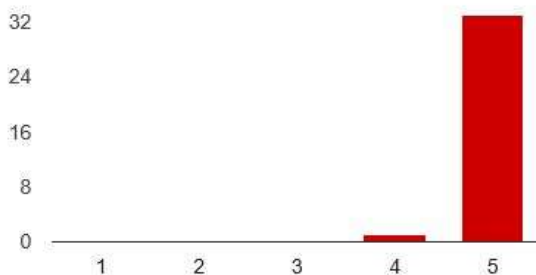### The staff exhibits technical expertise and knowledge necessary to assist with my problems.

Not Satisfied : 1	**0**	0%
2	**0**	0%
3	**0**	0%
4	**3**	8.8%
Extremely Satisfied : 5	**31**	91.2%

The response time to problem solving is adequate.
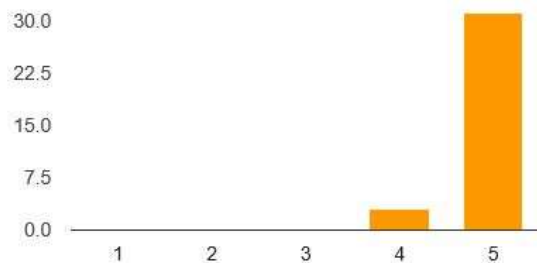
Not Satisfied: 1	**0**	0%
2	**0**	0%
3	**0**	0%
4	**3**	8.8%
Extremely Satisfied: 5	**31**	91.2%

The staff's service manner is courteous and pleasant.

Not Satisfied : 1	**0**	0%
2	**0**	0%
3	**0**	0%
4	**1**	2.9%
Extremely Satisfied : 5	**33**	97.1%

The training assistance is adequate.
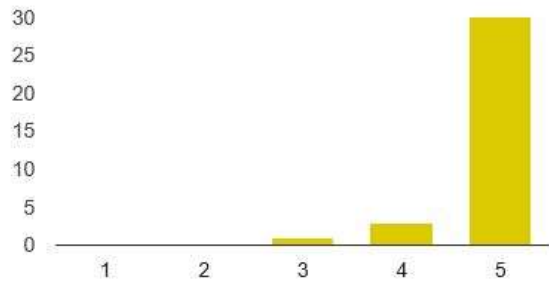
Not Satisfied : 1	0	0%
2	0	0%
3	1	2.9%
4	3	8.8%
Extremely Satisfied : 5	30	88.2%

Overall impression of services provided
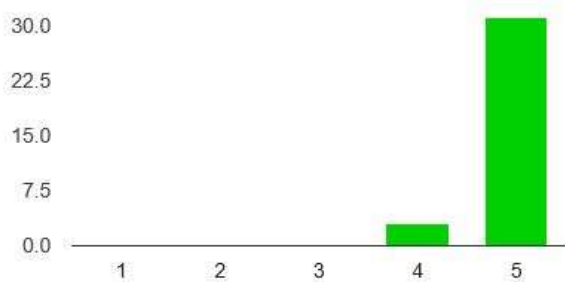
Not Satisfied : 1	0	0%
2	0	0%
3	0	0%
4	3	8.8%
Extremely Satisifed : 5	31	91.2%

Additional Comments

RESA's been a great help for me saving me a lot of time with technology and problem solving..THANKS!!

Ronda, Eric, & Denise are awesome!

I have had nothing put positive encounters with all Ronda, Eric, and Denise. They are wonderful people to work with.

RESA-6 is always there to help with any problem I have and they resolve it. Always supportive!

Rhonda is my link to RESA 6. She is so efficient and ready to help whenever I need her. Tech Eric has saved me a couple times also. RESA 6 staff all have earned a big Thanks! from me. Rae Stuart-Wetzel County

Always willing to help no matter what time of day. They are a pleasure to work with.
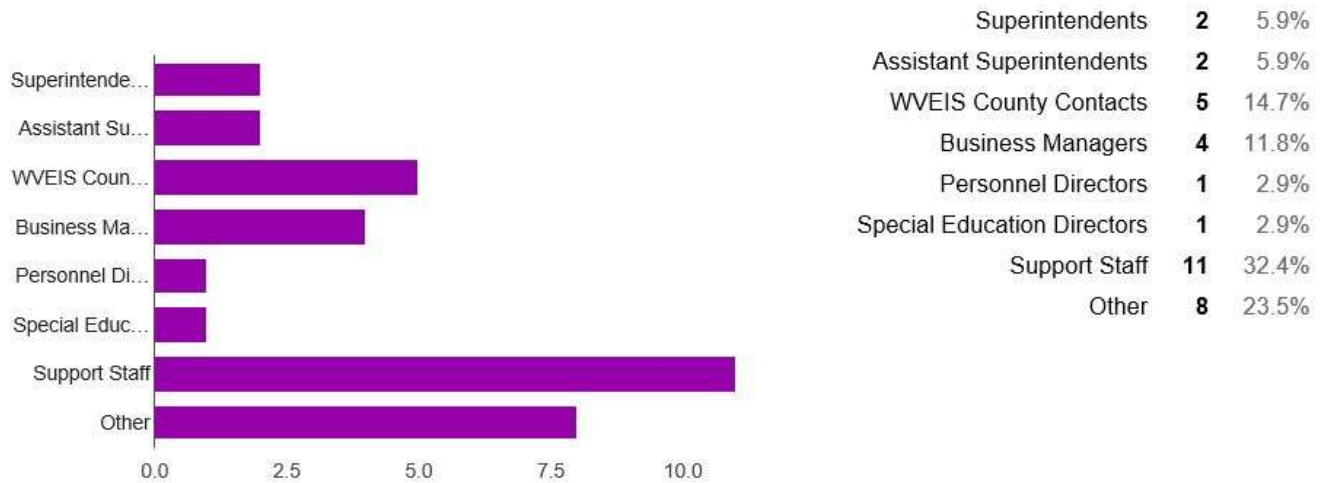
I will miss of you at RESA 6.

Almost everything I do goes through WVEIS green screens and WOW. When either is down, it limits being able to do my job. Whenever I have a problem with WVEIS, Ronda and Eric address my needs immediately. They are always available and willing to help here in the building and also with contacting their contacts at the State Department when needed.
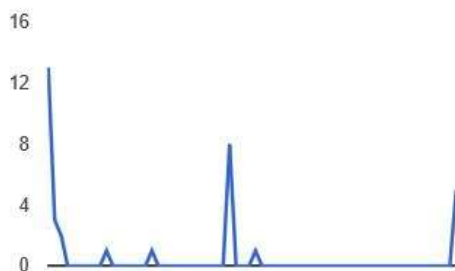
WVVEIS Operations Center is always there to solve problems.

Sometimes the RESA is left out of the loop when the state departments release a new WVEIS program so we can't ask them for help since they are uninformed. This happens with CTE/SPED/whoever has their own programmer.

Specify your role:

Superintendents	2	5.9%
Assistant Superintendents	2	5.9%
WVEIS County Contacts	5	14.7%
Business Managers	4	11.8%
Personnel Directors	1	2.9%
Special Education Directors	1	2.9%
Support Staff	11	32.4%
Other	8	23.5%

Number of daily responses

CONTACT
INFORMATION

*Regional Education
Service Agencies*

RESA

• *six* •

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November 30, 2016

Regional Education Services Agency Six
30 G C & P Road
Wheeling, WV 26003
304.231.3804 • Fax: 304.243.0443
http://resa6.k12.wv.us

Nick Zervos, Executive Director - nzervos@k12.wv.us

RESA 6 Program Directors

Michelle Hogan
Graduation 20/20 Regional School Support Specialist

Marian V. Kajfez
Director of Programs and Professional Development

Ralph Kosar
Coordinator of Public Service

Ronda Kouski
Coordinator of WVEIS

Kim McConnaughy
Coordinator of Adult Education

Greg Minnich
Director of Finance

Joe Paolo
Director of Special Education

Jonathan Pollock
Coordinator of Curriculum & Instruction

Rick Redd
TS3

Mary Kay Reisenger
Coordinator of School Improvement & Technical Assistance

Cheryl Tuba
TS3

Denny Weisenborn
Lead Technician