

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room
Wheeling, WV 26003**

**Thursday, June 12, 2014
9:00 a.m.**

MINUTES

MEMBERS PRESENT: Dennis Albright, Michele Blatt, Patsy Brancazio, Chris Carder, Heidi Hohman, Linda Kirk, Beth Phillips, Dianna Vargo

OTHERS PRESENT: Nick Zervos, Greg Minnich, Jason Butcher, Marian Kajfez, Joe Paolo, Ronda Kouski, Ralph Kosar

CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Ms. Phillips.

APPROVAL OF MINUTES:

On a motion by Ms. Carder, with a second by Mr. Brancazio, the Board approved the minutes of the May 15, 2014 meeting.

NEW BUSINESS

Energy Management – Lloyd Earnest – Marshall County (Attachment A) – On a motion by Ms. Vargo, with a second by Mr. Brancazio, the Board approved the Energy Management contract for Lloyd Earnest as presented in Attachment A.

Draft – 2014-2015 Regional Council Board Meetings (Attachment B) – On a motion by Mr. Brancazio, with a second by Ms. Carder, the Board approved the draft 2014 – 2015 schedule for the Regional Council Board Meetings as presented in Attachment B.

5-County Calendar (Handout) – The Board was presented with a 5-County Calendar created by Candace O’Shea, Executive Secretary.

Contract with Winans Services, Parkersburg, WV – Cleaning Agreement with SPOKES Learning Center, Weirton, WV (Attachment C) – On a motion by Mr. Brancazio, with a second by Ms. Hohman, the Board approved the contract for the cleaning agreement with SPOKES Learning Center, Weirton, WV and Winans Services, Parkersburg, WV

August 4, 2014 Training by WVDE – Michele Blatt (Attachment D) – Ms. Blatt described several of the topics that would be discussed at the August 4, 2014 training session conducted by the WVDE. Some of those were: Early Warning System (attendance and behavior), Smart Phones, Tablets, Strategic Plans, Evaluation Policy 5310 and the

Battelle for Kids – Roster Verification Program.

A – F School Grading System – OEPA Trainings at County Sites – June 23, 24
(Attachment E) – Mr. Zervos informed Superintendents that OEPA training of State Board Policy 2320 would occur on the following dates: June 23, 2014 – Ohio and Marshall Counties, June 24, 2014 – Hancock, Brooke and Wetzel Counties. Attachment E provided FAQs and an overview of the A-F grading system.

Office 365 – “Go Live” (Attachment F) – The WVDE, Division of Technology announced that Microsoft Office 365 would “Go Live” Friday, May 23, 2014. This will replace the current Access email system. Trainings will be scheduled throughout the summer for Trainers of Trainers who will assist in the transition to Office 365.

WV Education System – Battelle for Kids – Classroom Roster Verification
(Attachment G) – The Battelle for Kids is currently piloted in 10 schools in West Virginia and concluded at the end of the 2014 school year. Data for Reading, Language Arts and Math will be entered into this data system twice a year. The software is free and there is a 1-800 helpline. See Attachment G for additional information.

Train the Trainer Math III (Attachment H) - A Train the Trainer event for Math III will be hosted by the WVDE on July 28, 2014 and July 29, 2014 at the Waterfront Hotel in Morgantown, West Virginia. A stipend and related cost of the training will be paid by the Benedum Foundation.

WVBE Professional Goals (Attachment I) – The WVBE will have a continuation for 1 year of the 4 goals for statewide professional development that they adopted on April 20, 2014. Additional information is provided in Attachment I.

RESA-6 Professional Development Director’s Responsibilities 2014 – 2015 – contract services with Marian Kajfez (Attachment J) – On a motion by Ms. Hohman, with a second by Ms. Kirk, the contract with Marian Kajfez for the RESA-6 Professional Development Director’s responsibilities for 2014 – 2015 as presented in Attachment J was approved.

West Virginia Department of Education Agenda – (Handout) - Mr. Zervos provided the Board with the WVBE Agenda for June 11, 2014.

Medicaid Report (Handout) - On a motion by Mr. Brancazio, with a second by Ms. Vargo, the Board approved the June 1, 2014 Medicaid report prepared by Ms. Wojcik in the aggregate amount of \$3,696,123.93.

Salary Scales FY2015 (Attachment K) – On a motion by Mr. Albright, with a second by Ms. Kirk, the Salary Scales for FY2015 as presented by Mr. Minnich and outlined in Attachment K were approved.

Supplements / Transfers (Handout) - On a motion by Mr. Brancazio, with a second by Ms. Vargo, the Supplements / Transfers as presented by Mr. Minnich and outlined in the handout were approved.

Budget Status Report (Handout) - On a motion by Mr. Brancazio, with a second by

Ms. Vargo, the Budget Status Report as presented by Mr. Minnich and outlined in the handout were approved.

Checks Issued (Attachment L) - On a motion by Mr. Brancazio, with a second by Mr. Albright, the RESA-6 Checks Issued as presented by Mr. Minnich and outlined in Attachment L were approved.

FAST Team Recognition (Handout) – Each of the FAST Team Members were presented a certificate of recognition for their excellent services to the 5 counties at RESA-6. They were commended by Mr. Zervos for their teamwork and positive attitude in addressing school improvement needs.

Honor Co-Chairs – Dianna Vargo and Beth Phillips – Ms. Vargo and Ms. Phillips were presented with certificates of recognition recognizing their leadership and service to their Regional Council as co-chairs for the 2013-2014 school year.

Honor Barbara Logue – The Regional Council honored Ms. Logue for her outstanding service to the Board and presented her with a plaque and certificate of recognition. She was also presented with a beautiful bracelet from the Council wishing her well as she transitions into retirement.

Permission to pursue annual contract renewals – On a motion by Mr. Brancazio, with a second by Mr. Albright the following contract renewals were approved:

Elizabeth Strong – Handle on Science Training/Consultation
Cecilia Irvin – Certified Behavioral Therapy
Dr. James Ball – Autism Consulting
Amy Lynch – Speech Pathology
Jason Frohnepfel – Certified Social/Behavioral Therapy

PERSONNEL

On a motion by Mr. Brancazio, with a second by Ms. Hohman, the Board approved the following personnel items:

Employment

Employ Kevin Goff, Teacher of the Gifted and Enrichment – 8/18/14

Employ TAS Specialist

Request from Kathy Kidder Wilkerson, Superintendent Brooke County, to allow RESA-6 to post and employ any special education position needs for 2014 – 2015

Cindy West – Summer Substitute for SPOKES

Lois Elias – Talent Pool

Resignation

James Froehlich – Computer Technician – 6/30/14 (Attachment M)

Reduction in Force

Jennifer Fawson, Interpreter – due to lack of need and reduction of related funding – effective 6/30/14

WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT

OTHER CONCERNS

ADJOURNMENT

On a motion by Mr. Brancazio, with a second by Ms. Vargo, the meeting was adjourned.

Co-Chairperson

Executive Director/Secretary