

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room
Wheeling, WV 26003**

**Thursday, January 16, 2014
9:00 a.m.**

MINUTES

MEMBERS PRESENT: Dennis Albright, Michele Blatt, Patsy Brancazio, Chris Carder, Shelby Haines, Kathy Kidder Wilkerson, James Lazear, Barbara Logue, Beth Phillips, Suzan Smith, Dianna Vargo

OTHERS PRESENT: Nick Zervos, Greg Minnich, Bob Dunlevy

CALL TO ORDER: The meeting was called to order at 9:00 a.m. by Dr. Vargo.

APPROVAL OF MINUTES:

On a motion by Ms. Smith, with a second by Mr. Lazear, the Board approved the minutes of the December 12, 2013, meeting.

NEW BUSINESS

New RESA-4 Executive Director –A new RESA Executive Director, David Warvel, was approved by the WVBOE for RESA-4.

Medicaid Report (Attachment A) - On a motion by Ms. Smith, with a second by Mr. Brancazio, the Board approved the January 1, 2014 Medicaid report prepared by Ms. Wojcik in the aggregate amount of \$1,540,589.10 (from 7/1/13 through 12/31/13) for the RESA- 6 counties.

WVBOE Agenda -1/8/14 (Attachment B) – Mr. Zervos provided the WVBOE Agenda for January 8, 2014 to the Board.

2014 WV Legislative Calendar and Issues – Possible Items Discussed – Middle Schools, Career and Technical Ed, Pay Raises, School Rating Identification, WV Accountability Model, Weekly RESA Assignments (Attachment C) – Mr. Zervos discussed the following items: Middle Schools, Career and Technical Ed, Pay Raises, School rating Identification, WV Accountability Model, Weekly RESA Assignments and reviewed the Legislative calendar with the Board. RESA-6 Superintendents voted to visit Legislature the week of February 17th.

WVDE Simulated Work Place – Kathy D’Antoni – Superintendents were requested by Dr. D’Antoni to support a Simulated Work Place Grant proposal. Mr. Zervos requested that Superintendents endorse a document provided by her office. Hancock and Ohio Counties are currently piloting the current Simulated Work Place Program.

Asthma & Diabetes Training (Attachment D) – Becky King provided information in Attachment D concerning professional development for Asthma and type I Diabetes to be offered at RESAs statewide.

Commission on School District Governance & Administration (Attachment E) – Attachment E contains 7 items recommended by the Governor’s Commission on School and District Governance and Administration. Mr. Zervos cautioned the Board to watch these issues closely and be prepared for public comment when scheduled by the state.

RESA-5 Interim – Karen Brunicardi – The state BOE has appointed Karen Brunicardi as interim director at RESA-5 until a new director is selected by the State BOE.

School Safety Meetings – Don Chapman – IP Gateway System HSIN regarding ACAMs Database – Don Chapman of the WVDE requested that RESAs hold school safety meetings which provide information on the ACAMs data base and the IP Gateway System HSIN. He will set the agenda.

School Improvement Positions Discussion – Uncertainty about the school improvement funding for 2014 – 2015 will require RESA-6 to utilize contracting through the talent pool in filling Michalene Mills vacated position.

WVEIS Transition – June 30, 2014 – The WVEIS transition from a local RESA-6 server to the main server in Florida should be seamless and should take place in early spring of 2014.

Affordable Care Act – The Affordable Care Act will be discussed at a session on January 30, 2014 at the WVASA Legal Seminar to be held at the Bridgeport Conference Center. Bowles, Rice also offers training on the topic if you choose to go that route.

WV Standards Rollout and Extension and Focus Schools – RESA 6 FAST Team has designed an Interim Self-Reflection Tool for use with Focus Schools. The Tool includes a review of the Seven Standards for High Quality Schools using the WV Rubrics to assign a designation to Sub-Functions, Functions and overall Standards. Collaborative Conversations which translate into a Needs Assessment of Technical Assistance with the RESA 6 FAST Team concludes the Process. The Tool has been offered to the Regional Focus Schools to be facilitated by schools or the RESA 6 FAST Team.

Focus Schools and Diagnostic Follow-up - The Board was provided with the enclosed chart providing the status of each of the 7 Focus Schools. Each school was requested to complete the following: MOU, Diagnostic, Culture Survey with Results, Culture Survey/Diagnostic Report Review, Follow-up Visit, School Work and Interim Self Reflection of Standards. (Enclosure)

Financial Close Project Discussion - Mr. Minnich reported on the status of the finance project. Mr. Minnich explained that the project was basically completed with only minor enhancements to be added. Mr. Minnich explained that we had successfully replicated all 5 county boards of education in the new template, and that it pulls most data electronically from WVEIS. The fiscal close for FY13 was completed and customized in the new template for each county, and then a current year template was created that stays balanced on a perpetual basis going forward. A proficient user can electronically update the entire template to see if reconciliations are in or out of balance in approximately 3.5 minutes, the template needs about 15 minutes of maintenance each month. The

business officials were trained on the template in mid-December, and Mr. Minnich plans follow up trainings with each business official to ensure that functions properly at the work site.

Supplements / Transfers (Attachment F) – On a motion by Mr. Brancazio, with a second by Ms. Phillips, the Supplements / Transfers as presented by Mr. Minnich and outlined in Attachment F were approved.

Budget Status Report (Attachment G) - On a motion by Ms. Smith, with a second by Ms. Carder, the Budget Status Report as presented by Mr. Minnich and outlined in Attachment G was approved.

Checks Issued (Attachment H) - On a motion by Mr. Brancazio, with a second by Ms. Carder, the RESA-6 Checks Issued as presented by Mr. Minnich and outlined in Attachment H were approved.

PERSONNEL

On a motion by Ms. Smith, with a second by Mr. Albright, the following personnel items were approved:

Employment

Employ Gary Patterson part-time PST Instructor

Employ Educational Sign Language Interpreter I – Tommy Robbins

Place Mary Kay Reisinger in Talent Pool to complete remainder of the year for Michalene Mills who was employed as principal at Follansbee Middle.

WEST VIRGINIA DEPARTMENT OF EDUCATION

- **The WVDE has to request an extension of the waiver for EASA Schools with the Federal Education Department**
- **West Virginia’s financial status**
- **Noted the Legislature was taking a lot of time with the data request from WVDE**

OTHER CONCERNS

- **Ms. Carder requested discussion items for mandated regional meetings with all County Board Members**
- **Brief discussion on concerns regarding 2014 – 2015 school calendars**
- **Discussion on funding for Critical Skills with innovation zone dollars**
- **Amount of time administrators had to spend subbing for teachers with all the demands of the WVDE and the Legislature**

ADJOURNMENT

On a motion by Mr. Brancazio, with a second by Ms. Phillips, the meeting was adjourned.

Co-Chairperson

Executive Director/Secretary