

**ORDER OF BUSINESS
OF THE
RESA-6 REGIONAL COUNCIL**

**Wheeling Park High School
Media Center
Wheeling, WV 26003**

**Thursday, August 8, 2013
1:00 p.m.**

MEMBERS PRESENT: Dennis Albright, Patsy Brancazio, Chris Carder, Michael Hince, Heidi Hohman, Kathy Kidder Wilkerson, Linda Kirk, Barbara Logue, Beth Phillips, Suzan Smith, Dianna Vargo

OTHERS PRESENT: Nick Zervos, Dr. James Phares, Greg Minnich, Marian Kajfez, Joe Paolo, Jonathan Pollock, Michalene Mills, Ralph Kosar, Rick Redd, Amy McMillan

CALL TO ORDER: The meeting was called to order at 1:00 p.m. by Mr. Zervos.

WELCOME AND INTRODUCE NEW MEMBERS: Mr. Zervos welcomed Regional Council back for the 2013 – 2014 school year and introduced new board members – Michael Hince, Superintendent Marshall County Schools and Dennis Albright, Superintendent Wetzel County Schools. He also acknowledged the presence of Dr. James Phares, State Superintendent of Schools who attended the meeting.

ELECTION OF CO-CHAIRS: On a motion by Ms. Smith, with a second by Mr. Brancazio, Ms. Vargo was nominated as co-chair and on a motion by Ms. Carder, with a second by Ms. Smith, Ms. Phillips was nominated as co-chair for the 2013 – 2014 school year and were unanimously approved.

PRESENTATION – Dr. Phares, State Superintendent

Dr. Phares discussed the following items in his address to the Regional Council:

- New Hiring Practices
- School Calendar – 43 – 48 week window, flexible
- Next Generation Standards – CCSS benchmarks Global and State Standards
- College and Career Readiness
- Career Pathway
- NAPE – Outreach to parents and students
- High expectations for all
- Smarter Balanced assessment and alignment with NAPE
- Growth Model Rollout will be August 15 – 20
- Strategic Plan format
- Planning periods and waiver request from LOCEA study committee

- Project 24 Technology Assessment
- Teacher Evaluation
- Q&A with Regional Council Members

COMMUNICATION

Letter from Dr. Phares – RESA-6 (WLU Advanced Academy) Waiver Request Approved (Attachment A) – Mr. Zervos shared a letter from Dr. Phares approving the WLU Advanced Academy Waiver Request outlined in Attachment A.

APPROVAL OF MINUTES

On a motion by Ms. Smith, with a second by Ms. Hohman, the Board approved the minutes of the June 12, 2013, meeting.

NEW BUSINESS

Introduce new RESA-6 Coordinators and Directors – Joe Paolo, Jr., Jonathan Pollock, Michalene Mills, Ralph Kosar, TAS Specialists – Rick Redd and Amy McMillan – Mr. Zervos introduced the above new staff members at RESA-6.

Medicaid Report (Attachment B) – On a motion by Mr. Brancazio, with a second by Carder, the Board approved the July 5, 2013 Medicaid report prepared by Mrs. Wojcik in the aggregate amount of \$4,353,560.36 (from 7/1/12 through 6/30/13) for the RESA- 6 counties.

EEA Common Core Evaluation (Attachment C) – Mr. Zervos provided Council with the compiled evaluation report of the EEA Common Core Staff Development held at Bridge Street Middle School in July. (See Attachment C)

Memorandum of Understanding with WVNCC to fund Joshua Wilson as Math Teacher for Middle College (Attachment D) – On a motion by Ms. Phillips, with a second by Mr. Brancazio, the MOU with WNCC was approved for funding Joshua Wilson as Math Teacher for the Middle College on the Weirton Campus.

Benedum Grant - \$125,000 – Math II Implementation with Brooke, Marshall and Wetzel Counties (Attachment E) – The Council was informed that RESA-6 received \$125,000 from the Benedum Foundation for implementation of Math II in Brooke, Marshall and Wetzel Counties. (See Attachment E)

Contract Agreement with Ohio County Schools (Attachment F) - On a motion by Ms. Smith, with a second by Mr. Albright, the contract agreement the use of Greggsville School for RESA-6 with Ohio County Schools as outlined in Attachment F was approved.

Rising to meet the Challenge (Attachment G) – The Board was informed that the theme for RESA-6 this year is Rising to Meet the Challenge which encompasses the collaborative effort needed for school improvement region wide.

MOU with WVDE and RESA-6 - High School Business Plan Competition (Attachment H) – On a motion by Ms. Carder, with a second by Mr. Brancazio, the MOU with WVDE and RESA-6 – High School Business Plan Competition as outlined in Attachment H was approved.

West Virginia Department of Education Agenda (Attachment I) – The July 10th agenda for the WVDE was provided to the Regional Council Members.

Focus Schools – Memorandum of Understanding (Attachment J) – Attachment J provided Regional Council Members with a template of a MOU outlining responsibilities of the LEAs, RESAs, the WVDE and identified Focus Schools for enhancing school improvement.

PRI – October 8 & 9, 2013 – School Leadership Improvement – Richard Lawrence – The PRI is scheduled for October 8 and 9 at the White Palace with a topic being School Leadership and School Improvement. Richard Lawrence will assist us in the training.

RESA-6 Regional Council Members – draft – The Board was requested to update their directory information.

Contracting with Counties Discussion – Mr. Minnich advised the Board that he is currently developing contracts for services rendered by RESA-6 for their respective counties. These contracts will need to be approved by local Boards and returned to RESA-6. This process is necessary to comply with the auditor’s request.

Contract Dr. Ball (Attachment K) – On a motion by Ms. Carter, with a second by Ms. Hohman, the contract with Dr. Ball as presented in Attachment K was approved.

Bread Bid (Attachment L) - On a motion by Mr. Brancazio with a second by Ms. Hohman, the Bread Bid as presented by Mr. Minnich in Attachment L was approved. The bid was awarded to Nickles Bakery.

Milk Bid (Attachment M) - On a motion by Mr. Brancazio, with a second by Ms. Hohman, the milk bid as presented by Mr. Minnich in Attachment M was approved. The bid was awarded to United Dairy.

Checks Issued (Attachment N) - On a motion by Ms. Phillips, with a second by Ms. Smith, the RESA-6 Checks Issued in Attachment N and presented by Mr. Minnich were approved.

Auditor Award (Attachment O) – On a motion by Ms. Carter, with a second by Mr. Brancazio, the Auditor Award as presented by Mr. Minnich in Attachment O was approved. The auditor award was granted to Tetrick & Bartlett, PLLC.

PERSONNEL

On a motion by Ms. Hohman, with a second by Ms. Carter, the following personnel items were approved:

Employment

- Permission to employ Terry Evans, ABE Instructor part-time - \$19.00/hr.**
- Permission to employ custodial worker for SPOKES site at Greater Weirton Senior Citizen Center**
- Permission to employ Jennifer Fawson, Sign Support Specialist – 8/12/13**
- Permission to employ Carolyn Palmer, Sign Support Specialist – 8/12/13**
- Permission to employ James Froehlich – Computer Technician – 7/31/13**

Employ Joseph Paolo, Special Education Director, 7/1/13 - 240 days
Employ Michalene Mills, Coord. School Improvement & Technical Assistance – 7/15/13
220 days
Employ Jonathan Pollock, Coordinator for Curriculum & Instruction – 7/15/13 – 240
days
Employ Tammy Fowler – PST Instructor – 8/9/13 – part-time - \$20.00
Renew Contracted Interpreter Services for William Gibson – 4/1/13 through 3/31/14
Renew Contracted Speech Pathology Services for Amy Lynch – 9/1/13 through 8/31/14

Resignation

Shane Healy – Homebound Teacher – June 30, 2013 (Attachment P)
Melinda Ratcliffe – LPN – June 30, 2013 (Attachment Q)
Zachary Harvey – Computer Technician – July 31, 2013 (Attachment R)
Sarah Emery – Occupational Therapy Assistant – 8/5/13

WEST VIRGINIA DEPARTMENT OF EDUCATION

OTHER CONCERNS

- **Ms. Kidder-Wilkerson requested IPI training and requested additional information regarding Walk Through with Marian Kajfez**
- **Digital textbooks and Dr. Phares' thoughts on replacing books for all students**
- **Technology Integration Specialist working with digital textbooks**

ADJOURNMENT

Ms. Vargo adjourned the meeting.

Co-Chairperson

Executive Director/Secretary