

**ORDER OF BUSINESS  
OF THE  
RESA-6 REGIONAL COUNCIL**

**RESA-6 Training Room  
Wheeling, WV 26003**

**Wednesday, May 15, 2013  
6:00 p.m.**

**MINUTES**

**MEMBERS PRESENT:** Patsy Brancazio, Amelia Courts, Chris Carder, Heidi Hohman, Kathy Kidder Wilkerson, Linda Kirk, James Lazear, Barbara Logue, Beth Phillips

**OTHERS PRESENT:** Nick P. Zervos, Greg Minnich, Robert Dunlevy

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Mr. Brancazio.

**APPROVAL OF MINUTES:**

On a motion by Ms. Phillips, with a second by Ms. Carter, the Board approved the minutes of the April 17, 2013, meeting.

**NEW BUSINESS**

**House Concurrent Resolution No. 158** (Attachment A)- Mr. Zervos reviewed House Concurrent Resolution No. 158 and advised the Board that another study is to be conducted on the RESAs to see how they can be best aligned, focused and directed to assist county boards in achieving administrative and purchasing efficiencies.

**WVBOE Agenda – April 29 and 30, 2013 and May 8, 2013** (Attachment B) – The April and May agendas were provided to the Board as requested by the State Superintendent.

**Medicaid Report** (Attachment C) - On a motion by Mr. Lazear, with a second by Mr. Brancazio, the Board approved the May 1, 2013 Medicaid report prepared by Mrs. Wojcik in the aggregate amount of \$3,625,339.55 (from 7/1/12 through 4/30/13) for the RESA-6 counties.

**Exemplary Teachers** – (Handout) – Ms. Kajfez provided a handout identifying the five RESA-6 Exemplary Teacher candidates. This program is required by WV Code 18A-4-10b. Suzanne Davidson from Hooverson Heights in Brooke County and Renee Marchese from Wheeling Middle School were chosen by their peers for demonstrating the most exemplary teaching techniques.

**Spring 2013 eNewsletter (Enclosure)** – The Board was provided a copy of the spring 2013 newsletter created by Ms. McConnaughy. The newsletter provided information regarding numerous events held throughout the RESA-6 Counties including the retirements of Fred Renzella, Superintendent – Marshall County Schools, Diane Watt, Superintendent – Wetzel County Schools and Stan Traylor, Public Service Coordinator – RESA-6.

**BTOP Routers (Attachment D)** – Ms. Kouski reported in a memorandum dated 5/2/13 the status of the BTOP router installation. All RESA-6 Counties' Routers have been installed and ready for the principals to sign the intended document. Fiber has been installed in Hancock, Marshall and Wetzel County. Eric Petrucci is working on the fiber for Brooke County. Ohio County has placed their order for fiber and will wait for the next E-Rate Period to purchase the fiber.

**Next Generation Standards – May 20, 21, 22 – Training – Wheeling Jesuit University** – The rollout of the Common Core Standards begins Monday, 5/20/13 through Wednesday, 5/22/13 at Wheeling Jesuit University. This includes approximately 100 teachers from both RESA-5 and RESA-6. These teachers will become trainers of trainers who will then train an additional 100 teachers in their respective RESAs. All Board Members were invited to visit the training session.

**Legislative Action Review with Howard Seufer – May 29, 2013 – Stone Room – Wheeling Park – verify count** – Mr. Seufer will present the 2013 Legislative review at the Stone Room, Wheeling Park from 9:00 – noon on May 29, 2013. Currently 50 Board Members and Administrators have registered to attend.

**WVASA Summer Conference – Oglebay – June 19 through June 21, 2013** – Mr. Zervos reminded the Board that the WVASA Summer Conference will be held at Oglebay Park 6/19/13 – 6/21/13 and Dr. Phares' Superintendent Meeting will be held prior to the conference.

**2013 – 2014 School Calendars** – Mr. Zervos has requested the 2013 – 2014 school calendar be sent to Ms. O'Shea so she may complete the 5 district RESA calendar to have ready for you at the June meeting.

**Status of Completed Legislation (Attachment E)** – The status of completed legislation related to public education in the 2013 legislative session was provided to the Board in Attachment E.

**ACAMS Training** – Mr. Zervos provided the Board with information relating to the completion of the School Crisis Plans. The school needs to file a copy of their approved plan to their Board of Education office by August 1, 2013. Thereafter, schools are to file a revision or letter stating no revision is needed by August 1 annually.

**Driver's Safety Board of Risk** – The Board of Risk & Insurance Management (BRIM) recently announced that it is sponsoring an on-line defensive driver training initiative for county Boards of Education and multi-county Vocational Centers. The initiative will extend to all State agencies and the Regional Education Service Agencies, but BRIM will be providing information for this group of agencies at a later date.

The start of the training will be announced after the May 24 information is compiled. Should you have any questions, please contact BRIM's Loss Control Department at 304 766-2646.

Priority Schools, Focus Schools – (SPL) – RESA-6 currently has no Priority schools identified but does have four Focus Schools which RESA-6 staff will support in the school improvement process as requested by each county superintendent. Currently our PD Specialist, SPL Specialist and Special Education Director will be involved in assisting the schools identified.

Mandated Reporter Disclosure Job Aid (Attachment F) – Mr. Zervos provided the Board in attachment F suggestions on what to do when a child or adult discloses suspected child abuse or neglect and what not to say when someone discloses either of the two.

Conference Calling (Attachment G) – Mr. Minnich presented Attachment G describing an inter call conference calling system which can save counties a great deal of money because of the low pricing. Mr. Minnich will provide further information at a future meeting.

AEPA Discussion – Mr. Minnich informed the Board that he was amazed by the cost savings in the AEPA bid products. Some savings could be up to 37% and he would work with school secretaries and principals on how to access the AEPA pricing.

Paper Bid (Attachment H) – On a motion by Ms. Kidder, and a second by Mr. Lazear, the paper bid provided in Attachment H and presented by Mr. Minnich was approved.

Budget Status Report (Attachment I) - On a motion by Ms. Phillips, with a second by Ms. Carder, the Budget Status Report as provided in Attachment I and presented by Mr. Minnich was approved.

Budget Supplements and Transfers (Attachment J) - On a motion by Mr. Lazear, with a second by Ms. Hohman, the Supplement and Transfers as provided in Attachment J and presented by Mr. Minnich were approved.

Checks Issued (Attachment K) - On a motion by Mr. Lazear, with a second by Ms. Ms. Phillips, the RESA-6 Checks Issued in Attachment K and presented by Mr. Minnich were approved.

FY2014 Budgets (Attachment L) – On a motion by Ms. Phillips, with a second by Mr. Lazear, the FY2014 Budgets as provided in Attachment L and presented by Mr. Minnich were approved.

SPOKES and TANF Assessment Funding – FY-14 (Handout) – RESA-6 was informed that the Budget for SPOKES and TANF programs would be level funded for FY14.

#### **PERSONNEL:**

On a motion by Mr. Lazear, with a second by Ms. Kidder, the following personnel items were approved:

**Employment**

Permission to post and employ WV Handle on Science Warehouse Assistant – (4 week position)

Permission to post and employ Special Education Administrator

**Resignation**

Amy McMillan, Special Education Director – 6/30/13 (Attachment M)

**Transfer**

Nicole Anderson – Braille Specialist – transferring from Ohio County to Hancock County

**Reduction of Force for the 2013 – 2014 School Year**

**Interpreters:**

Carolyn Palmer  
Jennifer Fawson  
Sheila Nelson  
Tommy Robbins  
Ciara Garcia James

**Talent Pool**

Joan Palmer – to be placed in retirement pool – 2013 - 2014 school year

**WEST VIRGINIA DEPARTMENT OF EDUCATION REPORT**

Ms. Courts gave a WVDE report and informed the Board that McDowell County Schools was removed from State intervention and returned to local school board control.

She advised the Council that the WVBOE had a work session on 4/2/9/13 and 4/30/13 dealing with Senate Bill 359. The following committees were formed to comply with the Senate Bill:

Efficiency Study Committee which would review high quality education, professional development funding, Early Childhood and School Improvement so that all students can be on grade level by grade 3.

Two other areas to be studied are:

Teacher Planning Periods  
Alternative Education

College and Career Readiness are to be reviewed per graduate preparedness and their linkage to career and technical education.

Technology Committee was also formed lead by previous Governor Bob Wise to assess the technology infrastructure of WV Schools.

**Dr. White will be working with the committee that reviews the Quality of Instruction statewide and a committee was formed to revise the accountability components found in OEPA monitoring.**

**OTHER CONCERNS:**

**Dr. Kidder suggested that new elementary teachers need to be trained on the use of Handle on Science materials. Mr. Zervos requested that Heidi Hohman and Libby Strong provide a recommendation for this training.**

**ADJOURNMENT:**

**On a motion by Mr. Lazear, with a second by Mr. Brancazio, the meeting was adjourned.**

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**Co-Chairperson**

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**Executive Director/Secretary**